

Ref. No. : AEF/ACBCS/APP/2015-16/243-A

Date: 30/10/2015

APPOINTMENT LETTER

To,

Mr. Lokesh Bhikchand Surana,  
1362, 'Ashish', Opp. NDCC Bank,  
Old Agra Road, Nashik 422 002

**Subject:** Appointment for the post of **Assistant Professor (Commerce)** at **Ashoka Center for Business and Computer Studies (ACBCS), Nashik**

With reference to your interview conducted by Selection Committee on 25<sup>th</sup> October 2015 for above said post, we are pleased to inform you that Committee has recommended your name for the same. The management has appointed you as an "**Assistant Professor (Commerce)**" in **Ashoka Center for Business and Computer Studies (ACBCS), Nashik**, governed by the Ashoka Education Foundation, Nashik.

You will be on probation for a period of one year from the date of appointment, which may be amended as per the sole discretion of the management. You will be paid fixed basic Rs. 15600/- as per the 6th pay scale slab of 15600-39100 with AGP of Rs. 6000/-, and other allowances will be as per norms and rules & regulations of AEF and it can be revised as per the rules and regulations.

Your appointment is subject to the following terms & conditions:

1. Your service will be governed by the Maharashtra University Act, 1994, Statues, Code of conduct, Ordinance and rules and regulations laid down by the Savitribai Phule Pune University & State Govt. from time to time. Your appointment and salary slabs shall be subject to approval by the Savitribai Phule Pune University & Govt. of Maharashtra whichever is applicable.
2. Your appointment will be governed by all prescribed service conditions, leave facilities, rules and regulations of the institutions as laid down by the management from time to time.
3. You shall submit the certified true copies of relevant Educational Qualification, birth date certificate, discharge/reliving certificate, last pay certificate, caste certificate, Change of Name certificate (if any), Two passport photographs etc. before joining the duties.
4. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, expecting you to be physically fit for employment in the institution.
5. You are required to give the correct mailing address as soon as you join the duties and any change in the earlier address should be communicated to the Office. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
6. You will not conduct or engage yourself in private tuition or private coaching classes.
7. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/management.
8. Your appointment may be terminated, at any time by either side/party, by giving one month's notice or one month's pay in lieu of notice period. However you are not allowed to resign in between the semester; nevertheless management may allow the same depending on the case.
9. If you are found absent continuously for more than thirty days without permission your service will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statues. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society / University / Institute / College / Students.
10. You have to communicate your acceptance to the Management / College / Institution within fifteen days from the date of receipt of this order of appointment, failing which your appointment is liable to be cancelled.

This letter is being issued to you in duplicate. You are suggested to return one copy of this letter duly signed by you towards the acceptance of this offer.

  
Administrator

Ashoka Education Foundation  
Nashik - 422006

  
Director

Ashoka Education Foundation  
Nashik - 422006

I, Lokesh Surana hereby accept the order of appointment on terms and conditions specified.

Place: Nashik  
Date: 30/10/2015

Signature: Lokesh Surana  
Full Name: Lokesh Surana





**APPOINTMENT LETTER**

To,  
**Ms. Jayashree Prashant Darade,**  
Ashapuri Vishwa Row Houses, No-4, Near Datta Mandir,  
Behind Khetwani Lawns, Untawadi Road, Nashik-422008

**Subject:** Appointment for the post of **Asst. Professor at Ashoka Center for Business and Computer Studies, Nashik**


With reference to your interview conducted, we are pleased to inform you that the Management has appointed you as a "**Asst. Professor**" in *Ashoka Center for Business and Computer Studies, Nashik*, governed by the Ashoka Education Foundation, Nashik.


You will be on probation for a period of one year from the date of appointment, which may be amended as per the sole discretion of the management. You will be paid as per the pay scale slab of 8000-13400, your basic is fixed to Rs. 7330/-, DA/ HRA will be as per norms. (Your CTC Emoluments will be **Rs. 15307/month**).

