



## YEARLY STATUS REPORT - 2023-2024

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Ashoka Center For Business And Computer Studies
• Name of the Head of the institution	Dr. P. A. Ghosh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02536689561
• Mobile No:	7722032362
• Registered e-mail	acbcснаac@gmail.com
• Alternate e-mail	principal.acbcснаaef.edu.in
• Address	Nandanvan Estate, Near Chandsi Village, Anandwalli, Gangapur Road, Nashik
• City/Town	Nashik
• State/UT	Maharashtra
• Pin Code	422013
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Savitribai Phule Pune University</b>				
• Name of the IQAC Coordinator	<b>Mrs. Pratima Jagale</b>				
• Phone No.	<b>9595984218</b>				
• Alternate phone No.	<b>02536689561</b>				
• Mobile	<b>9860367467</b>				
• IQAC e-mail address	<b>acbcsnaac@gmail.com</b>				
• Alternate e-mail address	<b>principal.acbcs@aef.edu.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-aqar2223-65f52a4c49eff.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-aqar2223-65f52a4c49eff.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-1-academic-calendar--committee-ay-202223-663616206cd6e.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-1-academic-calendar--committee-ay-202223-663616206cd6e.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.55</b>	<b>2019</b>	<b>04/03/2019</b>	<b>03/03/2024</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.02</b>	<b>2024</b>	<b>30/10/2024</b>	<b>29/10/2029</b>
<b>6.Date of Establishment of IQAC</b>			<b>14/08/2017</b>		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Student Development Cell	Earn and Learn	SPPU	2023-24	128345
Student Development Cell	Nirbhay Kanya	SPPU	2023-24	6943
Student Development Cell	Workshop	SPPU	2023-24	5000
NSS	Regular Activity	SPPU	2023-24	36000
NSS	Special Camp	SPPU	2023-24	35000
NSS	Workshop	SPPU	2023-24	20000
Institutional 1	Scholarship	MAHA-DBT	2023-24	93176
Institutional 1	NEP Workshop	SPPU	2023-24	10000

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>4</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities</b>	<b>No</b>

<b>during the year?</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Successfully participated in NIRF ranking. And other ranking like EducationWorld, India Today etc. 2. Conducted One week National Level FDP on "Statistics For Research" on 9th Oct. to 13th Oct. 2023 3. For Student Training Programs, ACBCS signed MOUs with WeGo Library Foundation, PDRL, Cognifront, Cyber Sanskar, ExcelR, Udyogwardhini, Egalebyte Solutions Pvt. Ltd., Universal Foundation and Sujay Finserv Consultants Pvt. Ltd. 4. Conducted 3 days IOT Workshop in collaboration with Cognifront. 5. Eco Friendly Ganapati Making workshop conducted under Eco Club</p>	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
<b>Plan of Action</b>	<b>Achievements/Outcomes</b>
Completion of AQAR Process	Successfully uploaded AQAR 2022-23 on NAAC Portal
Completion of NAAC Cycle-2	Successfully completed NAAC Cycle -2 and received A grade with 3.02CGPA
Regular IQAC Meetings/CDC Meetings	The meetings held on 26th June 2023, 15th July 2022, 4th Sept. 2023, 13th January 2024, 7th February 2024 and 11h March 2024. It ensured enhancement and coordination among various activities of the institution and institutionalize all good practices.
Faculty Induction Program	3 Days Faculty Induction Program conducted from 27th June, 2023 to 29th June 2023. Objective of the FIP is To introduce college services to help them to achieve their educational and personal goals and To create an atmosphere that minimizes anxiety, promotes positive attitudes, and stimulates an excitement for working.

AAA Audit	AAA Was conducted on 4th March 2024 by external members. ACBCS conducted AAA to understand the existing system and assessed the strength and weaknesses of the departments and administrative units for improvements. AAA evaluated optimum utilisation of financial resources and suggested methods for continuous improvement.
Promotion of Research	College encourages group collaboration for research through SRPS(Student Research Project Scheme). Also college successfully conducted National Level Eureka Competition in collaboration with ESDS Pvt. Ltd. to provide a platform for young minds to present their innovative ideas.
Eco Club Activity	Eco Friendly Ganapati Idol making workshop conducted on 4th September, 2023
Participation in Ranking	College has successfully participated in NIRF ranking. As well as college has received 5th rank in Maharashtra by Educationworld
Collaborations	3. For Student Training Programs, ACBCS signed MOUs with WeGo Library Foundation, PDRL, Cognifront, Cyber Sanskar, ExcelR, Udyogwardhini, Egalebyte Solutions Pvt. Ltd., Universal Foundation and Sujay Finserv Consultants Pvt. Ltd.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Development Committee	09/12/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	27/02/2024

**15. Multidisciplinary / interdisciplinary**

Aligned with the vision outlined in the National Education Policy (NEP) of 2020, our college is actively promoting multidisciplinary and interdisciplinary education. The aim is to foster the holistic development of students, encompassing intellectual, aesthetic, social, physical, emotional, ethical, and moral facets in an integrated manner. This approach equips students to tackle emerging challenges and enhances their employability. Within our academic framework, we operate under Commerce & Management and Science & Technology faculties. These faculties incorporate courses from diverse fields such as Humanities, Language, Sports Science, Statistics, Mathematics, Commerce, and Management. Foundational courses like Computer Fundamentals, Management Information Systems, Data Mining, Value Education, Foreign Languages, etc., are integrated into the initial four semesters of every Bachelor of Business Administration (BBA) and Bachelor of Commerce (B.Com) program. The BBA(CA) curriculum covers foundational topics including financial management, OB & HRM, business communication, etc., in the first two semesters. Similarly, the first two semesters of a B.Sc. (Computer Science) program cover general education requirements including English, Environment, Electronics, etc. Under the ChoiceBased Credit System (CBCS), students have the opportunity to select courses from a range of disciplines, addressing global skill gaps. The college offers various certificate courses open to all students, regardless of their disciplinary background. These supplementary courses cover a broad spectrum, including Advanced Excel, Android Programming, Java Programming, Managerial Skills, Tally, Indian scripture and culture, and Vedic Mathematics. The college fosters a holistic environment through activities such as celebrating Yoga days, memorial services for notable figures, tree planting, NSS camps at adopted villages, social gatherings, orphanage visits, blood drives, and volunteer opportunities. To encourage multidisciplinary research, the college provides platforms like SRPS (Students Research Project Scheme) and National-level Eureka competitions. Faculty and students collaborate on research

