Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**ASHOKA CENTER FOR BUSINESS AND COMPUTER STUDIES**
Name of the head of the Institution	**D.M. Gujarathi**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0253-6689561**
Mobile no.	**9822036131**
Registered Email	**acbcsnaac@gmail.com**
Alternate Email	**principal.acbcs@aef.edu.in**
Address	**Nandanvan Estate,Near Chandsi Village,Anandwalli, Gangapur Road, Nashik**
City/Town	**Nashik**
State/UT	**Maharashtra**

Pincode	**422013**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Dr. Sarita Dhawale**
Phone no/Alternate Phone no.	**02532463374**
Mobile no.	**7774032686**
Registered Email	**acbcsnaac@gmail.com**
Alternate Email	**principal.acbcs@aef.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.aef.edu.in/acbcs/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.aef.edu.in/acbcs/pages/downloads

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.55**	**2019**	**04-Mar-2019**	**04-Mar-2024**

6. Date of Establishment of IQAC	**14-Aug-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

State Level 2 days workshop on Hypothesis Testing Techniques	10-Jan-2019 2	70
State Level Rising Youth Icon of the Year(RYIY) Competition	02-Mar-2019 1	41000
State Level Workshop on Data Analysis And Interpretation in SPSS	17-Feb-2018 1	100
State Level Conference on Multidisciplinary Research and Projects 2018	16-Feb-2018 1	102
ISO Certification	23-Sep-2018 1	656
Alumni Association	12-Mar-2019 1	509
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ACBCS	QIP SPPU workshop	SPPU	2018 2	88462
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1]Holistic Development 2]Research 3]Value Added Courses 4]Student Development Program 5]Faculty Development Program

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
RYIY State Level Competition	"1]Provided unique platform for students to showcase their talent in different areas of competitions 2]Appreciated talent among the students from different streams 3]Identified leadership skills among youth. 4]Recognized student through "Rising Youth Icon of the Year" award."
Stete Level Conferene and workshop	2 day State level Workshop and conference done with more than 100 registrations
ISO 9001:2015 Certification	Institute received ISO 9001:2015 Certification
Alumni Association	Alumni asoociation registered on 12th March,2019
Management Review Meeting(MRM)	Management review meeting held to continual monitor the activities of Institute by top management for improvement & of short term targets set. The MRM was held on 2nd January,2019. The Unit head presented review of quality policy and review of qulaity objectives of current year, The remark was given by top management. so plan of action was prepared and implemented till next MRM.
Green India Activity	The Green India Activity held on 8th March,2019. Total 20 Participants were there to achieve plantation and green environment at campus.
Research Paper Competition	Research paper cometition held on 30th January,2019. total 17 students presented research paper. The main objective of this competition is to inculcate the research culture among students.
Regular IQAC Meetings	It ensured enhancement and coordination among various activities of the institution and institutionalize all good practices.
Quality Inspection Audit(Admin,Academic,Library)	For continual Improvement Quality Inspection Audit was taken on 9th May,

	2018.
Completion of Accrediation Process	**Successfully completed NAAC Cycle1 in February 2019. Achieved CGPA 2.55 score.**
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	**17-Feb-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**13-Feb-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**29-Dec-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Yes. Ashoka Center For Business and Computer Studies uses Management Information System in the form of ERP System at all levels of operation to collect, process, and store data. Institute aggregates and disseminates this data in the form of information needed to carry out the daily operations of institute. The college is using ERP system with respect to following modules: 1. Admission Management: Through this module college handles admission process of all the students. Starting from inquiry till final admission. 2. Academic Registration: This module handles processes like Course enrollment, Subject enrollment, Subject section enrollment, Faculty department enrollment, Faculty subject enrollment, Admission cancellation, etc and generates academic registration report, academic cancellation report, faculty subject report, class occupancy report,**

course wise report, subject wise registration report, section wise registration report and course wise registration report,etc. 3. Student Information System : This module stores and give information of students. 4. Time Table Management : Time table for all courses is prepared and uploaded in ERP. Through this module handles processes like adding master time table, managing master time table entries i.e. updation and deletion of time table entries and generates reports like faculty time table, section time table, department time table,etc. 5. Attendance Management : Through this module attendance of the students is marked. We can add extra sessions for extra lectures. Reports like class wise report, faculty wise report, student wise report, attendance summary report Logbook of the day is generated through this module. 6. Committee Management : Through this module we can add college level committee, meeting details, Minutes of meetings, etc in the ERP. 7. HR Management : All Processes related with employee is done through this module. 8. Mentorship Module : Through this module class observation, Great Teacher evaluation, mentorship reports are done. 9. Library Management : All Library related process like searching of books, issue of books, return of book, etc is done through this module.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Savitribai Phule Pune University. The College follows syllabus for programmes designed by the SPPU. Board of studies in each subject frames the syllabus and communicate it to the affiliated colleges. University arranges workshops on newly designed syllabus. Planning: The College has adopted the syllabus designed by Savitribai Phule University, Pune University to develop competency, obtain employment and promote research among students. Based on the commencement date of University, academic calendar for college is prepared and circulated to everyone for implementation. Principal conducts meeting with all faculty members to develop strategies for effective implementation of curriculum as well as co-curricular and extension activities through activity allocation. Various committees like examination, time table, academic monitoring, mentoring, grade up gradation, ISO, research, alumni, sports, culture , industrial visits, students development , training placement

etc are formed & functioning very effectively to strengthen co curricular & extracurricular activities. Semester wise Academic calendar is form, which deals with schedule for various activities & events coming in semester & activity proposal is prepared with all details. Subject allocation is as per teacher expertise and interest is done & time table for upcoming semester is prepared. Curriculum Delivery:College develops and deploys micro plans for effective implementation of the curriculum as follows, Academic year is always start with orientation program to all students which orient students regarding semester wise planning. Effective teaching Pedagogy is achieved through theory sessions by using LCD Projector presentation, duster –marker, audio-visuals clips, charts, models, mnemonic, mind maps, group discussion. Teacher closely monitors the performance of students on the basis of concurrent & term paper examination and special efforts are taken not only to improve their performance but bring them as university ranker. Logbook maintained by each department which gives details about who is having which subject session, session number & number of students present for session. Curriculum enrichment:Guest lecturers of industry and academic experts are arranged to share their knowledge with the faculty members and students. Industrial visits and Internship are organized for students to keep them updated about recent trends and technology in the market. Different activities, co curricular & cultural activities are carried out by the faculty along with students related to syllabus during the academic year. Feedback:Feedback on curriculum teaching is taken by principal, vice principals & coordinators that helps to change teaching pedagogy to make deployment of curriculum more effective through the interactive two way teaching method . Review on co-curricular & extra curriculum activities is taken through well design feedback system. Thus, the mission of institute 'to provide, nurture and maintain conducive environment for academic excellence, research and entrepreneurship to prepare competent, ethical and socially responsible professionals' is facilitated through blend of planned implementation, delivery and feedback system.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Workshop on Cyber security Ethical Hacking		07/09/2018	2	Employabilit y	67
Workshop on communicatio n styles and body language		14/07/2018	1	Employabilit y	140
Workshop on python		04/07/2018	2	Employabilit y	58
Internship Program		10/08/2018	30	Employabilit y	386