Your appointment is subject to the following terms & conditions:

1. Your service will be governed by the Maharashtra University Act, 1994, Statues, Code of conduct, Ordinance and rules and regulations laid down by the University of Pune & State Govt. from time to time. Your appointment and salary slabs shall be subject to approval by the University of Pune & Govt. of Maharashtra whichever is applicable.
2. Your appointment will be governed by all prescribed service conditions, leave facilities, rules and regulations of the institutions as laid down by the management from time to time.
3. You shall submit the certified true copies of relevant Educational Qualification, birth date certificate, discharge reliving certificate, last pay certificate, caste certificate, Change of Name certificate (if any), Two passport photographs etc. before joining the duties.
4. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, expecting you to be physically fit for employment in the institution.
5. You are required to give the correct mailing address as soon as you join the duties and any change in the address earlier should be communicated to the Office. It will be presumed that any letter send by Registered Post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
6. You will not conduct or engage yourself in private tuition or private coaching classes.
7. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/management.
8. Your appointment may be terminated, at any time by either side/party, by giving one month's notice or one month's pay in lieu of notice period. However you are not allowed to resign in between the semester; nevertheless management may allow the same depending on the case.
9. If you are found absent continuously for more than thirty days without permission your service will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statues. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society / University / Institute / College / Students.
10. You have to communicate your acceptance to the Management / College / Institution within fifteen days from the date of receipt of this order of appointment, failing which your appointment is liable to be cancelled.

This letter is being issued to you in duplicate. You are suggested to return one copy of this letter duly signed by you towards the acceptance of this offer.

  
Director,  
Ashoka Education Foundation,  
Nashik, 422006

  
Executive Director,  
Ashoka Education Foundation,  
Nashik, 422006

I ..... hereby accept the order of appointment on terms and conditions specified.

Place:  
Date:

Signature:  
Full Name:



Ref.No. CC0/642

Date:-16/3/2018




To,

**The Principal/Director ,**  
Ashoka Education Foundation  
Ashoka Center for Business &  
Computer Studies  
Addr: Chandsi  
Ta: Nashik Dist: Nashik

**Subject : Approval to the Appointment of Teachers...**

Sir/Madam

With reference to the Selection Committee report of teacher submitted by the college authorities to the Academic Section of the University and your subsequent letter No. **AEF/ACBCS/Tech-Appr-Prop/2017-18/13, Dated : 24/06/2017** regarding the proposal for seeking teacher approval, I am directed to inform you that the appointment of following teachers are hereby approved with following particular:-

Sr.No	Name of the teacher	Post	Subject	Date and period of approval
1	<b>Smt. Jayashree Prashant Darade</b>  180100124	Assistant Professor (Full Time)	Computer Science	W.e.f 18.01.2018
2	<b>Smt. Alpana Deepak Sonje</b>  180100126	Assistant Professor (Full Time)	Computer Science	W.e.f 18.01.2018
3	<b>Shri. Prashant Nimba Patil</b>  180100127	Assistant Professor (Full Time)	Electronic Science	W.e.f 18.01.2018

The above said approval is issued on the basis of the certificate issued by the college authorities regarding fulfillment of all prescribed eligibility criteria, such as qualifications, experience (if essential), etc. by the candidate's before calling them for interview and the recommendations made by the Selection Committee to the University for according approval to the appointment of candidate's recommended by it.

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. No communication will be entertained thereafter.

In the event of any information or document submitted by the college authorities being



**APPOINTMENT LETTER**

To,  
Mrs. Pratima Bhalekar,  
Nashik

**Subject:** Appointment for the post of **Assistant Professor at Ashoka Center for Business and Computer Studies, Nashik**

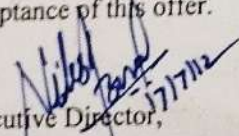
With reference to your interview conducted, we are pleased to inform you that the Management has appointed you as a "**Assistant Professor**" in *Ashoka Center for Business and Computer Studies, Nashik*, governed by the Ashoka Education Foundation, Nashik.

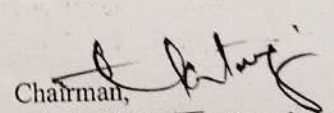
You will be on probation for a period of one year from the date of appointment, which may be amended as per the sole discretion of the management. You will be paid as per the pay scale slab of 8000-13400, your basic is fixed to Rs. 9375/-, DA/ HRA will be as per norms. (Gross Emoluments will be 17844/-).

