



ASHOKA EDUCATION FOUNDATION'S
ASHOKA CENTER FOR BUSINESS
AND COMPUTER STUDIES (ACBCS), NASHIK



Criteria 5

Student Support and Progression

Key Indicator: 5.1 Student Support

Metrics: 5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies*
- 2.Organisation wide awareness and undertakings on policies with zero tolerance*
- 3.Mechanisms for submission of online/offline students' grievances*
- 4.Timely redressal of the grievances through appropriate committees*

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies

2. Organization wide awareness and undertakings on policies with zero tolerance

3. Mechanisms for submission of online/offline students' grievances

4. Timely Redressal of the grievances through appropriate committees

Response: All of the above

-Preamble-

Institute has constituted Grievance Redressal Committee, Internal Complaint Committee (For Prevention of Sexual Harassment), Anti ragging Committee, Minority and Committee for SC/ST and OBC. These cells are implementing the guidelines required as per statutory bodies and meetings as well as awareness programs are conducted regularly. Institute has a sound mechanism which can timely address the grievances of the students.

Grievance Redressal Committee: Grievance Redressal Committee of the institute is formed to resolve Student Grievances on regular basis, arising out of misconduct, academic progress, evaluation, administrative operations etc.

Internal Complaint Committee (ICC): Internal Complaint Committee of the institute is constituted and the contact details of ICC members are displayed and shared with students for any emergencies and complaints, creating awareness amongst them. As a result, not a single case of gender disparity, or sexual harassment has been reported. The institute also emphasizes sensitization and awareness; various sessions are conducted to educate the students about gender equity, women's empowerment, social, legal, economic, protection, safety, security, etc.

Anti-ragging Committee: Anti ragging Committee of the Institute is formed to make the institute a "Zero Ragging Campus" by taking measures for prevention of ragging in and outside the campus. Committee has the responsibility of counselling the student's fresher's category during orientation, regarding anti-ragging committee and it's functioning.

Committee for SC/ST and OBC: The committee is established as per the guidelines of Savitribai Phule Pune University from 2021. Committee for SC/ST and OBC collects information on a regular basis about the admission of SC/ST and OBC candidates in the institute. It works/functions for settling of the Grievances of SC/ST students of the institute and render them necessary help in solving their problems.

The contact details of all Committee members are displayed and shared with students for any emergencies and complaints, creating awareness amongst them. As a result, not a single case of student's grievance has been reported so far.

Following table gives the links to the various documents explaining **Implementation of guidelines of statutory /regulatory bodies** of these committees.

Sr. No.	Particulars	Link to the Relevant Document				
		2022-23	2021-22	2020-21	2019-20	2018-19
1. Implementation of guidelines of statutory / regulatory bodies						
1.A) Office Orders of Constitution of the Committees						
i)	Grievance Redressal Committee	View	View	View	View	View
ii)	Internal Complaint Committee	View				
iii)	Anti-ragging Committee	View	View	View	View	View
iv)	Committee for SC/ST	View Order University Circular				
v)	Minority Cell Welfare Committee	View				
vi)	OBC Committee	View Order University Circular				
1.B) Guidelines / Code of Conduct / Policy of the Committees						
i)	Grievance Redressal Committee	View				
ii)	Internal Complaint Committee	View				
iii)	Anti-ragging Committee	View				
iv)	Committee for SC/ST	View University Circular				
v)	Minority Cell Welfare Committee	View				
vi)	OBC Committee	View University Circular				