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	A-Finance	18/06/2018
BBA	B-Marketing	18/06/2018
BBA	C-Human Resource	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	386	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Interaction with Budding Enterpreneurs	25/09/2018	53
International Internship under student exchange program-AIESEC	20/09/2018	150
Workshop on Cyber security Ethical Hacking	13/07/2018	67
Cleanliness Activity under NSS	11/08/2018	100
CPR session	25/07/2018	180
Sexual Harassment at workplace	24/07/2018	90
Workshop on communication styles and body language	14/07/2018	140
Goal Setting	13/07/2018	150
Workshop on python	04/07/2018	58
International Yoga Day	21/06/2018	32
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	HR	23
BBA	Finance	34
BBA	Marketing	22
BBA	Management Trainee	179
BCA	Information Technology	59
BSc	Computer science	55
BBA	Industrial Exposure	83
BSc	Environmental Science	64

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Ashoka Center for Business and computer studies, Nasik is affiliated to Savitribai Phule Pune University. The affiliating university (Savitribai Phule Pune University) revises the syllabus once in five years. The recent trends in the areas of knowledge, market demand and the National Development concerns are the key factors for revision. The college provides all the facilities for the overall growth of students. The main motto of the college is to provide quality education to generate employable opportunities to its output. The Institute is constantly in dialogue with all its stake holders like students, faculty, alumni and parents in order to get valuable inputs in the many areas. The college has structured feedback system and and feedback taken from all stakeholder twice in a year after end of every semester. To develop the employable skills among the students the college organizes various programmes in consultation with local trainees. In this direction the college has signed MOU with various organizations like rotract club, Bahai Academy, Spruce etc and many more. As regards to the Students Feedback, it was executed in the offline mode in this year 2018-19 on a single day in the entire departments. Paper sheet is with questions related to curriculum were hand over to students and department collect feedback. Department faculties go for data analysis using excel. Feedback from guardian and parents taken on structured paper sheet during the parents meet. The opinions and suggestions advocated by the guardians were studied by the IQAC and a list of grievances prepared. The issues raised were discussed in the IQAC Core Committee meetings for seeking possible remedial measures. Whenever alumni Visits College or all called for any specific occasions like alumni meet, alumni events etc. feedback from them is taken in both formal and informal way that led to the formation of ideas and opinions regarding developmental aspects of the institution Teacher feedback also help to improve curriculum through conducting various activities like industrial visita,flipped classroom teaching, group discussion, case study teaching methods, presentation etc. To improve the quality of education, the Institution conducts teacher evaluation by students by using 5 points scale in a structured format. The results have evaluated by committee members. The marks/grades were used by the management for the award of the annual increment promotions also it is used as a tool to improve the performance of fraternity.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	B.Sc.(Computer	80	144	49

	Science)			
BCA	BBA(Computer Application)	80	173	68
BBA	Business Administration	88	310	88
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	619	0	29	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	29	294	16	0	5
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system available in the institution. 20 to 22 students are assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance as well as motivates them to take part in extracurricular activities. Students are counseled by the mentors, class teachers, subject faculties and HOD for improving their academic performance and attendance. Mentors counsel the students regarding their performance and guide them accordingly. At first year level, students academic and personal issues of concern are well looked after by the mentors. The critical cases are handled as per the need of the student. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments of the college. The students are given guidance for career, personal, besides academic issues. For higher semesters, the mentors allocated to the students will council same group of students for three years i.e. the same set of students will be monitored and counseled till they have passed the course. The special mentorship lecture is arranged for each class mentorship is conducted in which students meet their mentors for academic and personal issues. Students discuss all problems with their mentors freely mentor also giving maximum help from his/her side for solving the problem. The students who have less attendance are paid special attention from mentor side. Mentor also identify the slow and advanced learners and counselled them accordingly. For slow learners mentor may ask subject teachers to take remedial lectures. Advanced learners are encouraged to take more efforts to achieve even more excellence in academics as well as extracurricular activities. Even the students with many issues are asked to call parents for parents- mentor meetings. Management is also get involved if required for the student help. The mentor is also responsible to provide counseling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. A large number of students who perceive the professional course are quite focused, still they may fall short of score to be promoted to above sections. Such students are given counseling by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in co-curricular and extracurricular activities. The mentors of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors contacts the parents and educates them, if

required about their wards performance, and the academic programmes of the college as well as the support system and the monitor system the student and parents. The mentors always keeps a check on the attendance of the student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
619	29	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	29	0	29	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Bharti Bagul	Assistant Professor	Ph.D.
2018	Dr. Parmeshwar Biradar	Assistant Professor	Ph.D.
2018	Mr. Yogesh Marathe	Assistant Professor	BOOK PUBLISHED: Electronics Practical Handbook
2018	Dr. Sarita Dhawale	Assistant Professor	Certified for reviewership for International Journal of Business Management. Organized by: Internatinal Academy of Science,Engineering Technology
2019	Prof.Lokesh Surana	Assistant Professor	participated published paper in International conference at Gargoti, Kolhapur with appreciation of Best paper.
2019	Prof.Lokesh Surana	Assistant Professor	Yuva mahiti doot guide: maharastra shashan
2019	Dr.Manisha Shirsath	Assistant Professor	Published a book on Research Methodology and hypothesis testing (state Level)
2019	Mrs Harsha Patil	Assistant Professor	Published a book on Research

			Methodology and hypothesis testing (state Level)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BBA	5362	2018-19	10/04/2019	06/06/2019
BCA	5363	2018-19	08/04/2019	06/06/2019
BSc	5316	2018-19	08/04/2019	04/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

? The college has the mechanism to ensure that the stake holders of the college especially students and faculty are aware of the evaluation processes. ? Orientation Programme is conducted for the first year students. Scheduled and structure of college and SPPU examination evaluation system, academic calendar, examination and assessment system along with extracurricular activities are addressed in Orientation program. ? Separate Internal Examination committee has formulated by the college to control and measure the efficiency of Concurrent Evaluation Process. ? The schedule of internal and external examination is displayed on notice board. ? Academic calendar consists of Mid Term exam and End Term exam dates and displayed on notice board. ? The periodic instructions issued by the parent university are promptly communicated to the students. ? CEO gives guidelines to junior supervisors regarding supervision duty. They also guide students to follow rules and regulations as per university exams. ? The subject faculty explains the internal evaluation process, the format of question papers and weightage of marks during lecture. ? Internal evaluation is divided into different forms of assessments shown below. Evaluation1 Evaluation2 Evaluation3 Mid Term Exam End Team Exam Attendance ? Evaluations are conducted in the first three months of the academic year. ? Evaluation may consist of subject wise written test, Orals, Assignment writing, Group activities, subject wise Presentation on respective topic, etc. ? Mid Term Exam is conducted in the mid of the semester to evaluate the performance of the students. Through Mid Exam students get idea about their studies and try improve themselves with the help of faculties, if they are lacking behind ? End Term Exam is conducted at the End of the semester which is similar to university exam after completion of the syllabus. Purpose of taking End Term exam is to make students familiar with the University paper pattern as well as to teach them time management to complete the paper within stipulated time. ? As attendance of student is compulsory for each course, so attendance marks are consider in continuous internal evaluation. ? After completion of each evaluation students are categorised into different grades as mention below Grade Percentage O Above 90 A 80-90 B 70-80 C 60-70 D 50-60 E 40-50 ? After every evaluation, depending upon the current grade of the student faculties gives commitment for each student for the further evaluations. After grading of the student, if student is in lower grade, faculties' takes continuous efforts on the student to improve his/her grade in next evaluation. ? Remedial sessions through extra lectures are also planned for the students achieving low grades. ? Continuous follow up regarding student grade improvement is taken by