projects, bringing diverse perspectives to address complex issues. The college has various cells, including holistic development, competitive exam, training and placement, literary, and research cells, where members from different departments contribute to the planning and implementation of multidisciplinary programs. Organizing innovative programs like Shark Tank, BuzzBid, startup plans, Avishkar competition, etc., is part of our commitment to expanding students' thinking and learning capabilities, preparing them to address emerging challenges. The college has registered to the UTSAV portal of UGC to implement NEP- 2020. All students of college are registered under the Academic Bank of Credits (ABC) system, allowing them to enroll in multidisciplinary courses available on online and Open and Distance Learning (ODL) platforms such as SWAYAM and NPTEL. Students and faculties are encouraged to registered and complete the courses. This system enables students to accumulate credits through various Massive Open Online Courses (MOOCs) and contributes to their degree completion

#### **16. Academic bank of credits (ABC):**

The concept of an Academic Bank of Credit (ABC) revolves around the establishment of a centralized repository for academic credits earned by students. This theoretical framework envisions a system where students accumulate credits upon successful completion of courses, and these credits are then securely stored in a central database or system. The following activities outline the process undertaken by ACBCS to effectively implement and utilize ABC IDs (Academic Bank of Credit Identification) in alignment with the affiliated university, SPPU (Savitribai Phule Pune University).

**Orientation Sessions:** To ensure a comprehensive understanding of the purpose and benefits of ABC IDs, ACBCS conducts orientation sessions for enrolled students. These sessions enlighten students about how ABC IDs will be generated and utilized throughout their academic journey.

**Faculty Training:** Faculty members undergo training sessions to integrate ABC IDs into their teaching processes. Emphasis is placed on the benefits of the system, such as tracking student progress and facilitating personalized education.

**Staff Training:** Administrative staff responsible for managing and updating the ABC ID database are trained to ensure smooth operations. This includes familiarity with procedures for addressing any issues related to ABC IDs.

**Student Awareness Campaigns:** Awareness campaigns are launched to inform students about the significance of their ABC IDs. The campaigns highlight the versatility of ABC IDs for credit transfer, recognition of prior learning, and employment purposes.

**Data Collection:** Student information related to generated ABC IDs is collected and securely stored within the college, contributing to

the efficacy of the Academic Bank of Credit. Institution Registration: ACBCS is registered under the ABC system to allow its learners to benefit from multiple entries and exits during their chosen program. The affiliation with SPPU ensures that the examination and evaluation processes are governed by the university. Students applying for MOOCs and other certificate courses receive credits from respective organizations. Collaboration and Internationalization: While ACBCS does not have direct agreements with foreign institutions, students engage in certification courses from foreign universities through MOOC platforms, fostering collaboration and internationalization of education. Faculty Empowerment: Faculties at ACBCS are encouraged to design their curricular and pedagogical approaches within the approved framework. This includes textbook selection, assignment creation, and assessment methods, providing a dynamic and engaging learning environment. Implementation of ABC IDs: The primary responsibility of ACBCS is to generate ABC IDs for students. The process involves dividing students into classes, assigning a nodal officer, and a technical support team for each class. Training is provided to these teams, and the majority of ABC IDs are generated in the college's computer lab. Technical issues are promptly resolved, ensuring all enrolled students receive their ABC IDs, which are then communicated to SPPU.

### **17.Skill development:**

In response to the requirements of students, industry, and the economy, the college is consistently making efforts to enhance students' skills. The college maintains an active Student Development Cell registered under SPPU. In addition to conducting numerous activities, the Cell has implemented a dedicated plan to address comprehensive skill development among students. a) Certification courses to enhance vocational education of students, deployed by Student development cell of college: Basic Managerial skills, Foreign Language (French), Principles of programming algorithms, IOT, Soft skills, Democracy, Election and Governance, Data Analysis using Excel, Vedic Mathematics etc. These courses assist students in bridging their global skill gaps and enhancing their employability. b) SWOT analysis and an aptitude test-based counselling component of a mentorship programme helps students become more self-aware by highlighting the positive and negative aspects of their own personality traits. Students get insight into important life skills through expanding their perspectives, which is the result of this practise. There is an active NSS cell at the institute, and they provide programmes to help students become more optimistic and to instil in them humanistic, ethical,