Your appointment is subject to the following terms & conditions:

1. Your service will be governed by the Maharashtra University Act, 1994, Statues, Code of conduct, Ordinance and rules and regulations laid down by the University of Pune & State Govt. from time to time. Your appointment and salary slabs shall be subject to approval by the University of Pune & Govt. of Maharashtra whichever is applicable.
2. Your appointment will be governed by all prescribed service conditions, leave facilities, rules and regulations of the institutions as laid down by the management from time to time.
3. You shall submit the certified true copies of relevant Educational Qualification, birth date certificate, discharge reliving certificate, last pay certificate, caste certificate, Change of Name certificate (if any), Two passport photographs etc. before joining the duties.
4. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, expecting you to be physically fit for employment in the institution.
5. You are required to give the correct mailing address as soon as you join the duties and any change in the address earlier should be communicated to the Secretary. It will be presumed that any letter send by Registered Post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
6. You will not conduct or engage yourself in private tuition or private coaching classes.
7. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/management.
8. Your appointment may be terminated, at any time by either side/party, by giving one month's notice or one month's pay in lieu of notice period. However you are not allowed to resign in between the semester; nevertheless management may allow the same depending on the case.
9. If you are found absent continuously for more than thirty days without permission your service will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statues. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society / University / Institute / College / Students.
10. You have to communicate your acceptance to the Management / College / Institution within fifteen days from the date of receipt of this order of appointment, failing which your appointment is liable to be cancelled.

This letter is being issued to you in duplicate. You are suggested to return one copy of this letter duly signed by you towards the acceptance of this offer.

  
Executive Director,  
Higher Education,  
Nashik, 422006

  
Chairman,  
Ashoka Education Foundation,  
Nashik, 422006

I ..... hereby accept the order of appointment on terms and conditions specified.

Place:  
Date:

Signature:  
Full Name:



**APPOINTMENT LETTER**

To,

**Mr. Aniket Rohidas Songire**

Add- N-53, VG-27/01, Patil Nagar, Cidco, Nashik-422008

**Subject:** Appointment for the post of **Assistant Professor at Ashoka Center for Business and Computer Studies (ACBCS) Chandsi Nashik – 13.**

With reference to your interview conducted for above said post, we are pleased to inform you that Management has recommended your name for the same. The management has appointed you as **Assistant Professor on adhoc basis** at Ashoka Education Foundation's, **Ashoka Center for Business & Computer Studies, Chandsi, Nashik**, effective from **02-05-2022**

Your appointment is purely on contractual basis for academic year i.e. **2022-2023** from the date of appointment; which will be ending on **30<sup>th</sup> April 2023**. This may be amended as per the sole discretion of the management. You will be paid consolidated salary of **Rs. 20,160/- CTC** Per month.

**Your appointment is subject to the following terms & conditions:**

- Your services will be governed by the Maharashtra Public Universities Act, 2016, Statues, Code of conduct, Ordinance and rules and regulations laid down by the Savitribai Phule Pune University & State Govt. from time to time.
- Your appointment will be governed by all prescribed service conditions, leave facilities, rules and regulations of the institutions as laid down by the management from time to time.
- Your services will be subject to inter unit transfer, as and when required.
- You shall submit the certified true copies of relevant Educational Qualification, birth date certificate, discharge/reliving certificate, last pay certificate, caste certificate, Change of Name certificate (if any), Two passport photographs etc. before joining the duties.
- You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, expecting you to be physically fit for employment in the institution.
- You are required to give the correct mailing address as soon as you join the duties and any change in the earlier address should be communicated to the Office. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
- You will not conduct or engage yourself in private tuition or private coaching classes.
- You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/management.
- Your appointment may be terminated, at any time by either side/party, by giving one month's notice or one month's pay in lieu of notice period. However, you are not allowed to resign in between the semester; nevertheless, management may allow the same depending on the case. To confirm full proof arrangement in this reference and as per the policy in place; the certain mutually decided amount, will be deducted in two installments from salary payable and kept in fixed deposit, jointly operative for due settlement.
- If you are found absent continuously for more than 30 days without permission your service will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above, you will be liable for disciplinary action and punishment decided by the management as provided for in the statues. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society / University / Institute / College / Students.
- You have to communicate your acceptance to the Management / College / Institution within fifteen days from the date of receipt of this order of appointment, failing which your appointment is liable to be cancelled.

This letter is being issued to you in duplicate. You are suggested to return one copy of this letter duly signed by you towards the acceptance of this offer

(Dr. Narendra Telrandhe)  
**Administrator**

Ashoka Education Foundation- Nashik-422006



(Dr. D.M. Gujarathi)  
**Director (HE)**

Ashoka Education Foundation, Nashik-422006

I, Aniket R. Songire hereby accept the order of appointment on terms and conditions specified.

Place: Nashik  
Date: 02/05/2022

Signature: [Signature]  
Full Name: Mr. Aniket Rohidas Songire

Mr. /Miss/Mrs. Aniket Rohidas Songire has joined duty on Date 02/05/2022 as Asst. Professor

Principal / Unit Head





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## सावित्रीबाई फुले पुणे विद्यापीठ

गणेशखिंड, पुणे - ४११ ००७.