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

ACBCS is affiliated to the Savitribai Phule Pune University. At the beginning of the academic year the university provides its academic calendar which displays the exam date government holidays and starting and end of the semester. The institution prepares the academic calendar taking into consideration the academic calendar followed by the Savitribai Phule Pune University. Based on the academic calendar of Savitribai Phule Pune University principal , vice principal course coordinators prepare academic calendar. The internal exam dates, seminar workshop dates, cultural dates, indradhanush dates are finalized and other curricular, co-curricular and extra curricular activities dates are finalized in the academic calendar. Academic calendar is given to all the students and staff before the session starts. In case of any unusual and unscheduled break in the working day as in national bandh or the death of a VIP, the staff committee meets again to work out a schedule to compensate the working days. The time table of each department is prepared and is strictly followed in order to complete the syllabus and conduct the internal exam according too. This timetable is given to each and every student and staff of the department to ensure that they stick to the schedule. The calendar is well planned in advance and is outlined in a detailed manner. The college functions and adheres to the minimum number of working days and teaching days. The continuous internal assessment and evaluation pattern for the undergraduate students is as follows: Time table for internal exam is prepared in advance 3 class assessment is done in the form of assignment, ppt, open book test, or group discussion. Mid term exam and end term exam is conducted. marks for attendance is also allotted. The students are informed about the marks scored by them. The college has an excellent work culture and therefore it seldom faces difficulties in completing the curriculum within the planned time frame of the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.aef.edu.in/acbcs/up-images/downloads/upFile_0-program-objective-5c582e73cc437.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
5362	BBA	Business Administration	77	76	98.70
5363	BCA	BBA(Computer Application)	54	31	57.41
5316	BSc	B.Sc.(Computer Science)	54	35	64.81
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR Awareness and Process	BBA/BCA/B.Sc.(Comp.Sci.)	24/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
winner in Paper presentation competetion organizes by ABS in association of IIT Roorkey	Priyank Mewani	IIT Roorkey	11/09/2018	Student
winner in Paper presentation competetion organizes by ABS in association of IIT Roorkey	Khushi Multani	IIT Roorkey	11/09/2018	Student
Awarded in Ethical Hacking competition to represent in Mumbai IIT	Arbaaz Memon	I3Indya Technologies	08/09/2018	Student
Awarded in Ethical Hacking competition to represent in Mumbai IIT	Kaustubh Ugale	I3Indya Technologies	08/09/2018	Student
Awarded in Ethical Hacking competition to represent in Mumbai IIT	Pallavi Shelar	I3Indya Technologies	08/09/2018	Student
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**1000**	**17100**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	**0**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	**BBA(CA)**	**1**	**5.5**
International	**B.Sc.(Comp.Sci.)**	**1**	**5.3**
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Sc.(Comp.Sci)	**18**
BBA(CA)	**19**
BBA	**14**
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Document Clustering : A summerized survey	**Mrs. Harsha Patil**	**Information Retrival and Management Concepts,Methodologies,Tools, and Applications journal**	**2018**	**2**	**Maulana Azad National Institute of Technology**	**2**
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as

Document Clustering : A summerized survey	Mrs. Harsha Patil	Information Retrival and Management Concepts,Methodologies,Tools, and Applications journal	2018	1	2	Maulana Azad National Institute of Technology

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	1	0	0	1
Attended/Seminars/Workshops	0	0	30	1
Presented papers	13	3	2	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Road safety seminar : 31st Jan 2019	NSS	25	100
Yoga Session	NSS	25	40
Samvidhan Day Celebration	NSS	25	80
Coordination of Lokmat Marathon	NSS/LOKMAT	8	50
Tree plantation	NSS	12	50
Organizing seminar on sexual harassment at work place under Vishakha Sammittee	NSS	5	20
15 days Cleanliness campaign in the city	NSS	5	100

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students

				Benefited
NSS Camp	Work Appreciation	Gram Panchayt Moh Farm		50

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	SPPU	15 days Cleanliness campaign in the city	5	100
NSS	SPPU	Organizing seminar on sexual harassment at work place under Vishakha Sammittee	5	20
NSS	SPPU	Tree plantation	12	50
NSS	SPPU	Coordination of Lokmat Marathon	8	50
NSS	SPPU	Samvidhan Day Celebration	25	80
NSS	SPPU	Yoga Session	25	40
NSS	SPPU	Cleanliness drive around college on republic day	25	50
NSS	SPPU	Road safety seminar : 31st Jan 2019	25	100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
State level Workshop on Hypothesis testing Techniques	70	SPPU,Pune	2
Exploration of different cultures	15	AFS INTERCUL TURAL PROGRAMS INDIA	30

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

		institution/ industry /research lab with contact details			
Training and development	Training and development	Revert Technology Pvt ltd	22/05/2018	22/05/2019	108
Training in Digital Marketing	Training in Digital Marketing	MAdz India Inc	14/08/2018	14/08/2019	165
Soft skill, Behavioural and QMS	Soft skill, Behavioural and QMS	TUV India pvt ltd	30/05/2018	30/05/2019	134
Exploration of different cultures	Exploration of different cultures	AFS INTERCUL TURAL PROGRAMS INDIA	24/08/2018	24/08/2019	15

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Revert Technology Pvt ltd	22/05/2018	Training and development	108
MAdz India Inc	14/08/2018	Training in Digital Marketing	165
TUV India pvt ltd	30/05/2018	Soft skill, Behavioural and QMS	134
Bulls Eye Knowledge system PVt ltd	07/02/2019	Business Communication , Aptitude tests	208
AFS INTERCULTURAL PROGRAMS INDIA	24/08/2018	Exploration of different cultures	15

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9500000	9413610

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh)	Newly Added

during the current year	
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Others	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ERP	Partially	v2	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2580	460805	277	50875	2857	511680
Reference Books	3388	1556393	71	44993	3459	1601386
e-Books	15	0	0	0	15	0
Journals	16	31648	2	2435	18	34083
e-Journals	0	0	2	1780	2	1780
CD & Video	914	0	0	0	914	0
Weeding (hard & soft)	7	1875	0	0	7	1875
Library Automation	1	1038500	0	0	1	1038500

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others

	mputers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	204	3	1	0	0	1	3	10	0
Added	2	0	0	0	0	0	0	0	1
Total	206	3	1	0	0	1	3	10	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
9700000	9642757	3000000	2921109

