

## **INDEX**

### **Academic Year 2022-23**

<b>Sr. No</b>	<b>Description</b>	<b>Link for Supportive Documents</b>
01	Academic Calendar Odd Semester	<a href="#">View</a>
02	Academic Calendar Even Semester	<a href="#">View</a>
03	Academic Committee List	<a href="#">View</a>

**Ashoka Education Foundation's**  
**Ashoka Center for Business & Computer Studies**  
 Working Days Calculation (Approx.)

**Academic year 2022-23**  
**[Odd Sem – July 2022 to 6<sup>th</sup> Dec. 2022]**

Sr. No.	Description	Total
1	<b>Total Days in First Term</b>	<b>129</b>
2	Total No. of Days for Events (Non teaching days)	2
3	Total No. of Days for Internal Exam	04+08=12
4	Total No. of Holidays (Inclusive Sundays)	18+14=32 *
5	Total No. of Days for Teaching	<b>83 [129-(2+12+32)]</b>
6	<b>Total working Days</b>	<b>97 [129-32]</b>

**\* Total Holidays Description**

Sr. No.	Description	Duration	Count	Total
1	Total Sundays	Odd Semester	18	32
2	Holiday/FDP	Other Holidays + Diwali Vacations	7+7	

**Break up of holidays falling during the period**

Sr. No	Date	Event	Proposal
1	9 <sup>th</sup> August 2022	Moharram	FDP
2	11 <sup>th</sup> August 2022	Rakshabandhan	Holiday
3	15 <sup>th</sup> August 2022	Independence Day	Non Instructional Day
4	31 <sup>st</sup> August 2022	Ganesh Chaturthi	Holiday
5	9 <sup>th</sup> Sept. 2022	Ananta Chaturdashi	Holiday
6	5 <sup>th</sup> October 2022	Dashhara/Vijayadasami	Holiday
7	8 <sup>th</sup> November 2022	Guru Nanak Jayanti	FDP

PRINCIPAL .....

ADMINISTRATOR: .....

DIRECTOR -HE: .....

Approved / Not Approved

**HON. SECRETARY**

Ashok Education Foundation's  
**Ashoka Center for Business & Computer Studies**

**Academic Calendar 2022-23**

[Odd Sem – July 2022 to Dec. 2022]

Sr. No.	Particulars	Probable Date	Month
1.	<b>Orientation Program for Students of</b> First Year BBA(CA)/ BSc (CS) First Year BBA / BCom	29/07/2022 30/07/2022	July
2.	<b>Starting of regular classes</b> First Year BBA / BBA(CA)/ BSc(CS)/BCom	01/08/2022	August
3.	<b>IQAC-AAA Audit</b>	04/08/2022	
4.	<b>IQAC Meeting</b>	05/08/2022	
5.	<b>Faculty Induction-New Faculties</b>	06/08/2022	
6.	<b>Aptitude test and SWOT Analysis for All FY</b> BBA, BBA(CA), BSc (CS), BCom	August 2022	
7.	<b>Independence Day</b>	15/08/2022	
8.	<b>Workshop for FY Students</b>	20/08/2022	
9.	<b>Gender Equality Activity</b>	26/08/2022	
10.	<b>Orientation to the students &amp; Starting of Regular Classes</b> II, III Year of BBA(CA), B.Sc (CS), M.Sc(CA) II, III Year of BBA, BCom	22/08/2022 29/08/2022	
11.	<b>National Level IQAC Webinar Series</b>	22/08/2022 to 27/08/2022	
12.	<b>Activity on occasion of National Sports Day</b>	29/08/2022	
13.	<b>Session on IPR (Research Cell)</b>	03/09/2022	September
14.	<b>Teachers Day Celebration: :Holistic development Activity</b>	05/09/2022	
15.	<b>Resume Writing Session for SY and TY Students (Training and Placement Cell)</b>	10/09/2022	