Savitribai Phule Pune University

Ganeshkhind, Pune - 411007.



म्यादत्र्याचा श्रमून महानम्य

दूरध्वनी क्रमांक : ०२०-२५६२११५६/५७/५९

Telephone : 020-25621156/57/59

ईमेल / Email : approval@unipune.ac.in

शैक्षणिक विभाग (मान्यता कक्ष)

Academic Section (Approval Cell)

वेबसाइट / Website: www.unipune.ac.in

Ref.No.- CCO/ 3989

Date:- 4/10/2022

To,

The Principal/Director,  
Ashoka Education Foundation  
Ashoka Center for Business & Computer  
Studies  
Addr: Chandsi  
Ta: Nashik Dist: Nashik - 422013

Subject : Approval to the Appointment of Teachers...

Sir/Madam

With reference to the Selection Committee report of teacher submitted by the college authorities to the Academic Section of the University and your subsequent letter No. AEF/ACBCS/Staff Approvals/2022-23/128, Dated : 24/08/2022 regarding the proposal for seeking teacher approval, I am directed to inform you that the appointment of following teachers are hereby approved with following particular:-

Sr.No	Name of the teacher	Post	Subject	Date and period of approval
1	Ms. Neha Dattatrey Yeola  220800325	Assistant Professor (Full Time)	Mathematics	W.e.f 01.08.2022
2	Smt. Rameshwari Mukund Hullule  220800331	Assistant Professor (Full Time)	B.B.A.(Computer Application)	W.e.f 01.08.2022
3	Shri. Aniket Rohidas Songire  220800334	Assistant Professor (Full Time)	Commerce	W.e.f 01.08.2022
4	Ms. Bushra Majaz Khan  220800335	Assistant Professor (Full Time)	B.B.A.	W.e.f 01.08.2022
5	Smt. Pratima Chetan Jagale  220800390	Assistant Professor (Full Time)	Computer Science	W.e.f 01.08.2022
6	Ms. Sarika Ashok Sovitkar  220800517	Assistant Professor (Full Time)	Computer Science	W.e.f 01.08.2022

The above said approval is issued on the basis of the certificate issued by the college authorities regarding



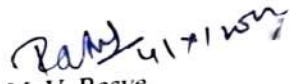
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fulfillment of all prescribed eligibility criteria, such as qualifications, experience (if essential), etc. by the candidate's before calling them for interview and the recommendations made by the Selection Committee to the University for according approval to the appointment of candidate's recommended by it.

If any suggestion / correction in the content of this approval letter, then please notify the same in writing within a period of three months from the date of issuance of this letter to the undersigned. No communication will be entertained thereafter.

In the event of any information or document submitted by the college authorities being found false or incorrect at any stage, an appropriate action will be initiated against the college authorities and the candidate concerned.

Teacher Approval awarded by the University shall stand cancelled from the date on which the teacher ceases in service of the affiliated college/recognized institute for any reason, except the transfer of services from one college to other under the same society. It is essential to inform the University about transfer of teacher from one college to another under the same society within a period of fifteen days from the date of joining of the services in new college. It is essential for the appointing authority of the affiliated College/Recognized Institutes to inform the University if the approved teacher resigned/terminated/superannuated from the services of the affiliated College/Recognized Institute.

  
Dr. M. V. Rasve  
Deputy Registrar

**Copy to:-**

- 1. All Concerned Teachers.**
- 2. The Deputy Registrar, Reservation Cell, Savitribai Phule Pune University, Pune.**



Ref. No.: AEF/ACBCS/APP/2022-23/ 178-D

**APPOINTMENT LETTER**

HR/R/25, REV-00, DT-15-01-2022

Date-03-01-2023

To,

**Ms. Khushboo Gaurav Sharma**

Add-204, B- Wing, Karma Residency Nagare Nagar, Behind Seven Heaven Nashik-422009

**Subject:** Appointment for the post of **Assistant Professor on Adhoc basis at Ashoka Center for Business and Computer Studies (ACBCS) Chandsi Nashik – 13.**

Dear Sir/Madam,

With reference to your interview conducted for above said post, we are pleased to inform you that Management has recommended your name for the same. The management has appointed you as an **Assistant Professor on adhoc basis** at Ashoka Education Foundation's, Ashoka **Center for Business & Computer Studies, Chandsi, Nashik**, effective from **03-01-2023**.

Your appointment is purely on contractual basis for academic year i.e. **2022-2023** from the date of appointment; which will be ending on **30<sup>th</sup> April 2023**. This may be amended as per the sole discretion of the management. You will be paid consolidated salary of **Rs. 21000/- CTC** Per month.