constitutional, and universal human principles. c) Innovation Cell  
 As part of its efforts to transform students fraternity from jobseekers into job-makers, Ashoka Innovation and StartUp Cell (AISC) has been established which has collaboration with SPPU's CII (Center for Innovation, Incubation and Linkages) and Ministry of Education's initiative IIC (Institution's Innovation Council) In order to prepare students for new business ventures and pilot studies of company ideas, the AISC cell provides an in-house incubator environment. Students participate in a range of activities and attend workshops led by industry experts to develop their company ideas. d) Good practice/s of the institution relevant to the Skill development in view of NEP 2020: The college has established strategic partnerships and collaborations with various industries to facilitate the training, placement, and internship opportunities for its students. These collaborations serve as a bridge between academic learning and real-world application, providing students with valuable insights and practical experiences in their respective fields. Students are being given hands-on training exposure to practical subjects of Computers, commerce, and economics through internship programs in banks and offices/shops. Students are getting an opportunity to identify their skills to fabricate some projects and learn the concepts through experiential learning. All postgraduate students are required to undertake internship and project work, contributing to the enhancement of their practical skills. Language lab is established to improve communication skills of the students. In the future, we aim to adopt new schemes introduced by UGC's NSQF to expand skill-based Page 19/97 09-08-2024 10:37:59 Self Study Report of ASHOKA CENTER FOR BUSINESS AND COMPUTER STUDIES education. The college currently provides Employability Skill Training Programs through the Training and Placement Cell. The college is under process of start Center of Excellence for Drone and IOT.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college is dedicated to its vision, "To embed need-based knowledge through a holistic approach to create a responsible future generation with deep-rooted ethos of Indian culture," by integrating Indian Knowledge Systems (IKS) into academics. In line with NEP 2020, the college focuses on building the capacities of students and teachers through activities like field visits, project-based learning, and certificate courses such as "Vedic Mathematics: Basic to Advance" and "Introduction to Indian Vedic Scriptures." These initiatives aim to deepen students' understanding of India's rich cultural heritage while enhancing their learning experience. The

college also conducted an NEP workshop titled School Connect in collaboration with SPPU (Savitribai Phule Pune University), supported by a grant of ₹10,000. As an authorized study and counseling center for SPPU's distance MBA and M.Com. programs, available in both Marathi and English, the college ensures access to quality education. Additionally, it organizes various events to celebrate India's cultural heritage. These include Marathi Bhasha Gaurav Din, which honors the Marathi language and its contributions, a Kite Making Competition, and Kavya Sammelan on Hindi Divas to celebrate Hindi poetry and literature. Students and faculty also engage with IKS through group presentations and competitions, exploring the cultural diversity of India. These activities encourage civic responsibility, cultural awareness, and respect for all communities. The college actively celebrates festivals and national events to instill pride in India's heritage. On September 5, Teacher's Day is celebrated by students expressing their gratitude toward teachers. Rashtriya Ekta Diwas, celebrated on October 31, commemorates the birth anniversary of Sardar Vallabhbhai Patel with activities like slogan-writing competitions to promote national unity. National Youth Day, observed on January 12 to honor Swami Vivekananda's birth anniversary, inspires students to reflect on his teachings and philosophy. To promote health and well-being, the college celebrates International Yoga Day on June 21 by organizing yoga sessions for students and staff, emphasizing the benefits of yoga for both body and mind. World Poetry Day, observed on March 21, highlights the importance of poetry in sparking creativity and imagination among students. Yoga, Meditation, Fitness Camps, Sports Competitions, Cultural Programmes, Ayurveda, Classical Music sessions have been arranged to give teachers & Students some grounding in the experiential aspects of IKS Through these events and initiatives, the college integrates cultural learning into academics, fostering holistic development. It provides a platform for students to connect with India's traditions while preparing them to be responsible and culturally aware citizens of the future.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The academic year 2019-2020 marked a step-by-step revision of the curriculum across all faculties—Arts, Science, and Commerce—by the affiliating university (SPPU). The university introduced a restructured syllabus with a focus on Outcomes Based Education (OBE). In tandem with this, the examination system underwent a thorough review and modification to effectively measure student learning outcomes. The institution diligently implemented all revised processes mandated by the affiliating university for teaching, learning, and evaluation. It remains committed to staying

abreast of updates related to outcome-based education. The CIE (Continuous Internal Evaluation) committee is formed to take care of CO-PO mapping and attainment calculation with action plan for continual improvements, tasked with guiding all departments. Committee communicates the COs and POs to students, faculty, and other stakeholders. This transparency fosters a shared understanding of the expected learning outcomes and facilitates a collaborative approach to education. Each department has been directed to adopt its Program Outcomes, Program-Specific Outcomes, and Course Outcomes provided by SPPU. Additionally, departments are instructed to prominently display these outcomes on the departmental notice board for students' awareness. Simultaneously, the same Program Outcomes, Course Outcomes, and Program Specific Outcomes are made accessible on the college website. The college is engaged in the mapping process to align COs with the corresponding POs.. This involves a careful examination of how each course contributes to the overall program objectives. Assessment methods and tools are designed to measure the extent to which students have achieved the specified COs and, by extension, the overarching POs. These assessments included exams, projects, presentations, and other evaluation mechanisms. The attainment process is iterative, allowing for continuous improvement. As per feedback from assessments and evaluations CIE committee informs adjustments to teaching methods, curriculum design, and assessment strategies. The CIE committee meticulously preserves assessment results, details on CO-PO attainment, analyses, and action plans for ongoing improvement. Other departments, including the Elite Club and Remedial Club, consistently refer to these attainment records to enhance their respective action plans in alignment with students' academic needs. Periodic reviews and audit processes involved an evaluation of CO PO attainment. This external validation ensures that the college is meeting established standards and contributing to the development of well-rounded, competent graduates.