16.	Alumni Meet (Alumni Cell)	17/09/2022	
17.	Orientation to the students & Starting of Regular Classes M.Sc(CA)-I	3 <sup>rd</sup> week Sep. 2022	
18.	“Vishakha” Women Welfare Seminar Nirbhay Kanya Yojana Workshop (SWO Activity First Year Girls)	Sep.2022	
19.	*Workshop on road safety/ Swachh Bharat Abhiyan (NSS Activity)	Sep.2022	
20.	Fresher’s Party	Sep. 2022	
21.	Industrial Visit (Dept. wise)	October 2022	October
22.	Concurrent Assessment: Mid Term Exam for FY, SY and TY BBA, BBA(CA), B.Sc (CS), B.Com, M.Sc(CA)-II	04/10/2022 to 08/10/2022	
23.	Concurrent Assessment: Mid Term Exam for M.Sc(CA)-I	11/10/2022	
24.	Guidance for Competitive Examination	14/10/2022	
25.	Parents Meet of FY, SY and TY BBA, BBA(CA), BSc (CS), BCom, MSc(CA)	15/10/2022	
26.	Book Review competition on Occasion of Birth Anniversary of Dr. A. P. J Abdul Kalam(library)	15/10/2022	
27.	*Formation of Student Council (SDO)	Oct. 2022	
28.	IQAC Meeting	Oct. 2022	
29.	EUREKA Competition (Research Cell)	Oct. 2022	
30.	Diwali Vacations	Oct. 2022	
31.	Aptitude Series (Training and Placement Cell )	Nov. 2022	November
32.	Constitution Day Celebration (NSS Dept.)	Nov. 2022	
33.	Completion of Syllabus I, II & III Year of BSc (CS). I, II & III Year of BBA. I, II & III Year of BBA (CA). I, II Year of B.Com II Year of MSc(CA)	15/11/2022	

31.	<b>Aptitude Series (Training and Placement Cell)</b>	Nov. 2022	November
32.	<b>Constitution Day Celebration (NSS Dept.)</b>	Nov. 2022	
33.	<b>Completion of Syllabus</b> I, II & III Year of BSc (CS). I, II & III Year of BBA. I, II & III Year of BBA (CA). I, II Year of B.Com II Year of MSc(CA)	15/11/2022	
	I Year of MSc(CA)	22/11/2022	
34.	<b>Concurrent Assessment:</b> <b>End Term Exam</b> I, II & III Year of BSc (CS). I, II & III Year of BBA. I, II & III Year of BBA (CA). I, II Year of B.Com I, II Year of MSc(CA)	Nov. Last week 2022	
35.	<b>Remedial session Conduction</b>	Till University Exam	November
36.	<b>*Conclusion of First Term</b>	Nov. End 2022	
37.	<b>*Tentative dates of University Exam BBA, BBA(CA), BSc (CS), BCom, MSc(CA).</b>	Dec. 2022	December

\*Tentative Planning may change as per University circulars/relevant issues.

**Prepared By:**

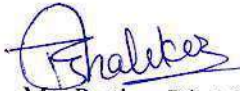
Dr. Manisha Shirsath

Mrs. Sonali Ingle


Mrs. Jayashree Darade

Coordinators

**Checked By:**

  
Ms. Pratima Bhalekar  
Vice Principal  
BBA(CA)

  
Mr. Lokesh Surana  
Vice Principal  
BBA

  
Dr. Harsha Patil  
I/C Principal

ADMINISTRATOR: DIRECTOR - HE :  01/09/2022

Approved / Not Approved

  
HON. SECRETARY

**Ashoka Education Foundation's**  
**Ashoka Center for Business & Computer Studies**

Working Days Calculation (Approx.)

**Academic year 2022-23**

**[Even Sem-17<sup>th</sup> January 2023 to 31<sup>st</sup> May 2023]**

Sr. No.	Description	Total
1	<b>Total Days in Second Term</b>	<b>135</b>
2	Total No. of Days for Events	10 (2 sports Meet +3cultural +1 Workshop+1 Indradhanushya +1 Prize Distribution+1 Farewell+1PTM)
3	Total No. of Days for Internal Exam	<b>04+08=12</b>
4	To. No. of Days for External Exam(Odd Sem)	<b>8</b>
5	Total No. of Holidays(Inclusive Sundays)	<b>19 Sunday+03+05=27</b>
6	Total No. of Days for Teaching	<b>78</b>
7	<b>Total working Days</b>	<b>108</b>

**Total Holidays Description**

Sr. No.	Description	Duration	Count	Total
1	Total Sundays	Even Semester	19	27
2	Holiday	Other Holidays	03	
3	FDP	Holiday for Students	05	

**Break up of holidays & FDP falling during the period**

Sr. No	Date	Particular	Proposal
1	26/01/2023	Republic Day	Non Instructional Day
2	18/02/2023	Mahashivratri	FDP
3	22/03/2023	GudiPadwa	Holiday for all
4	30/03/2023	Ram Navmi	FDP
5	07/04/2023	Good Friday	FDP
6	14/04/2023	Dr. AmbedkarJayanti	FDP
7	22/04/2023	Eid/ Akshaytritiya	Holiday for all
8	01/05/2023	Maharashtra Day	Holiday for all
9	05/05/2023	Buddha Purnima	FDP

PRINCIPAL: .....