**Your appointment is subject to the following terms & conditions:**

- Your services will be governed by the Maharashtra Public Universities Act, 2016, Statues, Code of conduct, Ordinance and rules and regulations laid down by the Savitribai Phule Pune University & State Govt. from time to time.
- Your appointment will be governed by all prescribed service conditions, leave facilities, rules and regulations of the institutions as laid down by the management from time to time.
- Your services will be subject to inter unit transfer, as and when required.
- You shall submit the certified true copies of relevant Educational Qualification, birth date certificate, discharge/reliving certificate, last pay certificate, caste certificate, Change of Name certificate (if any), Two passport photographs etc. before joining the duties.
- You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, expecting you to be physically fit for employment in the institution.
- You are required to give the correct mailing address as soon as you join the duties and any change in the earlier address should be communicated to the Office. It will be presumed that any letter sent by Registered Post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
- You will not conduct or engage yourself in private tuition or private coaching classes.
- You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority/management.
- Your appointment may be terminated, at any time by either side/party, by giving **one month's notice or one month's pay in lieu of notice period**. However, you are not allowed to resign in between the semester; nevertheless, management may allow the same depending on the case. To confirm full proof arrangement in this reference and as per the policy in place; the certain mutually decided amount, will be deducted in two installments from salary payable and kept in fixed deposit, jointly operative for due settlement.
- If you are found absent continuously for more than 30 days without permission your service will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above, you will be liable for disciplinary action and punishment decided by the management as provided for in the statues. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the Society / University / Institute / College / Students.
- You have to communicate your acceptance to the Management / College / Institution within fifteen days from the date of receipt of this order of appointment, failing which your appointment is liable to be cancelled.

This letter is being issued to you in duplicate. You are suggested to return one copy of this letter duly signed by you towards the acceptance of this offer.

(Dr. Narendra Telrandhe)  
Administrator



(Mr. Shrikant Shukla)  
Secretary

I, Khushboo Gaurav Sharma hereby accept the order of appointment on terms and conditions specified,

Place: Nashik  
Date: 03/01/2023

Signature: Khushboo  
Full Name: Khushboo Gaurav Sharma

Mr./Miss/Mrs. Khushboo Gaurav Sharma has joined duty on Date 03/01/2023 as Assistant Professor

Principal / Unit Head



Ref. No.-AEF/ACBCS/APP-CHB/2022-23/229 **Appointment Letter - CHB**

Date: 09-05-2023

To,

**CA Vipinkumar Narayanprasad Joshi**

Add- 'Sitaram Niwas', Mahesh Colony, Tagare Nagar, Shri Shri Ravishankar Marg,  
Behind INOX Theatre, Nashik-422006

Email-ID- joshineha2911@gmail.com

Mob No. -9822271281

**Subject: Appointment on Clock Hour Basis- Subject – Business Taxation & Auditing Taxation**

This has reference to your application in connection to your appointment as faculty on Clock Hour Basis for 'Business Taxation & Auditing Taxation' subject at Ashoka Education Foundation's "Ashoka Center for Business & Computer Studies," Nashik. Your appointment is on the conditions mentioned herein under:

1. Your appointment is strictly on **Clock Hour Basis**.
2. Be it clearly understood and agreed that you are joining on clock hour basis and not have the status of regular faculty nor will be entitled to get the privileges/benefits or other allowances available to full time faculty.
3. As a special case you are allowed to join on CHB basis for a limited period of time, as discussed & according to this adjustment you will be paid Rs. **250/-** per lecture/session.
4. Schedule for your sessions to be conducted is to be consented and finalized by Principal/Unit Head.
5. You will be responsible for confirming the completion of the job/work assigned to you to the entire satisfaction of the management (teaching as well as assessment).
6. You will have to work on off-day/close days, if and when so required by the management in need of work.
7. You should be punctual and regular in your duties and will not absent yourself without prior intimation or permission from the management.
8. You will have to complete evaluation of test /assignments as per evaluation plan as declared by coordinator/unit head.

Please sign and return duplicate copy of this letter as a token of your acceptance.

Thanking you,  
Yours truly,

**Dr. Narendra Telrandhe**  
Administrator



### DECLARATION OF ACCEPTANCE

(I accept the above appointment on clock hour basis on the terms and conditions mentioned therein and agree to abide by them)

Signature

Name: Vipin Kumar Joshi

Date of Joining: 09/05/2023

Place: Nashik