**20.Distance education/online education:**

a) The institution's potential to deliver vocational courses via ODL mode. The Indian higher education system has a lot of potential for distance learning given the growth of the IT sector and its nationwide reach. NEP 2020 places a strong emphasis on remote and open learning. Since technology has advanced, online or e-learning is now a part of remote learning. Savitribai Phule Pune University(SPPU), Pune has taken the lead in establishing a school of open learning as part of it. ACBCS is authorised study and counselling centre for SPPU's distance MBA and distance M. Com programmes. Attendance at the college during business days is not

mandatory for students. On Sundays and other holidays, distance learning students have special online sessions scheduled. Internal evaluation is conducted online through the use of college ERP and Google Classrooms. semester's conclusion Universities administer written theory exams in an offline format. In the next years, the college plans to expand its current distance learning offerings by adding Diploma and certification programs. b) The creation and application of technology tools for educational purposes. Online applications are accepted for programmes in distance education. Students upload the required files to the university site and conduct online verification. To facilitate communication, a dedicated Whats App group is established, and all pertinent information is shared via registered mail, the university portal dashboard, and the Whats App group. Internal evaluation is conducted online through the use of college ERP and Google Classrooms. On Sundays and other days, online lectures are held using the Zoom or Google Meet platforms. c) Institutional initiatives in support of blended learning: The institution consistently promotes blended learning among instructors and students. A small number of courses are being completed online or through MOOCs in accordance with UGC guidelines. Depending on the needs, valueadded and additional certification courses are offered both online and offline. It is encouraged and motivating for students to sign up for and finish MOOC courses. Online sessions are held on Sundays and other holidays. Certain additional courses, such as Advanced Excel, EVS, and Cyber Security, are available in an online format. Additionally, online sessions, including Skill Development Programs (SDPs), Faculty Development Programs (FDPs), and webinars, as well as an Alumni Talk series, are conducted. d) The institution's best practises for online and distance learning in light of NEP 2020. It is recommended that students who do not intend to pursue normal postgraduate education apply for admission via distance learning. For them, attendance is not required. On Sundays and other holidays, lectures are offered virtually. Students are given text materials specifically created in accordance with their syllabus for independent study. Students get access to recorded lectures, PPTs, videos, and notes via Google Classroom. Tasks are gathered on Google Classroom. Exam practise is done prior to final university exams. Students are happy with the ACBCS's distance MBA and distance M.COM courses as a result of these initiatives and efforts.

### Extended Profile

#### 1.Programme

1.1

268

Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>2.Student</b>		
2.1		<b>893</b>
Number of students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.2		<b>157</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3		<b>285</b>
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		<b>34</b>
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		<b>30</b>
Number of Sanctioned posts during the year		

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	24
4.2 Total expenditure excluding salary during the year (INR in lakhs)	209.22
4.3 Total number of computers on campus for academic purposes	245

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute follows the CBCS pattern mandated by SPPU, Pune for the 2023- 24 academic year. The institute's Academic committee initiates semester-wise curriculum planning aligned with the university's schedule, culminating in a detailed Academic Calendar covering dates of activities like dates of commencement, continuous assessments, major events etc. After finalization and approval by the management, the calendar is shared with stakeholders.

Subject allocation is done according to the competencies of faculty, which is approved and verified by HODs and IQAC. Then departmental timetable is prepare. Faculty members develop Microplans for effective curriculum delivery and prepare study materials, question banks, assignments, etc. required to ensure alignment of COs and POs with topics.

Curriculum delivery employs ICT tools and diverse teaching pedagogies (offline/online) like flipped classroom, group discussions, role plays, and zoom/Google Meet lectures, google classroom etc. Faculty development is emphasized through Orientation/Refresher courses/workshops. The curriculum is enriched with research activities, university-approved value addition courses, expert sessions, industry visits, internships, projects,

and practical work.

IQAC, in coordination with the administrative department, gathers feedback from various stakeholders at the start & end of the academic semester and following a thorough analysis, a Corrective and Preventive Action (CAPA) plan is prepared and implemented.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-academic-calendar-2023241-6763a5c1deec6.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-academic-calendar-2023241-6763a5c1deec6.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows a structured academic calendar, ensuring timely and regular academic activities and execution of Continuous Internal Evaluation (CIE) as part of the educational process.

1. **Academic Calendar:** The institution has a clear and well-defined academic calendar, which outlines the schedule for all academic activities, including teaching sessions, holidays, exams, and evaluation periods.
2. **Continuous Internal Evaluation (CIE):** CIE plan is prepared by following the guidelines provided in SPPU curriculum at the time of preparation of the micro plan. The CIE oncludes two evaluation by subject teacher for E.g Google quiz, class test, presentation etc, In addition to this we conduct mid term & pre exam, as per mentioned in academic calendar. The institution ensures that these evaluations are conducted according to the prescribed timeline and procedures.
3. **Adherence :** The institution follows the academic calendar strictly, making sure that CIEs are carried out without delay or deviation, ensuring fairness and consistency in the evaluation process. Academic calendar compliance report is prepared from time to time. MOM for deviated activity with reason & probable date of conduction.
4. **Timely Feedback :** The implementation of CIE allows for regular feedback to students, enabling them to monitor their progress and make improvements.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://acbcs.edu.in/pages/Criterial">https://acbcs.edu.in/pages/Criterial</a>

**1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement**



**for year: (As per Data Template)**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

635

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

635

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The Institution integrates crosscutting issues through conducting various activities as follows

- 1. Gender:** The institute promotes gender equality through programs like Nirbhay Kanya Abhiyan, Vishaka Samiti, and NSS. These offer expert sessions on self-defense, women's health, safeguarding the girl child, and women's rights. The Vishaka Committee organizes Women's Day and empowerment events, while NSS conducts sanitary pad distribution and hygiene programs for both the campus and adopted communities.
- 2. Environment and Sustainability:** SPPU offers an Environmental Studies course which is compulsory for all SY students. NSS promotes environmental protection through activities like tree

planting, Swachh Bharat Abhiyan, and plastic-free campaigns. The college also celebrates World Environment Day and Renewable Energy Day, and the Eco Club encourages environmental awareness through various initiatives.