ADMINISTRATOR: ..... DIRECTOR-HE: ..... N/A

Approved / Not Approved  
**HON. SECRETARY**

**Ashoka Education Foundation's**  
**Ashoka Center for Business & Computer Studies**  
**Academic Calendar 2022-23**  
**[Even Sem – 17<sup>th</sup> January 2023 to 31<sup>st</sup> May 2023]**

Sr. No.	Particulars	New Probable dates	Month
	<b>Orientation &amp; Starting of Regular classes FYB.Sc(CS)</b>	17/01/2023	<b>January</b>
	<b>Republic Day</b>	26/01/2023	
	<b>*University Exam of BBA,BBA(CA),BSc(CS)BCom&amp; MSc(CA)</b>	January-February 2023	
	<b>Data Protection Day (BBA(CA))</b>	28/01/2023	
	<b>Departmental Meeting</b>	31/01/2023	
	<b>Orientation &amp; Starting of Regular classes FY &amp; TYBBA, FY,SY &amp; TYBBA(CA), SY &amp; TYB.Sc (CS), SY &amp; TYB.Com</b>	01/02/2023	<b>February</b>
	<b>Orientation &amp; Starting of Regular classes SYBBA &amp; M.Sc(CA) –I</b>	04/02/2023	
	<b>Orientation &amp; Starting of Regular classes FYB.Com</b>	07/02/2023	
	<b>Student Council Meeting</b>	06/02/2023	
	<b>IICA Activity</b>	February 2 <sup>nd</sup> week	
	<b>IQAC Meeting</b>	11/02/2023	
	<b>Ashoka Scholarship Interview</b>	2 <sup>nd</sup> week of February	
	<b>National workshop on Financial Planning (B.Com Dept.)</b>	24/02/2023	
	<b>National Science day (B.Sc(CS) Dept)</b>	28/02/2023	
	<b>Continuous Internal Evaluation (CIE) Mid Term Exam</b> All BBA, BBA(CA), MSc(CA) classes & SY & TYBSc(CS), SY & TYBCom classes	01/03/2023 to 04/03/2023	
	<b>Cultural days &amp; Competitions (Cultural Committee)</b>	06/03/2023 to 08/03/2023	
	<b>Sports Meet (Sports Dept.)</b>	10/03/2023 to 11/03/2023	
	<b>International women's Day (Vishka Samittee)</b>	08/03/2023*	
	<b>World Consumer Rights Day ( BBA Dept.)</b>	15/03/2023	
	<b>Mock Interview for all final year students (Training &amp; Placement Cell)</b>	17/03/2023	

22.	Parents Meet	18/03/2023	
23.	Hindi Diwas (Holistic Development Cell)	21/03/2023	
24.	Alumni Activity (Alumni Cell)	20/03/2023	
25.	Expert Session (Competitive Cell)	22/03/2023	
26.	Indradhanush(Cultural Committee)	31/03/2023	
27.	Expert Session(Elite Club)	April 2023	
28.	Mid Term-FYB.com & FY B.Sc(CS)	03/04/2023 & 06/04/2023	
29.	Literary Cell Activity(Library Dept.)	April 2023	
30.	Expert Session (Remedial Club)	April 2023	
31.	IQAC Meeting	08/04/2023	
32.	Workshop(Research Cell)	15/04/2023	April
33.	International Earth Day	21/04/2023	
34.	Student Research Project Scheme-SRPS (Research Cell)	4 <sup>th</sup> Week of April	
35.	*Convocation Ceremony (Exam Cell)	April 2023 (As per university circular)	
36.	Activity on occasion of world Intellectual Property Day (M.Sc(CA) Dept.)	26/04/2023	
37.	Completion of Syllabus I, II & III Year of B.Sc (CS). I, II & III Year of BBA. I, II & III Year of BBA (CA). I, II Year of BCom. I, II Year of MSc(CA)	04/05/2023	May
38.	Continuous Internal Evaluation (CIE) End Term Exam I, II & III Year of B.Sc (CS). I, II & III Year of BBA. I, II & III Year of BBA (CA). I, II Year of BCom I, II Year of MSc(CA)	08/05/2023 to 016/05/2023	
39.	Revision & Remedial sessions	16/05/23 onward	
40.	Annual Prize distribution	20/05/2023	
41.	Farewell for Final Year Students	27/05/2023	
42.	Conclusion of second term (Term End Meeting)	31/05/2023	



43.	Starting of new academic year 2023-24	As per university circular	
-----	---------------------------------------	----------------------------	--

\*Tentative Planning may change as per University circulars/relevant issues.