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The ACBCS has a dedicated maintenance department responsible for carrying out the duties of Estate Office and is responsible for overseeing the maintenance of buildings, class rooms, laboratories, cafeterias, sports facilities, utilities. A maintenance committee is constituted at campus who oversees the maintenance and upkeep of the physical infrastructure, facilities, green areas etc. The department has qualified and skilled manpower for electric work, plumbing, carpentry work, horticulture etc. Maintenance of infrastructure facilities, services and equipment's is done as per following details: 1.The ACBCS has power management department to ensure uninterrupted power supply and maintenance of electrical assets. The maintenance of equipment like Generator Sets, Adequate Lighting, UPS, Solar Panels etc. are undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier. 2. Maintenance of Services: The ACBCS provides various services / facilities to the students, Educator and staff and are maintained by respective service providers as per contract: Facilities/Services Quantity Cafeterias facilities 1 Gymnasium facilities 1 Gaming Arcadia facilities 1 Departmental Store 1 Further, a fleet of buses, vans and cars are maintained by the transport department of the AEF/ACBCS. Sports facilities, etc. are maintained by the administration department as per the laid down guidelines. Housekeeping services are in house and available on campus as per their duty hours. Maintenance of Equipment: The ACBCS has laid down guidelines and structure for the maintenance of various type of equipment as under: The ACBCS has a dedicated cell to look after the repair, maintenance and upkeep of labs. Further, major laboratory equipments are under Annual Maintenance Contract (AMC) for their regular preventive and corrective maintenance. Campus Surveillance Cameras, CCTVs, other security equipments are maintained through IT department by the equipment providers Teaching aids such as LCD Projectors, PA Systems, Laptops, Desktops, Printers, Wi-Fi etc. are maintained by IT

Helpdesk department. Fire Fighting equipments in various blocks, class-room, labs, offices, etc. are maintained by Fire Safety Department. The respective departments conduct a periodic audit to ensure timely corrective action for proper functioning of the various equipment gadgets Following SOPs are uploaded as additional information 1.Sop For Maintaining and Utilizing Library Services 2.Sop for Maintaining and Utilizing Physical, Academic and Support Facilities Such as Computer Labs 3. Guidelines for operations maintenance of sports facilities sports complex at ACBCS

https://www.aef.edu.in/acbcs/up-images/downloads/upFile_0-442-link-to-ssrconverted-5e66174bb616b.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Ashoka Scholarship	8	70000
Financial Support from Other Sources			
a) National	Government Scholarship for Backword Classes(SC/ST) and Earn and Learn Scheme	26	277087
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	07/12/2018	70	Ms. Kalyani Verma PSI Cyber Crime, Nashik Branch
Soft skill development	14/07/2018	140	Mr. Asif Sayyed, Founder member of IamRural
Soft skill development	22/09/2018	110	Telerang
Career Counselling	13/07/2018	150	Chairman Ashoka Education Foundation Mr. Ashok Katariya
Bridge courses	04/07/2018	58	Mr. Ramizuddin Munshi ,Finland Labs in association with IIT Rorkee's
Bridge courses	07/09/2018	67	Mr. Tanmay Dixit
Yoga and Meditation	21/06/2018	32	ACBCS
Mentoring	06/06/2018	619	ACBCS

Remedial Coaching	26/09/2018	90	ACBCS

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	competitive examinations and career counselling	120	288	16	56

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Ampcus, WNS, Ztech, Gnext, AI Analytics	30	21	Winjit, Infosys, TCS, L and T, Vodafone	54	19

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	16	BBA(CA)	Commerce	ABS,MET,MIT, Welingkar,DY Patil,Sinhga d Pune,ETC	MCA, MBA
2019	11	BSc Computer Science	Science	VIT,Fergussi an,ABS,CDAC, KKW, Bhonsala ETC	MCA,MBA.MSC(CA),MBA,PGDM ETC
2019	28	BBA	Commerce	ABS,MET,MIT, IBS,NMIS,San dip, Etc	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GMAT	1
CAT	5
Civil Services	2
Any Other	9
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Swimming, Badminton,Football,Basketball,Athletics,Gymnastics,Vollyball,Cricket	Inter – Collegiate	63
Football,Vollyball,Cricket,Basketball,Kabaddi,Tug of war	College	312
Cultural	College	315
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	All India Inter University	National	1	0	8906 8068 9198	Jayesh Chaube
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the provisions of section 40(2) (b) Maharashtra Universities Act 1994, the college has constituted a Student Council. Presence of an active Student Council representation of students on academic Administrative bodies/committees of the institution. As per the statutory body requirement, institute established student council committee in year June- 2014,with the objective of inculcating the qualities of leadership, organization, and responsibility in the students, an active Student Council is in place along with a strong representation of students in the academic and administrative bodies/committees. Sr. No Student Name Post Mobile No. 1. Vishwesh Deore General Secretary 9673248510 2. Kartik Gangurde Ketaki Shimpi Cultural Secretary (Boys) Cultural Secretary (Girls) 7875450554 7721033922 3. Anup Panchbhai Mahima Mirchandani Sports Secretary (Boys) Sports Secretary (Girls) 8600188331 7276887500 4. Kashish Pinjwani Ladies Representative 9096737111 With the objective of inculcating the qualities of leadership, management, organization, and responsibility in the students, an active Student Council is in place along with a strong representation of students in the academic and administrative bodies/committees. General Secretary (GS): Represents all

students and is major part of decision making mechanism. Cultural Secretary: Responsible for arrangements of cultural activities. Major role in managing cultural days and annual gathering UDAAN. Cultural Head faculty is appointed to liaison with other colleges and universities to participate in activities and events. The brochure and handouts of various events are described on the notice board of the Institute. Students who participate are felicitated at the Annual Prize Distribution function of the college. Sports Secretary: Motivates students to actively participate in sports activities. And entire management of Sports Day. Ladies Representative(LR): Represents girls of entire institute and communicates problems of girls to the administration of the institute, and encourages active participation of girls in different activities. The Class Representative (CR) system is fundamental to student representation as leaders. It allows one male and one female student to represent each class of approximately 80 students in the University, and ensure the systems efficiency and effectiveness in putting forward the interests and views of the students. Monthly CR Meetings are conducted during the semester. CR meetings play a major role to assess teaching, learning and support services provided to the students by the Institution. Technical/Functional /University Club /Committees elect President, Vice Presidents, Member and Secretary positions, where students organize domain specific events, extra-curricular events (non domain specific) ,competitions and conferences honing their subject expertise skills in addition to their leadership skills. Club/Committees are platforms that offer a plethora of opportunities to students to give them a voice of their own and shed their inhibitions through an enriching and engaging experience. Club/Committee activities, workshops, Intra-Domain and Inter-University competitions enhance the communication skills, team management skills, leadership skills, time management, and resource management skills and above all builds confidence in each student. Through the Club/committee platform, provided by the Institution/University, students learn to do practical implementation of the classroom learning.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Registered Alumni Association/Chapters (Since 12 March 2019) has very important role in Quality improvement of Ashoka Center for Business and Computer Studies. Objectives of Alumni Association: 1. To provide a forum for the Members of the Alumni Association to interact amongst themselves and also with the Principal, Teachers, present students. 2. To disseminate knowledge and skills for the mutual benefit of the Members as also for the benefit of the College. 3. To undertake -Academic activities, Social service, Activities providing practical exposure, etc. for the benefit of the Members as also of the College and for the society at large. 4. Besides the above, the Institute plays a key role in making them remain connected through Face-Book which is an interface between Institute, students alumni. An Alumni Web portal are recently being promoted by the Institute for better interaction and for sharing relevant Job Opportunities. 5. To publish e-bulletins highlighting the activities and achievements of the Association. 6. To undertake any other activity in accordance with and in furtherance to the objectives mentioned at 1, 2 and 3. 7. Alumni members get an access to all the campus facilities, as and when they require. They are also invited to participate in the Institutional events like, Annual Day, and distinguished occasions throughout the year. The Registered Alumni Association Members are listed below: Name of Alumni Association member Designation in committee Dr. D.M. Gujarathi (Principal) Chairperson Mrs. Alpana Sonje Teacher Member (Co-ordinator) Miss. Nikita Kukreja President Miss. Saheeba Siddiqui Vice-President Miss. Tejaswini jadhav Secretary Mr. Siddesh Borse Treasurer Mr. Mayur Ingale Student member Miss. Sayema Shaikh