3. **Human Values and Professional Ethics:** The college fosters human values through extracurricular activities organized by the NSS, Student Development Committee, and Cultural Committee. National events like Republic Day and Independence Day promote patriotism. The institution also conducts health awareness programs, medical check-ups, blood donation camps, and road safety campaigns. Internships, field trips, and industry sessions help students gain exposure to professional environments. The Cultural Committee organizes events such as Indradhanushya, traditional day, and rangoli competitions.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

154

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://acbcs.edu.in/pages/feedback-and-grievance-form">https://acbcs.edu.in/pages/feedback-and-grievance-form</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

390

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

157

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution strategically plans and executes a comprehensive approach to facilitate learners in building a strong foundation and

excelling in academics, fostering overall development. Following IQAC recommendations, the identification of slow learners is based on Continuous Internal Evaluation(CIE), while advanced learners are pinpointed through term-end examinations.

Our specialized programs, namely the Remedial Club for slow learners and the Elite Club for advanced learners, embody a patient and supportive approach for progress, irrespective of speed.

Slow learners, several measures are implemented:

1. Subject teachers and experts provide performance-monitored remedial lessons and extra sessions.
2. Specialised mentoring and parent communication to improve academic performance.
3. Initial Bridge Course to overcome subject difficulties.
4. Simplified study materials and question banks help to reduce course failures and boost confidence.

Advanced learners, several chances to learn:

1. Attending seminars, conferences, workshops, and intercollegiate debates and technical fests participation.
2. Guidance for career planning.
3. Ashoka Scholarships for best university exam scores.
4. Elite top-ten SPPU university rank holders received appreciation.
5. The Training and Placement Cell teaches interviewing and personality development skills.
6. Motivation to pursue MOOC, Coursera, Google, NPTEL, and SWAYAM certificate courses.
7. Competitive Exam Cell-organized competitive exam orientation and preparation.
8. Get more library and periodical resources.

File Description	Documents
Link for additional Information	<a href="https://acbcs.edu.in/pages/ELITE_CLUB">https://acbcs.edu.in/pages/ELITE_CLUB</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
893	34

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Experiential Learning:

**Laboratory Work:** Students of BSc(CS), BBA(CA) and MSc(CA) have practical as compulsory Experiential factor.

**Project & Internship:** These projects generally simulate real-world situations, giving students hands-on experience to apply education.

**Educational Visits/ Excursion:** Connecting theoretical concepts to real-world by organising Field Visits/Industrial visits/study tours etc.

**Language Lab:** Utilize the language laboratory to enhance personality and communication proficiency.

### Participative Learning:

**Group Discussions:** Structured small-group talks improve critical thinking and communication.

**Peer Teaching:** Students reinforce their understanding and offer diverse views by teaching their peers.

**Activity-Based Learning:** Showing abilities at Book review, highlight of Union Budget, Shark Tank, sport meets.

**Competition:** Participation in several curricular competitions such as poster making, Quiz, extra-curricular like kite making, kavi sanmela etc.

**Events:** Students are involving and organising various types of events as a volunteer for Indradhanushya-gathering, Udaan Intercollegiate competition, etc.

**NSS:** Organising campaign, street play, social activities like awareness about sanitary Pads, education value, village cleanliness, Medical Camp etc.

**Problem-Solving Learning:**

- **Case-Based:** Using case studies to present complex issues, where students analyse, identify problems, and propose.
- 1. **Research-Collaborative Problem Solving:** Encouraging group collaboration for research activities. E.g. SRPS (Students Research Project Scheme)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-student-centric-methods-664343268a751.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-student-centric-methods-664343268a751.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers frequently utilize ICT tools to boost teaching effectiveness. Some of the initiative taken by college for making the teaching-learning system ICT enabled:

1. **Digital Assessment Tools:** Faculty used Google meet or Zoom to conduct Lectures, webinars, workshops, guest lectures, Industry experts, Alumni Meet. Faculties prepare online quiz for students after the completion of unit with the help of Google Forms, Quizz.com etc.
2. **E-books and Digital Resources:** Teachers use e-books and digital resources to supplement traditional textbooks.

Enhanced resources with multimedia elements offer engaging learning experiences.

3. **Communication Tools:** Teachers use communication tools such as email, messaging apps and online discussion forums to stay connected with students, parents, and colleagues.
  4. **Multimedia Presentations Tools:** Presentation software like PowerPoint enables teachers to create multimedia-rich lessons.
  5. **MOOC Platform (NPTEL/Udemy/Edx):** Faculty as well as students completing online MOOC courses to enhance their knowledge in their respective subjects.
  6. **Computers and Projectors:** Computers and Projectors are installed in all classrooms to incorporate new pedagogies in the teaching-learning process like to show videos related subjects.
1. **Teachers use ERP for attendance and assignments, streamlining administrative tasks efficiently and effectively.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://acbcs.edu.in/up-images/downloads/ICT_Tools.pdf">https://acbcs.edu.in/up-images/downloads/ICT_Tools.pdf</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year



34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

180

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Continuous Internal Evaluation(CIE) committee adhering to the dates of internal assessment as per academic calendar and is responsible for smooth and fair conduction.
- CIE members through subject teacher orient students about criteria's, marking scheme schedule and evaluation methods for each subject with students in the 1st session.
- Email regarding Question paper submission for Mid-term & End term exam as per format has been sent 15 days prior to scheduled and after verification of paper by CIE member and maintain secrecy of it.
- Notice and CIE timetable shared through notice board and what's app group of parents & students.
- MID& End term carried out with proper seating arrangement, supervision chart and supervisor allocation where blocks up to 35 students seating capacity are prepared andseating arrangement display on notice board.
- Answer sheet check by subject teacher in very fair and transparent manner and checked answer sheet share & discuss with student and return back to CIE committee along with mark sheet.
- Overall Internal marks calculated and display on notice board and ask students to submit grievance if any regarding displayed internal marks and such grievance is solved ass per Mechanism of concurrent grievance redressed in very transparent & fair way.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/CIE.pdf">https://acbcs.edu.in/up-images/downloads/CIE.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Continuous Internal Assessment involves ongoing evaluation of students throughout the academic term rather than relying solely on final examinations.
- The college adheres strictly to the guidelines provided by the Savitribai Phule Pune University for conducting Continuous Internal Evaluation(CIE).
- In a semester for each course, minimum 2 concurrent evaluations are conducted through rubrics, presentation including quizzes, assignments, open book test, orals, presentations, tests, etc.

