

Ashoka Education Foundation's  
**Ashoka Center for Business & Computer Studies, Nashik**

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Date:3/07/2019

## NOTICE

All the members of Internal Complaint Committee are requested to remain present for meeting at 3.00 pm on Wednesday, 05/07/2019

### Agenda of the meeting:

- Welcome all members for new academic year 2019-20
- To Review Annual report of Vishakha Women Welfare Committee/ Internal Complaint Committee for previous Academic year 2018-19
- Activities for this year.
- Addition point or issue if any

*K. S. Patil*

**Mrs. Khushbu Pawar**

**Chairperson**

**Vishakha Women Welfare Committee**

**/Internal Complaint Committee(ICC)**



*[Signature]*  
**PRINCIPAL**  
Ashoka Education Foundation's  
Ashoka Center for Business and  
Computer Studies, Nashik

## Vishaka Women Welfare /Internal Complaint Committee

### Minutes of Meeting

Date of Conduction:05/07/2019

Time: 3:00 to 3:30pm

Meeting Attended by:

- Mrs. Khushbu Pawar-Chairperson
- Mrs. Pratima Jagle
- Mrs. Sonali Ingle
- Mr. Rahul Sonawane
- Mr. Kiran Bhamare

*K. B. Pawar*  
*Pratima Jagle*  
*Sonali Ingle*  
*Rahul Sonawane*  
*Kiran Bhamare*

### Agenda Points:

- Orientation and welcome of Vishakha Women welfare Committee/ICC: Mrs. Khushbu Pawar welcomed all the members of the Committee and also orient all the members about objectives, functioning of ICC.
- Activity Conduction: Committee Decided to conduct activities related to create awareness among employees and students about gender equality & Sensitivity, gender equality, Prevention of sexual harassment act.
- The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet on regular interval with prior notice..

*K. B. Pawar*  
Mrs. Khushbu Pawar

Chairperson

Vishakha Women Welfare Committee

/Internal Complaint Committee (ICC)



*Pratima Jagle*  
PRINCIPAL  
Ashoka Education Foundation's  
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Date:20/11/2019

## NOTICE

All the members of Internal complaint committee are requested to remain present for meeting at 2.00 pm on Wednesday, 27/11/2019

### Agenda of the meeting:

1. Review of Previous Meeting Minutes
2. Updates on Grievances if any
3. Women's Day Celebration
4. Additional issues if any.

*K.S. Pawar*

**Mrs. Khushbu Pawar**

**Chairperson**

**Vishak a Women Welfare Committee**

**/Internal Complaint Committee(ICC)**



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**Vishaka Women Welfare / Internal Complaint Committee**

**Minutes of Meeting**

**Date of Conduction: 27/11/2019**

**Time: 2:00 to 2:45pm**

**Meeting Attended by:**

- Mrs. Khushbu Pawar-Chairperson
- Mrs. Pratima Jagle
- Mrs. Sonali Ingle
- Mr. Rahul Sonawane
- Mr. Kiran Bhamare

*K.S. Pawar*  
*Pratima Jagle*  
*Sonali Ingle*  
*Rahul Sonawane*  
*Kiran Bhamare*

Presenting minutes of meeting of previous meeting

Action taken Report:

- Expert Session Expert Session "Sexual Harassment at Workplace" is conducted by Dr. Asmita Vaidya Principal, Government Law College, Mumbai called as an expert.

Agenda Points:

- **Complaint:** The Committee noted that no complaint of sexual harassment has been received from any employee / Student till date as no students were coming physically in campus and limited faculties are coming to college.
- **Review of the activities planned.:** Activities planned for Women's day Celebration – Session on "Women Health & Hygiene"
- Meeting ended with vote of thanks by Chairperson.

*K.S. Pawar*

**Mrs. Khushbu Pawar**

**Chairperson**

**Vishaka Women Welfare Committee**

**/Internal Complaint Committee (ICC)**



*Rahul Sonawane*  
**PRINCIPAL**  
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Computer Studies, Nashik



**Vishaka Women Welfare / Internal Complaint Committee**  
Minutes of Meeting

Date of Conduction: 13/04/2020

Time: 3:00 to 3:45 pm online

Meeting Attended by:

- Mrs. Khushbu Pawar-Chairperson
- Mrs. Pratima Jagle
- Mrs. Sonali Ingle
- Mr. Rahul Sonawane
- Mr. Kiran Bhamare

*K.S. Pawar*  
*Pratima Jagle*  
*Sonali Ingle*

*Rahul Sonawane*

Review of previous meeting minutes of meeting

Action taken Report:

- Women's day celebrated by having an session on "Women Health & Hygiene"  
By Dr. Pranita Gujrathi

Agenda Points:

- **Complaint:** The Committee noted that no complaint of sexual harassment has been received from any woman employee as well as from students of any department.
- **Annual Report Preparation:** Mrs. Khushbu Pawar as chairperson prepared Annual report of ICC activities and presented same in meeting
- Meeting ended with vote of thanks by Chairperson.