Student member Mr. Kartik Akolekar Student member Benefits of Alumni Association: The alumni of the college are members of various committees such as Internal Quality Assurance Cell (IQAC) and College Development Committee. The Alumni of the three different streams BBA, BBA (CA), BSc (Computer Science) have been actively participating by taking guest lecturers for the present students. The alumni association of college conducts the alumni meet bi-annually, where the alumni members give feedback on curriculum provided by the college to identify and fill the gaps in subject knowledge and understanding. Various programmes, Workshops and expert lectures on interview skills, personality development, study abroad and carrier counselling are organized based on the suggestions given by alumni. Infrastructure facilities are being regularly upgraded or expanded to meet the requirements and aspirations of students based on suggestions given by alumni. Alumni of college working indifferent sectors interact through alumni meet, mails and social media. The alumni of the college who have qualified competitive examination interact with students appearing for competitive examination through on-campus lectures or by online commitment to guide them. Its goal of our college to creates and maintains a life-long adios and connection between the institute and its alumni to support current batch students.

5.4.2 – No. of enrolled Alumni:

509

5.4.3 – Alumni contribution during the year (in Rupees) :

3600

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Activities in academic year 2018-19 : 1] Alumni regular meetings are done on 25-08-2018 and 17-12-2018 , where 45 alumni were attended the meeting and shared their experience. Also they were guided to the current students about current needs of the market. 2] 24-12-2018 : 23 Alumni felicitated in Annual Gathering Indradhanushya 2018 by giving Star Alumni Batch and Appreciation letter by the institute. 3] 23-01-2019 : Mr. Hitesh Bhatia alumni of ACBCS BBA Dept conducted a session for TY students for how to prepare for CET and CMAT exams. 4] 26-01-2019 : Flag hosting done by the hands of alumni Mr. Rohit Nisal and Ms. Litsy Tomy in Republic Day Celebration. 5] 30-01-2019: Mr. Piyush Kukreja Alumni of ACBCS BSc(Comp. Sci.) Dept conducted a session for SYB.Sc.(Comp.Sci.) students on Digital Marketing.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Committee wise working : Academic Year Committee (AYC) AYC is centralized (Institute level) committee responsible for drafting, regulating and implementing different academic policies. It is meant for smooth uniform conduction of academics throughout the institute. Composition: AYC is headed by Chairman who is the Principal of the institute. Other members of the committee are Academic Coordinator, event coordinators, class teachers and exam in charge etc. Throughout year activities are conducted by AYC. Sr. No. Committee Sub Committee Members 1 Core Academic Committee Academic Course Wise Principal HOD : BBA HOD : BBA-CA HOD : B.Sc. Class In charge/Teacher Class teachers Time Table committee Discipline committee Physical Director Lab In charge IT Officer 2 Evaluation committee University Exam C.E.O. University Exam Committee Internal Exam C.E.O. Internal Exam Committee 3 Event management co-curricular activities committee RYIY Event Committee Cultural Committee Student

Development Officer Sports Committee Physical Director Educational Visit /
Industrial Visit Industrial Visit Head Magazine Committee Chief Editor
Editorial Board Activity, Seminars and Guest Lecture Student Development
Officer 4 Training Placement committee Training Placement committee T P officer
SDP T P officer 5 Admission committee Admission committee Promotional Activity
6 Student services Alumina committee Library committee Librarian Alumina
committee 7 Administration Accounts committee Administration committee
Principal Admin Officer Accounts committee Principal Admin Officer Accountant 8
Staff Welfare Staff Welfare Officer Outcome: The institute encourages teachers,
students, parents, corporate resource persons, employers, alumni, staff, class
coordinators and class representatives to share their ideas, opinions,
suggestions through proper channels Viz., through parent-teacher meet, alumni
meet, class teachers meetings, student feedback system, and through other
various committee meetings. The inputs received from various stakeholders of
the institute are reviewed and those which are in line with institute's Vision
and Mission Statements are considered for the decision making. 2. Students
Council: A Student Council is a group of elected and volunteer students working
together with an Educator (Students Development Officer) within the framework
of a pre defined tasks responsibility area objective is to provide a means for
student expression and assistance in college affairs and activities, it gives
an opportunities for student experience in leadership and encourages student -
faculty relations. OBJECTIVES OF STUDENT COUNCILS: 1. To initiate, implement,
and complete various projects and activities which will be of help to the
college, the students, the faculty, the administration, the Board of Trustees
and the community. 2. To develop and provide opportunities for leadership and
service in the college and in the community. 3. To contribute to the
educational experiences of students by providing them with a positive
involvement in the college, with widened areas of responsibilities and with
more direct participation in organizing and implementing activities. 4. To
promote respect for law and order and general welfare of the college and
community. 5. To improve understanding between and within groups through
interaction and communications. 6. To develop student potential and encourage
to make a well-informed, honest, interested and active citizenship.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	: Admission committee is formulated every year, faculties are made incharge with non teaching staff for allocation of various work of admission. Individual counseling is done for each visiting student for admission. Merit list is displayed and admission are done using ERP software features. Institute offers provisional admission concept for prebooking of seats for potential students who commit to confirm their percentage in merit list.
Human Resource Management	institute keeps separate records for data related in Human Resource. Various CV of potential candidates. As per ISO system a procedure is prescribed for

	staff selection, training need identification, providing training to staff, and exit interview. In its routine function they maintain all records for salary, leave other statutory calculation. Human Resource Policy is designed by Institute. Orientation program for new joined employees are provided by HR department.
Industry Interaction / Collaboration	Industrial Visits : Industrial visit is a part of a college curriculum, during which students visit companies and get insight regarding the internal working environment of a company and how a company functions, as well as useful information related to the practical aspects of the educational course which cannot be visualized in lectures. Seminars, workshop and conferences : Workshop on Android, Seminar on Emerging trends in IT was held for the students. "State Level workshop on Data analytics" was also conducted in the college Different Memorandum of understanding has been signed executed to provide effective exposure for industry requirements
Curriculum Development	Ashoka Center for Business and Computer Studies being an affiliated College follows the curriculum prescribed by the Savitribai Phule Pune University, Pune and takes utmost care in its systematic implementation by detailed planning and execution by the teacher educators. Teacher educators attend orientation organized by the University. They participate in work-shops and seminars on various new themes. They try to use different innovative methods to transact the curriculum, delivering it effectively through innovative and ICT enabled teaching and learning practices. The curriculum is enriched by using multidisciplinary / interdisciplinary, value based approach.
Teaching and Learning	Constructivism: In the most general sense, it usually means encouraging students to use active techniques (experiments, real-world problem solving) to create more knowledge and then to reflect on and talk about what they are doing. Teaching using ICT tools: Educators using ICT equipment like personal computers, laptops, audio-visual (AV) equipment, software and