- Continuous Internal Evaluation (CIE) committee adhering to the dates of internal assessment as per academic calendar.
- MID& End term carried out with proper seating arrangement, supervision chart and supervisor allocation where blocks up to 35 students seating capacity are prepared andseating arrangement display on notice board.

**For Transparency:**

- Overall Internal marks are calculated and displayed on notice board and students can submit grievance if any regarding displayed internal marks and such grievance is solved as per Mechanism set by institution.

**Grievance redressal system is time- bound and efficient:**

- The institute displayed the Grievance Redressal Mechanism on College Website, also for grievance the QR code of google form is displayed in the campus for the redressal of student’s queries within time and efficiently.
- Grievances related to external Exam assessments are communicated to the university.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/CIE.pdf">https://acbcs.edu.in/up-images/downloads/CIE.pdf</a>

**2.6 - Student Performance and Learning Outcomes**

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The syllabus and stated Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are well stated to Teachers, Students, stakeholders and displayed on the website.

Initially Institute Conducts Faculty Induction Programme to orient Teachers about PO and CO mapping and attainments.

Faculty Development Program on Bloom’s Taxonomy organised by the institute to support educators in enhancing their teaching practices.

After commencement of college, students are aware of course outcomes, during the Orientation Programme where the class teacher's addresses all the first-year students.

Every Department displays POs on their notice board.

Teachers also mention in micro plans about which CO is achieved through course topics or subtopics.

Teacher prepares CO-PO mapping which helps to encourage and apply Outcome Based Education in the institute for attaining a futuristic approach towards education along with improved learning outcomes.

While conducting Continuous Internal Evaluation (CIE), by considering the COs subject teachers are assessing Class tests, assignments, quiz, etc.

In Mid Term and End Term, every subject teacher mentions CO in their question paper.

Each subject teacher maintained the data of assessment for each CO in a particular format.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://acbcs.edu.in/uploads/downloads/Stated_Attainment.pdf">https://acbcs.edu.in/uploads/downloads/Stated_Attainment.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The institute has been consistently focusing on achieving the Program Outcomes (POs) and Course Outcomes (COS). Analysis à Teaching à Examination à Evaluation à Correction / Updation required if any à Attainment Process.
- A detailed guideline (SoP) is prepared by institute, which give clarity about Examination committee, Institution Examination process, components of CIE, Model of assessment, Mechanism of Evaluation, Outcome base CIE, Grievance mechanism, steps for

CO-PO mapping and attainment process.

- Continuous Internal Evaluation (CIE) committee includes Head and one member from each program who ensures that every teacher effectively complete their CO-PO attainment as per guidelines provided through CO-PO orientation sessions.
- Every Teacher mention CO attainment target in their CO-PO mapping matrix by considering Syllabus, POs, COs, Question paper, Student's performance in the Examination etc.
- He/she calculate CO attainment level varies between 1(Low) to 3(High) and compare with plan CO attainment level. If achieved attainment is less than planned, then teacher prepares plan of action for improvement in next time.
- Teachers on regular basis conduct revision and remedial sessions to achieve CO attainment level which means they make sure students acquire resultant knowledge, skills that students need to acquire at the end of the course.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://acbcs.edu.in/up-images/downloads/Attainment_Page.pdf">https://acbcs.edu.in/up-images/downloads/Attainment_Page.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

260

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-annual-report-of-controller-of-exam-dept202412230001-6769339722dee.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-annual-report-of-controller-of-exam-dept202412230001-6769339722dee.pdf</a>

### 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://acbcs.edu.in/up-images/downloads/upFile\\_0-img202412240001-676a719c9d6be.pdf](https://acbcs.edu.in/up-images/downloads/upFile_0-img202412240001-676a719c9d6be.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

145

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

02

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://bcud.unipune.ac.in/Template_Aspire/">https://bcud.unipune.ac.in/Template_Aspire/</a>

#### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****13**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****34**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****18**

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to

social issues, for their holistic development, and impact thereof during the year

In accordance with vision statement, the college orchestrated range of extension activities designed to heighten awareness of the social needs and issues within local communities.

The NSS unit organized a week-long camp in an adopted village, where volunteers conducted various activities to raise awareness among students about social and global issues. These included educating on cleanliness, disease prevention, environmental conservation, and promoting health and hygiene. The Swachhata Abhiyan was held at Gram Panchayat, schools, and temples, while rallies and street plays highlighted population control and the benefits of small, educated families.

Holistic development cell of college conducted various activities in collaboration with local communities like coordinating Marathons for Social welfare, conducted Manonmesh 3.0 Online Poetry Writing Competition in association with DAGMHI 3030 India (Rotary Club Wing), celebrated the spirit of Sankranti with kite making competition, conducted session on Meditation for Mental Health, etc

Additional activities, such as Udaan, International Yoga-Day, Samvidhan-Day, NSS-day, Independence and Republic Day, participating in Swachata Abhiyan, commemorating Gandhi Jayanti and other notable personalities conducting sessions on disaster management, driving license helmet checking camp with session on traffic rules for students, Conducting Outreach activity at Aadhar Aashram were conducted to ensure the holistic growth of students.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/nss">https://acbcs.edu.in/pages/nss</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

17



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

30

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

546

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

160

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution spans 1.55 acres, featuring a modern three-floor building with 3052.59 square meters of space to meet various instructional, administrative, and amenity needs. It includes smart classrooms, seminar halls, an amphitheatre, language laboratory, and faculty rooms, enhancing the learning experience.