*K.S. Pawar*  
Mrs. Khushbu Pawar

Chairperson

Vishaka Women Welfare Committee

/Internal Complaint Committee (ICC)



*V. G. J. J.*  
PRINCIPAL  
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**Annual Report of**  
**Vishaka Women Welfare / Internal Complaint Committee**

**for Academic Year 2019-20**

Sr.No	Name	Designation	Position
1	Mrs.Khusbu Pawar	Assistant Professor	Chairperson& Member
2	Mrs. PratimaJagle	Assistant Professor	Member
4	Mrs. Sonali Ingle	Assistant Professor	Member
5	Mr. Rahul Sonawane	Assistant Professor	Member
6	Mr. Kiran Bhamare	Non-Teaching	Member

**Complaint Details:**

Sr.No	Number complaint Received	No. of Complaint Dispose off	Number of Complaints pending more than 90 days	Remark
Nil	Nil	Nil	Nil	Nil

**Details about the activities carried out under ICC:**

Sr.No	Activity	Date
1	Orientation about "Rights of Women"	27 <sup>th</sup> July 2019
2	Women's Day- session on "Woman Health&Hygiene"	8 <sup>th</sup> March 2020



*[Signature]*  
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## 1. Expert Session on Women sexual harassment at workplace

**ASHOKA**  
 ASHOKA EDUCATION FOUNDATION'S  
**ASHOKA CENTER FOR BUSINESS AND COMPUTER STUDIES (ACBCS), NASHIK**  
Affiliated to Savitribai Phule Pune University, Recognized by Govt. of Maharashtra  
 NAAC Accredited | ISO 9001:2015 Certified | Minority Institution (Linguistic)

**A Session on  
 Sexual Harassment at Workplace**

Organized by  
**Vishakha Women Welfare Committee**

Time: 2:30 pm  
 Date: 27/7/2019  
 Session live on Zoom Meeting

Participants (31):  
 ACBCS AET (Host, me) # 08  
 SAA\_Khushbu Khan # 08  
 STA\_Nayani Mahajan # #  
 SAA\_Jascha Jagtap # 08  
 STA\_Shreya # 08  
 STA\_Bhagyashree, Chaudhari # 08

## 2. Women's Day- session on "Women's Day- session on "Woman Health & Hygiene" "

**Ashoka Education Foundation**  
ALAKHAPATI, 20-10, DASHYAM, NASHIK

College Name: \_\_\_\_\_  
 Event Report

Name of the Event: women's Health and hygiene  
 Date: 6 March 2020  
 Topic: women's Health and Hygiene  
 Resource person: Dr. Pranita Gujrathi  
 Brief info of Resource Person: she is doctor - BAMS and works as Nutritionist in Nashik.  
 Class/class(es) involved: BBA, BBACCA  
 No of Participants: 56  
 Venue: Seminar Hall Ac.B.C.S.  
 In-charge/organizer (if any): Dr. Manisha Shirsath & asst. prof. Shubha Phade  
 Achievement/benefits (in brief): student get more information of authentic & useful information about  
 Feedback: Excellent

SSI	PROPOSED	ACHIEVED	DIFFERENCE	ANALYSIS
women's Health & Hygiene	80%	100%	+20%	Excellent Positive Deviation

**ASHOKA**  
 Ashoka Education Foundation's  
 Ashoka Center for Business & Computer Studies, Nashik  
**Session on  
 Woman's Health and Hygiene  
 On Occasion of  
 Woman's Day**

**Resource Person,  
 Dr. Pranita Gujrathi**



*K.S. Patil*  
**Mrs. Khushbu Pawar**  
 Chairperson  
**Vishakha Women Welfare Committee**  
**/Internal Complaint Committee(ICC)**



*[Signature]*  
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