		network equipment, CD/DVD. They teach with the help of Power Point Presentations as well as topic related audio or video sources. Live Projects: Final year students are actually doing live projects which are really beneficial to the organization. Many students are doing internships in various organizations to get the practical experience
	Examination and Evaluation	The college has the mechanism to ensure that the stake holders of the college especially students and Educator are aware of the evaluation processes. Orientation Programme is conducted for the first year students. Scheduled and structure of college and SPPU examination evaluation system, academic calendar, examination and assessment system along with extracurricular activities are addressed in Orientation program. Separate Internal Examination committee has formulated by the college for control and measure the efficiency Concurrent Evaluation Process. The schedule of internal and external examination is displayed on notice board. Academic calendar consists of Mid Term and End Term exam dates.
	Research and Development	In order to develop research attitude among the faculty, workshops, sessions on research are organized by the institute. Faculty and students are encouraged to conduct mini projects and participate in workshops, seminars and conferences and present papers there. Institute organizes research orientation for the Students too. On the basis of areas of competencies faculty are invited by different Educational Institutions to conduct sessions on various topics related to Education. In order to fulfill the social responsibility the institute extends its services to various needy Institutions. It has developed linkages with other Educational and social institutions in the area.
	Library, ICT and Physical Infrastructure / Instrumentation	The institution has infrastructure according to university norms. The classrooms are equipped with technology to enhance the teaching learning process and to help in conducting co-curricular and extra-curricular activities. ICT has been deployed in all the areas such as Academic, Admin and Library. Adequate budgetary

	allocations are made for the various essential facilities. Efforts are made to ensure a safe and secure environment for faculty and students by installation of CCTV surveillance, fire extinguishers and efficient security system. Various sports rooms, Dance room provide for constructive utilization of leisure time. Regular maintenance of infrastructure is done and feedback is taken.
Industry Interaction / Collaboration	Industrial Visits : Industrial visit is a part of a college curriculum, during which students visit companies and get insight regarding the internal working environment of a company and how a company functions, as well as useful information related to the practical aspects of the educational course which cannot be visualized in lectures. Seminars, workshop and conferences : Workshop on Android, Seminar on Emerging trends in IT was held for the students. "State Level workshop on Data analytics" was also conducted in the college Different Memorandum of understanding has been signed executed to provide effective exposure for industry requirements

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Institute uses ERP software for planning and developmental activities. Budget is prepared and previous year budget analysis is done to plan requirements for next year. Different modules are developed in ERP for effective planning development
Administration	Students modules are developed in ERP software for updating of various information. Daily attendance is updated in ERP on basis of it weekly, fortnightly monthly attendance is calculated for administration of students attendance. Stores module is used for issue monitoring of stationary requirements. With a view to encourage paperless communication for various inhouse, WhatsApp Groups (for Heads of Academic Departments, for Faculty Members and for students). Various urgent notices and information has been transmitted via these groups at various times. Institutional Email IDs for various faculty members and administrative heads have been created

	in the new institutional web portal, for official communication purpose.
Finance and Accounts	The college continued with the already established Tally system of accounting in its office, which is operational since 2009. Salary bills of the permanent staff being sent online to the bank. Serosoft ERP software is also made operational at initiation phase. During the new admission process, the financial transactions by the some students were made in cashless mode. Yearly Audit Reports are uploaded in the college portal
Student Admission and Support	Admission of students are done by creating students profile in ERP software. All the documentation details are verified. Students are allocated their respective classrooms mentors for further support. Teaching Micro plans are uploaded by subject teacher with notes of subject. Students may also apply for any specific requirements doubts using online communication with the educators
Examination	Examination module is developed by ERP system through which all the concurrent evaluation marks of students are uploaded. Details of examination time table are made available and further updates are made for each student. System is full fledge to issue marksheet for all First year students

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Mrs. Harsha Patil	I.C.T. Skills in Education	AICSER	750
2018	Mrs. Shubhada Dukle	DELNET – Developing Lib. Network	K.K.Wagh Insti. Of Engg. Edu. Research, Nashik	650
2018	Khushbu Mahesh Patil	Smart Classroom : IOT based tele-education using Technologies	New Arts, Comm. College, Ahmednagar	2000
2018	Mrs. Pratima Bhalekar	Comparative study of cluster, grid	Internatinal Academy of Scie nce,Engineering	1000

		cloud computing	Technology	
2019	Mrs. Pratima Bhalekar	Phython Programming	Revert Technology Pvt.Ltd,IIT Roorkee	3500
2018	Ms. Sonali Ingale	Comparative study of cluster, grid cloud computing	Internatinal Academy of Scie nce,Engineering Technology	1000
2018	Ms. Vrushali Deshpande	Innovations in Teraching Learning evaluation in Higher education	Loknete Vyankatrao Hiray Arts, Sci. Comm. College, Punchavati, Nashik	2500
2018	7 Mrs. Sarita Dhawle	Innovations in Teraching Learning evaluation in Higher education	Loknete Vyankatrao Hiray Arts, Sci. Comm. College, Panchavati, Nashik	2500
2018	Ms. Jayashree Darade	Innovations in Teraching Learning evaluation in Higher education	Loknete Vyankatrao Hiray Arts, Sci. Comm. College, Panchavati, Nashik	3500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	QMS Process Review	QMS Process Review	21/09/2018	21/09/2018	22	4
2019	Research M ethodology	Research M ethodology	26/01/2019	26/01/2019	15	4
2019	Synchroniz ation of NAAC with QMS	Synchroniz ation of NAAC with QMS	17/04/2019	17/04/2019	21	4
2019	Spruce	Spruce	17/04/2019	17/04/2019	21	4
2019	Monthly Report	Monthly Report	17/04/2019	17/04/2019	21	4

| 2019 | Round Glass Wellbeing | Round Glass Wellbeing | 23/04/2019 | 23/04/2019 | 23 | 7 |
| 2019 | ERP New Version | ERP New Version | 23/04/2019 | 23/04/2019 | 23 | 7 |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Leadership for change	1	16/11/2018	18/11/2018	03

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	4	17	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Free transport facility, Free food facilty,Tea Facility,wards fees concession,Diwali Gift	Free transport facility,assistance in mediclaim, wards fees support	Subsidized canteen facility, Institute scholarship and government for needy selected students, earn and learn scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

At the end of each financial year the institution undertakes financial audit by Chartered Accountant. Institute has own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Qualified Auditors from external resources have been appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. The institutional accounts are audited regularly by Internal and statutory audits.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Ashoka Education Foundation	7237010	Assist for deficit

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6.4.3 – Total corpus fund generated

7237010

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	TUV	Yes	IQA
Administrative	Yes	TUV	Yes	IQA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Classwise Whatsapp Group for effective communication of college activities
2. Semesterwise Parents Meet Feedback 3. Internship opportunities for students

6.5.3 – Development programmes for support staff (at least three)

1. Support Staff Day 2. Diwali Gifts 3. Mediclaim assistance 4.Concession in tuition fees of their ward in own Institute 5. Health Check up and awareness Programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Alumni Association Registered 2.ISO Certification 9001:2008 to ISO 9001:2015 Transition 3.State Level Conference and Workshop 4.State Level Rising Youth Icon of the Year (RYIY) Competition 5.State Level 2 days workshop on Hypothesis Testing Techniques