With 23 spacious classrooms, the institution ensures comfort and

productivity with ample lighting, ventilation, and ergonomic benches. Classrooms are equipped with whiteboards, projectors, high-speed internet, and power backups, promoting effective learning. The campus also prioritizes safety with over 120 CCTV cameras.

Six well-equipped laboratories cater to various fields, including electronics, mathematics, statistics, and computer labs, with advanced tools like oscilloscopes, Raspberry Pi, and Arduino boards for hands-on learning.

Cultural activities are supported through a 167.99-square-meter air-conditioned seminar hall and a 379.13-square-meter open-air amphitheatre, providing platforms for students to showcase their creativity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/pages/infrastructure">https://acbcs.edu.in/pages/infrastructure</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution offers diverse sports facilities, including indoor games like chess and table tennis, and outdoor sports such as football and basketball, fostering physical fitness and teamwork. Through its excellent sports facilities, ACBCS offers opportunities to students for regular work-out, lifestyle management and interaction. Every year ACBCS Organizes Sports Meet in which Sports Competitions held each year as a mega event. Different sports events, games like badminton, basketball, volleyball, cricket, football, chess, tug of war, and athletics to clinch the much coveted trophies.

A fully-equipped gymnasium and yoga centre promote overall well-being, with body fitness monitoring tools and spaces for meditation and yoga practices. Overall, these facilities reflect the institution's commitment to holistic student development.

The students of various institutions also present a colourful cultural programme depicting the different cultures followed in different states of India.

**Cultural activities:** To explore and nourish the hidden talents among

the students, every year institution organizes various cultural events. ACBCS also organizes 'UDAAN' a state level competition, Cultural days and events and 'Indradhanushya' is organized at ACBCS campus every alternate year. Cultural activities are supported through a 167.99-square-meter air-conditioned seminar hall and a 379.13-square-meter open-air amphitheatre, providing platforms for students to showcase their creativity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/pages/infrastructure">https://acbcs.edu.in/pages/infrastructure</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/pages/infrastructure">https://acbcs.edu.in/pages/infrastructure</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

85.03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The ACBCS Central Library is a vital resource hub for students and faculty, featuring sections like Reference, Journal, Reading Hall, Digital Library, and Stack-Room. It supports both traditional and digital research methods.

The library houses an extensive collection, including 8,329 books, 12 print journals, and access to over 6,100 e-journals and 150,000 e-books through N-LIST E-resources. It also provides reference materials, textbooks, journals, and CDs. An MOU with Yashwantrao Chavan Maharashtra Open University enhances resource sharing. The library is equipped with a scanner and printer for use by students and staff.

Engaging students and faculty, the library organizes activities like book reviews, poster-making contests, and slogan writing. Orientation sessions familiarize new students with its resources, and updates on new books and journals are communicated.

The library uses the KOHA Integrated Library Management System (ILMS) for efficient management, with an Online Public Access Catalogue (OPAC) facilitating easy access to bibliographical details. 10 computers provide access to N-LIST E-resources.

The library renews its N-LIST membership regularly, ensuring continued access to electronic journals and e-books. It spends an average of Rs.143,936 annually on book and journal purchases. With daily use by approximately 13% of users, the library plays a key role in supporting academic pursuits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://acbcs.edu.in/pages/library">https://acbcs.edu.in/pages/library</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.99**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**103**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is equipped with modern IT facilities, including 220 high-performance computers from Lenovo, HCL, and HP, featuring Intel Core i7, i5, and i3 processors with RAM ranging from 2GB to 4GB and HDD options of 320GB, 512GB, and 1TB. Seven high-end laptops with 11th Gen Intel Core i5 processors, 8GB RAM, and 512GB SSDs are provided for HODs.

The institution has 7 printers, 2 scanners, and 1 photocopying machine for administrative and academic use. Additionally, 29 projectors are installed in classrooms to enhance teaching, with plans for future upgrades to interactive panels. Power backup is ensured through two UPS systems (1KVA and 60KVA) with 60 batteries.

Internet connectivity is provided via a 30 MBPS leased line and a 100 MBPS backup, with campus-wide Wi-Fi powered by SOPHOS APX 320 Access Points.

An ERP system streamlines administrative tasks, including attendance management, with biometric devices for staff and automated notifications for student attendance irregularities.

The campus is secured with 167 CCTV cameras offering night vision and HD displays, monitored via 13 DVRs. IT infrastructures is supported by 3 central servers and network devices like a SOPHOS XG230 firewall and Cisco/D-Link switches, ensuring secure and efficient operations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/pages/ICT_ROOM">https://acbcs.edu.in/pages/ICT_ROOM</a>

#### 4.3.2 - Number of Computers

185

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

106.52

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The ACBCS has a dedicated maintenance department responsible for overseeing the maintenance of buildings, class rooms, laboratories, cafeterias, sports facilities. A maintenance committee is constituted at campus who oversees the maintenance and upkeep of the physical infrastructure, facilities, green areas etc. The department has qualified and skilled manpower for electric work, plumbing, carpentry work, horticulture etc. Maintenance of infrastructure



facilities, services and equipment's is done as per following details:

1. The ACBCS has power management department to ensure uninterrupted power supply and maintenance of electrical assets. The maintenance of equipment like Generator Sets, Adequate Lighting, UPS, Solar Panels etc. are undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.

2. Maintenance of Services: a fleet of buses are maintained by the transport department of the AEF/ACBCS. Sports facilities, etc. are maintained by the administration department as per the laid down guidelines.

Housekeeping services are in-house and available on campus as per their duty hours.

