

20-11

ASHOKA EDUCATION FOUNDATION - NASHIK

MINUTES OF MEETING

Rev:00 MR/R/13

Date : 16.04.2021
Time : 02.00 p.m.
Venue : Principal Cabin


Members Attended:

Attendees	Dr. Harsha Patil
	Mr. Lokesh Surana
	Mrs.Pratima Bhalekar
	Dr. Manisha Shirsath
	Mrs.Alpana Sonje
	Mrs.Jayashree Darade

Sr. No.	Agenda Point	Action / Decision	Responsibility
1	50% faculty working	As per Government of Maharashtra GR no.CR.92, dated 15 th March 2021, clause (g). 50% staff shall remain on campus & other shall work from home on alternate day basis. Strict social distancing norms to be followed. <u>Decision:</u> Coordinators to make schedule to be displayed to staff	Coordinators
2	100% Staff working	Principal, Vice principals, Admin, Librarian, Physical director to remain in campus daily till further orders.	
3	Attendance policy	As AEF attendance policy under revision & pandemic environment, action against students attendance defaulters seems to be difficult. Suspension letter was drafted if approved by management. <u>Action:</u> Mentor should counsel students to attend online lectures.	Principal shall discuss suspension letter approval with management.
4	Extra-curricular activities	Due to pandemic environment very less extra-curricular activities were conducted as students overall development is hampered. <u>Decision :</u> Talent search completion can be planned at department level without hampering academic. Extempore competition can be planned intra-college department wise.	Department head


Co-Ordinator
Internal Quality Assurance Cell (IQAC)
Ashoka Center for Business & Computer
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