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	
c)ISO certification	Yes
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Alumni Association	12/03/2019	12/03/2019	31/12/2019	509
2018	ISO 9001:2015 Certification	23/09/2018	06/06/2018	31/12/2019	656
2019	State Level 2 days workshop on Hypothesis Testing Techniques	10/01/2019	10/01/2019	11/01/2019	70
2018	State Level Conference on Multidisciplinary Research and Projects	16/02/2018	16/02/2018	17/02/2018	102

	2018				

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Cyber security workshop	07/09/2018	08/09/2018	38	29
Communication styles & Body language	14/07/2018	14/07/2018	57	83
NSS Activity	11/08/2018	12/08/2018	27	73
Budding Entrepreneur	25/09/2018	25/09/2018	32	21
Annual sports day	17/12/2018	18/12/2018	60	60
Indradhanushya Annual Gathering	24/12/2018	24/12/2018	53	37
Industrial visit	19/01/2019	19/01/2019	31	49
IPR Awareness Activity	24/01/2019	24/01/2019	55	23

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10KWH

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2018	1	1	26/01/2018	1	Tree Plantation	Pollution	30
2018	1	1	01/08/2018	15	Cleanliness campaign	Lack of awareness about cleanliness	100
2019	1	1	26/01/2019	1	Cleanliness drive around college	Lack of awareness about cleanliness	50
2019	1	1	31/01/2019	1	Road sefety seminar	Number of accidents on roads	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for students	06/06/2018	Students are oriented to adhere to the code of conduct of the university and institution. In the Application form for admission a few information about discipline and responsibilities is printed for which the student has to sign and adhere. Students and Faculty voluntarily donate saplings to promote Green India activity. Students filled anti ragging form every year. Also oath of no tobacco/no smoking conducted every year by students. Students are motivated for less use of plastic in campus. Students behaved respectfully with support staff.
Code of conduct for Teachers	06/06/2018	Faculty induction programs for new employee are organized to get aware about code of conduct. A copy of code of conduct is displayed on staff room notice board for reference of faculties. Faculty prepared their own micro plan for teaching. Faculties planned,

		execute and analyzed the assignments time to time in continual evaluation sheets. Faculties maintained their subject wise attendance record in ERP. Faculties also planned remedial lectures for slow learners before exams. Faculties were assigned as a mentor for guiding and motivating students. Monthly Mentorship report is shared with authorities.
Code of conduct for Administration	06/06/2018	Admin Development Programs (ADP) was organized for admin staff. Administration followed all deadlines of statutory bodies. Administrative professionals maintained and enhance the dignity, status, competence and standards of the profession. Administrative staff had clear and specific communication with faculty. They ensured all expenditures fall within academic budget. Administrative staff abided by all copyright laws which applies to the internet as well as paper.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	32
Training Need Anaylsis "Communication styles and body language.	14/07/2018	14/07/2019	140
"Vishakha" Women Wefare Seminar	24/07/2018	24/07/2018	90
Medicover Session – CPR	25/07/2018	27/07/2018	180
Workshop on road safety/ Swachha Bharat Abhiyan (NSS	11/08/2018	12/08/2018	100

Activity)			
Talerang – Work readiness Session	22/09/2018	22/09/2018	110
Mahatma Gandhi Jayanti	02/10/2018	02/10/2018	20
Vachan Prerana Din (Dr. A. P. J. Abdul Kalam birth anniversary)	15/10/2018	15/10/2018	30
Samvidhan Day	26/10/2018	26/10/2018	105
Nirbhaya Kanya – Self Defence Techniques	07/12/2018	07/12/2018	70

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Donation of saplings by students and faculties on their birthdays. 2.Best out of waste activity conducted. 3.For guest instead of gifts we offer one plant so as to keep environment green. 4.Utilization of Solar Energy. 5.Use of ERP to implement paperless office. 6.Events like tree plantation, swachcha Bharat Abhiyan were organized regularly. 7.Maintenance of plant garden is done by gardeners regularly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – I - Student Development Program(SDP) Title of the Practice : Student Development Program(SDP) Objectives of the Practice : 1. To provide need based Workshop to students according to their goal. 2. To arrange recent trends seminar so that the students can have Practical knowledge and hands on experience. 3. To conduct market required skill development program for the students. The Context : 1. Student Development Program focuses on the enhancement of the skills of the students apart from regular academic development. 2. It aims at increasing levels of understanding of the concepts and practical implementation of knowledge along with their research aptitude. 3. It would help in holistic development of the students making them thinkers. 4. To bridge the gap between the theory and practical knowledge. The Practice : Step 1: We discuss with each student and find out the need of the student of each class(first, second and third year). We indentify their area of interest and where they are lacking. Depending on this the topics are identified and discussions were done with the student. Step 2: Pre test is taken on the topics which are identified in step1 for each class. These papers are checked by respective Educators. They also get clarity of knowledge the student have for specified topic. Step 3: Educator guide them to enhance their knowledge. They also help students to develop in the area they have selected. Step 4: Finally a Post Test is taken to evaluate them. We also compare the pretest and post test result to identify the knowledge gain by each student. Evidence of Success : 1. SDP strives to make education and learning an interesting activity for the youth. 2. It helps to get rid of fear and anxiety. 3. Its ultimate goal is to facilitate overall Personality Development and Personality Enrichment for every student thus making them Happy and Successful in life. Problems Encountered and Resources Required: 1. It's important to match the maturity level of students while developing the personality of students. 2. Timetable adjustments specially for SDP at college level 3. Finding out appropriate need based module. Notes SDP- focus : Student Development Programme focuses on the