**Note-**

Other than academic calendar many activities are planned under QAG Cell and all are reflected in their respective QAG Calendar.

**Includes:**

Annexure A-BBA & B.com Department Calendar  
Annexure-B- BBA (CA) Department Calendar  
Annexure C-B.Sc (CS) & M.Sc (CA) Department Calendar

**Prepared By:**

Dr. Manisha Shirsath

Mrs. Jayashree Darade

Ms. Priya Budlani

Mr. Rahul Sonawane

Mr. Aniket Songire

**Checked By:**

Mr. Lokesh Surana  
(BBA & B.Com)

Mrs. Pratima Bhalekar  
(BBA(CA))

Mrs. Sonali Ingle  
B.SC(CS) & M.Sc(CA)

Coordinators

HOD

HOD & IQAC Head

HOD

**Verified by:**

Dr. Harsha Patil

Vice Principal

PRINCIPAL.....: .....

ADMINISTRATOR:.....

DIRECTOR-HE: .....

Approved / Not Approved  
HON. SECRETARY

**Ashoka Education Foundation's**  
**Ashoka Center for Business and Computer Studies, Nashik**  
**Academic Year 2022-23**

Sr. No.	Name of the Committee	Team Members	Signature of faculty
1.	Academic Committee	Dr.P.A Ghosh Dr.Harsha Patil(Head) Mr.Lokesh Surana Mrs.Pratima Bhalekar Dr.Manisha Shirsath Mrs.Sonali Ingale Mrs.Jayashree Darade Mrs.Priya Budlani	
2.	Quality Circle	Dr.Harsha Patil(Head) Mr.Lokesh Surana Mrs.Pratima Bhalekar Dr.Parmeshwar.Biradar Dr.Manisha Shirsath Mrs.Sonali Ingale Mrs.Jayashree Darade Mrs.Priya Budlani Mr.Kiran Bhamre Mr.Sudarshan Nagare Mr.Rahul Sonawane	
3.	Examination Committee	Dr.Parmeshwar.Biradar(CEO) Ms.Bushra Khan (BBA) Mr.Aniket Songire (BCom) Mr.Rahul Sonawane- (B.Sc./MSc(CA)) & Practicals Mrs.Komal Saskar (BBA(CA))	
4.	Continuous Internal Evaluation (CIE) Committee	Mrs.Shubhangi Phade(Head) Ms.Rameshwari Hullule (BBA(CA)) Ms.Srushti Jain (BBA) Mr.Aniket Songire (BCom) Mrs.Vrishali Wable (B.Sc)	
5.	NAAC (IQAC) Committee	Mrs.Pratima Bhalekar (Head) Mrs.Sujata Katkade Dr.Harsha Patil Dr.Manisha Shirsath	
6.	ISO Committee	Mrs. Sonali Ingle(Head) Ms. Tejal Sonawane.	
7.	Alumni Committee	Mrs.Bushra Khan(Head) Ms. Sayema Shaikh Ms.Pragati Goverdhane	
8.	Industrial Visit & Educational Tour	Mr. Lokesh Surana (Head) Ms.Vani Agrawal Ms.Ankit Kale	
9.	Activity Reporting	Mrs.Sayema Shaikh (Head) Ms.Srushti Jain.	
10.	Magazine Committee	Mr. Mohan Nikumbh (Head)	