enhancement of the skills of the students apart from regular academic development. It aims at increasing levels of understanding of the concepts and practical implementation of knowledge along with their research aptitude. It would help in holistic development of the students making them thinkers. SDP-Key area to work upon: 1. To increase the General Knowledge of the student in terms of the happenings in the outside world. 2. To make them aware of the current market needs/requirements. 3. To enhance their skills required for higher education and research. 4. To bridge the gap between the theory and practical knowledge SDP- Plan of Action: First Year: During first year, students would be exposed to develop and enhance their fundamental skill set by providing them training on subjects like Communication skills, computer proficiency etc by the in house faculties Second Year: In second year our aim is to develop student's thinking abilities and make them thinkers. Students are sent to Industry for visits to study the functioning of the industry unit. Students submit report on this. We call experts from industry to speak on current topics who will guide them in identifying and taking right decisions in selection of their specializations Third Year : In third year, students would be given assignments to develop their leadership skills and responsibilities both on campus and in society. Students are sent to industry for projects. Students would be given presentations to be taken up so that this practice provides students with an opportunity to reflect on and share their entire developmental journey, learning, and accomplishments with peers, faculty, industry and family Best Practice – II Continual excellence of College through Rigorous working - ISO Process Title of the Practice: Excellence through ISO process Objectives of the Practice: 1. ISO 9001:2015 sets out the development and communication of the quality policy and what this means for quality professionals. 2. It sets out the requirements of top management in respect of the Organisation's quality policy. 3. Top management must establish a quality policy that is appropriate to the purpose and context of the organisation and critically, it must support its strategic direction. 4. It must also provide a framework for the setting and review of Quality objectives, include commitments to satisfy any applicable requirements and to continually improve the quality management system. 5. It is the responsibility of top management to implement and maintain the quality policy. 6. Through ISO we meet student's expectation and improve Teaching and Learning quality. The Context: 1. Through ISO we strive for excellence. 2. The SOP/vision of the College mentions importance of excellence. 3. ISO promotes the excellence through PDCA (Plan, Do, Check and Act). 4. It helps in proper documentation of admin, academic and library separately. 5. From academic year 2015-16 ISO 9001:2008 certified is done and in academic year 2018-19 ISO 9001:2015 certification done by institute. 6. Now onwards the ISO processed are designed as per NAAC Criteria. The Practice: Step 1: We have designed the ISO processes for academic, admin and library separately. Step 2: For all Educator members the ISO training is given so that they should know their processes properly. Step 3: The Processes are distributed among the Educators and for each process owners and members are decided. Each process owners is expected to have full-fledged knowledge of his/her process along with its objectives. Step 4: The documentation is maintained properly by all processes. Step 5: In each quarter, Internal audit is done Step 6: Once in a year College undergoes for surveillance audit. Step 7: Auditors check the system keeping in mind the PDCA cycle. If any of the processes is missed then the auditor marks OFI (Opportunity for Improvement). Step 8: OFI is expected to comply within 48 hours. Evidence of Success: 1. Documents are maintained properly as per process based on Quality policy. 2. Management System approach. 3. Continual improvement and feeling of ownership. Problems Encountered and Resources Required: 1. Approach of each stakeholder with respect to quality initiative. 2. Certification of auditors. 3. External agency to get certificate. Notes: Transition from ISO 9001:2008 to ISO 9001:2015 Quality Management Support: Obtain fast answers to your quality

management system questions from experienced, certified quality managers that can lead management reviews with complete records of results, follow-up on management review action items, and oversee non-conformance, corrective and preventive action processes. Technical advise on quality policy, quality objectives, and overall QMS performance is readily available. Continuous Improvement Support: Trained and experienced facilitators are available to organize, lead and document for continual improvement in the system like proper system follow up, Preventive Maintenance to reduce risk occurrence.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.aef.edu.in/acbcs/up-images/downloads/upFile_0-institutional-best-practices-5e675dec2b4d7.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Ashoka Education Foundation's Ashoka Center for Business and Computer Studies, Nashik Institutional Distinctiveness- Mentorship Institute believes in student's development and their continual improvement and for that it conducts number of activities to improve students' performance and progression. We also believe student's growth is our College growth. Hence Mentorship is one of the best areas where mentor has thrust to adopt student as mentee and guide as much as he/she needs in all area. Mentorship: The College always maintains a supportive environment and is ready to support those who face problems. The students are benefitted from the Mentorship support systems The college provides counselling services through college mentoring meetings. The mentorship caters the students through Career guidance programme, Personal Counselling, Academic counselling, Family counselling and Group counselling programme. Personal care by mentor is taken in the critical issues. In addition to this, the college provides academic advice through regular meetings of the faculty and their mentees. The mentorship is based on student's career goal. Mentor creates a friendly atmosphere to solve mentees problems. The main objective of Mentorship is to provide overall growth of the student based on its strength and weakness, To Create Sense of belongingness among the students, to help students in achieving academic excellence, to help students in personality development, to help students in a framing and achieving the long term career goals. College have designed the mentorship process in ISO to review and evaluate monthly academics activities and progress of the mentee, to do the SWOT Analysis of the Mentees, to provide a platform to express their personal and educational concerns, to facilitate the support of the respective mentor to the mentee. We follow step by step practices through which over all analysis is being done. 1. Student information form is filled by the mentees which includes brief information and academic record of the mentees. 2. Allocation of Mentees to each Mentor is being done. 3. Formal meetings of mentor mentee are conducted twice in a month but informally a mentor interacts with the mentee on regular basis as the need is perceived. 4. A mentor keeps a good rapport with the parents of the mentees also. 5. Mentor categorize mentees in O, A, B, C and D category (on the basis of soft skill, academic result). 5. Mentor frequently discussed their academic goals to motivate them. 6. Mentor does the analysis of their strength and weaknesses along with their short term and long term goal. 7. Mentor motivates mentees to participate in all the activities. 8. In case there is a major issue regarding any of the mentee, it is diverted immediately to the counsellor and a follow up of the same is taken. 9. Throughout year Mentor keeps track of student's progress. Every mentor works hard for their mentees and takes them under her wings, offer them comfort, attention and love. 10. A mentor helps to set academic goals for the mentees.

11. A plan of action is decided for mentees to achieve goals.

Provide the weblink of the institution
https://www.aef.edu.in/acbcs

8.Future Plans of Actions for Next Academic Year

Future Plan of action for academic year 2019-20 Future plans of the institute are aimed to promote measures for institutional functioning towards quality enhancement by enrichment of Curriculum, Feedback System, Teaching learning process, Student development programs, Research, Alumni engagement, Faculty empowerment and incorporate of best practices. Plan of Action for academic year 2019-20 are enumerated below: 1] Curriculum Enrichment: Plan is to start certification courses for all departments, QIP workshops and seminars, value added courses to impart life skills among students. Institute will give academic flexibly by providing more elective courses to students. ACBCS has applied for new courses i.e. B.Com. PG course like M.Sc.(CA). 2] Research: To strengthen the research cell institute will motivate faculties and students to present or publish their research paper at UGC approved journals, national and international conferences. Under staff academy monthly sessions are taken to motivate faculties towards Ph.D. Experts will be called to conduct the motivational and guiding sessions like research paper writing, quality research papers. We are applying to all possible funding and grant schemes from government and non government organizations. 3] Industry Connect: Training and Placement Cell has planned to improve quality of placements of ACBCS. For which institute will have at least two collaborations with industries for the bridge courses in next academic year. 4] Alumni: To increase alumni connect, minimum two alumni meetings will be planned in next academic year by alumni association. The star alumni will get appreciation in annual programme 2019-20. ACBCS will plan interactive sessions between alumni and current students to get awareness of current market needs and trends. 5] Quality Enhancement: To ensure quality enhancement of the institution periodical IQAC meetings will be taken with action plan. Academic and IQAC calendar will be prepared for smooth functioning of institute activities. Also periodically academic and administrative audit will be taken through IQA ISO audits for continual improvement. Institute will take care of preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC. The measurable reports of all the activities will be shared to the management during Management Review Meeting (MRM) twice a year. 6] Student Development Program: To address the requirement of improved results of students, focus will be on elite club and slow learners activity. We have planed career goal setting workshops, alumni interaction sessions to bridge the gap between market requirements and curriculum. We have also planned e-learning certifications as well as recent trends workshops for students. 8] Faculty Development: Various faculty development programmes are planned to improve proficiency of educators. Aim is to increase the number of PH. D holders through staff academy. Emphasis is to improve soft skills among faculties through Spruce mechanism. 7] Holistic Development: Holistic development sessions for faculties and students are planned like meditation, Yoga, health care, hygiene issues. Focus is on the mechanism to make college campus plastic free, tobacco free and green. Emphasis is also on creating awareness sessions under Green India in nearby campus locations among the people.