		Ms. Tejal Sonawane Ms. Shibani Paul	<del>Tejal</del> <del>Spaul</del>
11.	Sports (Sports Coordinator)	Mr. Sudarshan Nagare	<del>U</del>
12.	Discipline & Anti Ragging Committee (Adherence to code of conduct)	Mr. Sudarshan Nagare (Head) Mr. Kiran Bhamre Mr. Sarika Kondekar Mr. Harshal Dayma	<del>S</del> Suondekar Hoynd
13.	Staff Welfare Committee	Mrs. Tejaswi Jagtap (Head) Ms. Shibani Paul	Tejaswi Spaul
14.	Skill Enhancement Committee (SEC) (Extension of SDP)  Academic Addon Committee	Mrs. Komal Saskar (Excel) Mr. Harshal Dayma (Managerial Skill) Ms. Priya Budlani (Vedic Maths)	<del>HS</del> Hoynd Budlani
		Ms. Sayema Shaikh (Head) Mrs. Rameshwari Hullule Ms. Shibani Paul	<del>Sayema</del> Hullule Spaul
15.	Placement & Competitive Exam Committee	Mr. Rahul Sonawane (Head) Ms. Himani Chavan Mr. Harshal Dayma (Competitive Exam Head) Mrs. Tejasvi Jagtap	<del>HRC</del> Hoynd  Tejasvi
16.	Mentorship In charge	Ms. Pragati Goverdhane (Head) Mrs. Sujata Katkade (BSc) Ms. Srushti Jain. (BBA)	Pragati Sujata
17.	Cultural Committee	Mr. Aniket Songire (Head) Mr. Tejal Sonawane	<del>Tejal</del>
18.	Media Committee	Mr. Mohan Nikumbh (Head) Mr. Lokesh Surana Ms. Himani Chavan Mrs. Shubhangi Phade	Mohan HRC Sphadke
19.	Admission Committee	Mrs. Sonali Ingle (Head) Mrs. Shubhangi Phade Mr. Aniket Songire Mr. Ankit Kale Ms. Himani Chavan	Sphadke Aniket HRC
20.	Promotion Committee	Ms. Priya Budlani (Head) Mr. Lokesh Surana Ms. Tejal Sonawane Ms. Vani Agrawal	Budlani HRC Tejal Vani
21.	Eco Club	Mr. Ankit Kale (Head) Mrs. Tejasvi Jagtap	<del>Tejal</del>
22.	Research Cell	Mrs. Jayashree Darda (Head) Dr. Harsh Patel Dr. Manish Shirsath Mr. Lokesh Surana Mrs. Sonali Ingle Mrs. Khushi Pawar Ms. Srushti Jain	Tejasvi Jayashree Darda Patel Shirsath Surana Ingle Pawar Jain K.S. Patil



23.	Time Table	Ms. Priya Budlani(Head) Ms. Vani Agrawal Ms. Bushra Khan	<u>Budlani</u> <u>Vani</u> <u>BKhan</u>
24.	Attendance In Charge	Dr. Sarika Kondekar Ms. Shibani Paul Mrs. Komal Saskar	<u>Saskar</u> <u>SP</u>
25.	Stationary Committee	Mrs. Medha Kulkarni(Head) Ms. Priya Budlani. (Head - Staff)	<u>Medha</u> <u>Budlani</u>
26.	Students Welfare	Mrs. Khushbu Pawar (Head) Mrs. Komal Saskar	<u>K.s. pawar</u> <u>KS</u>
27.	Uniform Committee	Admin Dept. Kiran Bhamre	
28.	ERP Committee	Mrs. Rameshwari Hullule (Head) All Module Owners	<u>Null</u>
29.	NSS	Mr. Lokesh Surana(Head) Mr. Ankit Kale Mrs. Shubhangi Phade Mr. Aniket Songire	<u>Surana</u> <u>Aniket</u> <u>Phade</u>
30.	Monthly Reports	Mrs. Rameshwari Hullule(Head) Ms. Pragati Govardhane	<u>Null</u> <u>Pragati</u>
31.	AISC	Mr. Harshal Dayma (Head) Ms. Himani Chavan	<u>Harshal</u> <u>HRC</u>
32.	QAG	Mrs. Pratima Bhalekar(Head) Mrs. Sujata Katkade	<u>Sujata</u>
33.	Great Teacher	Ms. Pragati Govardhane(Head)	<u>Pragati</u>
34.	Student Grade improvisation committee	Ms. Pragati Govardhane (Head Slow Learner) New Faculty NA Ms. Bushra Khan (Head Elite Club) New Faculty NA	<u>Govardhane</u> <u>BKhan</u>
35.	Website/ Digital Updation	Mr. Rahul Sonawane (Head) Ms. Tejal Sonawane Ms. Vani Agrawal	<u>Rahul</u> <u>Tejal</u> <u>Vani</u>
36.	Minutes of Meeting	Ms. Tejal Sonawane(Head)	<u>Tejal</u>
37.	Student Grievance & Feedback	Mr. Kiran Bhamre(Head) Mrs. Medha Kulkarni Mr. Mohan Nikumbh	<u>Medha</u> <u>Mohan</u>
38.	Holistic Development	Mr. Aniket Songire (Head) Mrs. Shubhangi Phade	<u>Phade</u>
39.	Crisis Management	Mr. Sudarshan Nagare (Head) Mr. Kiran Bhamre	<u>Sudarshan</u>
40.	Vishakha Committee	Dr. Sarika Kondekar(Head) <u>Ridda</u>	<u>Sundar</u> <u>Rider</u>

Dr. Harsha Patil

Vice Principal  
**VICE PRINCIPAL**

Ashoka Education Foundation's  
Ashoka Center for Business and  
Computer Studies, Nashik



Dr. P.A. Ghosh

Principal