Maintenance of Equipments: The ACBCS has a dedicated cell to look after the repair, maintenance and upkeep of labs. Major laboratory equipments are under Annual Maintenance Contract (AMC) for their regular preventive and corrective maintenance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-442-link-maintenace-policy-67653c714bb92.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-442-link-maintenace-policy-67653c714bb92.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

138

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills  
(Yoga, physical fitness, health and hygiene)  
ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://acbcs.edu.in/pages/Criteria5">https://acbcs.edu.in/pages/Criteria5</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

378

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

378

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

33

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

51

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

64

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

12

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College always gives priority to overall development of students by conducting various activities to develop skills and knowledge with the help of student development cell.

For the academic year 2023-24 Mrs. Khushbu Patil was appointed as student Development Officer by Savitribai Phule Pune University, Pune.

Students of the institution are representing on academic and administrative bodies and different committees and cells such as Student council, Women Empowerment and Anti-Harassment Cell (Vishakha Sameeti), Internal Quality Assurance Cell (IQAC), Library Committee, Equal Opportunity Cell, Sports Committee, Cultural Committee, National Social Service (NSS) and Alumni Association Cell. The meetings of the said committees and cells conducted and a follow-up is taken in order to bring quality and effectiveness in executing the function of the same. Several Curricular and Co-curricular activities are conducted by these committees and cells where students play a crucial role in organizing the programmes on the campus of the institution. Such activities seem beneficial for developing administrative and managerial skills among the students. They are assigned with various tasks during the series which strengthens cooperation, teamwork, and a sense of collective work among them. Through such activities students feel themselves as a very part and parcel of the institution.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/SDC">https://acbcs.edu.in/pages/SDC</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ACBCS alumni association is registered as "Ashoka Education Foundation's Ashoka Center for Business and Computer Studies, Alumni Association" on 12th March 2019 under the Maharashtra Society Registration Act, 1860(XXI of 1860).

Since then the association has been active in bringing together the large number of alumnus. They have been actively working for the development of college. Many of them have acquired prestigious position in social, economic, judiciary, industry and almost all walks of life. The college has received financial donation from alumni, for the A.Y 2023-24 college received 64,800/- from the alumni. They also assist the college in placement process and provide inputs to the departments about the industry requirements. Alumni interact with students and share their valuable thoughts,

which help the students and get the exposure for the opportunities in academic excellence and employment which helps them in their holistic development.

In the year 2023-24, the Alumni Association worked closely with various departments to organize Alumni Meet. These gatherings facilitated meaningful interactions between past and present students. Alumni generously shared their experiences and expertise by delivering guest lectures and offering valuable career guidance to both undergraduate and postgraduate students. Their mentorship and insights significantly benefited the student community.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/ALUMNI">https://acbcs.edu.in/pages/ALUMNI</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Mission:** "To make our students thinkers for self exploration with technical and skill specific knowledge to create young professionals."

**Vision:** "To embed need based knowledge through holistic approach to create responsible future generation with deep rooted ethos of Indian culture and tradition."

The institute governance is based on exploration of the need of a learner from the perspective of global requirement, also fulfilling the requirement of NEP 2020.

It focuses on transformation of youth by holistic development taking into consideration the equitable and inclusive education with need

based vocational education.

Holistic approach implies the approach of education for the learner through intellectual, emotional, social, physical and spiritual domains. Sports participation is encouraged as they require physical strength. Sporting spirit is learned through various intra and inter college matches.

Modernisation in education system is emphasised with practice of ethics and value based educational culture as it establishes high self-esteem among the students, which can make them capable of understanding & following core "Indian values" system in the line with internationalisation of education.

The mission statement emphasis students to be developed as thinkers by motivating them through mentorship program to participate in various co-curricular and extra-curricular activities. Students Profile development is emphasised.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/about-acbcs">https://acbcs.edu.in/pages/about-acbcs</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute promotes a culture of participative management by involving the staff and students in various activities. Any stakeholder can express themselves by giving any suggestions to improve the excellence by using facts, information aligned with the objectives and outcomes. The Staff members are contributory in defining the policies and procedures pertaining to governing and effectively implementing them to ensure smooth and systematic functioning of the institute under the guidelines given by IQAC. Course and function based departments are formulated for decentralised functioning to implement effective leadership mechanism.

Periodically unit meeting is conducted chaired by Administrator/ Director with the objective of identifying developmental needs.

Following points are discussed in it: Attendance record of students, activities planned and conducted for the period, achievements of



unit, staff, students & alumni, issues/grievances, if any etc. Principal, Vice Principal & committee heads brief the details in it.

College Development Committee (CDC) is formulated and meetings are conducted as per norms laid down in university act.

The management review meeting is conducted and college working through quality assurance guidance cell is presented.

Academic Year Committee (AYC) is formulated responsible for drafting, regulating and implementing different academic policies. IQAC meeting provide various higher education reforms.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/SDC">https://acbcs.edu.in/pages/SDC</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution's perspective plan is not just a document but a dynamic roadmap guiding strategic initiatives and operational frameworks. This plan serves as a compass, ensuring that our efforts are directed towards holistic development and continuous improvement. institutional bodies function with utmost effectiveness and efficiency, evident in our meticulously crafted policies, transparent administrative setup, stringent appointment procedures, and well-defined service rules and procedures. These elements collectively contribute to the smooth functioning and success college.

Following are institutional strategic area for regular activities formulated by principal in consultation with stakeholders.

Admission of Students: Admission committee is formulated every year for allocation of various work of admission.

Library, ICT and Physical Infrastructure / Instrumentation: The institution has infrastructure according to university norms. Each classroom is equipped with technology(ICT) to enhance the teaching learning process. Library is catering to diverse need of students and faculty. International Journals, National Journals, Magazines and E-Resources viz. SHODH SINDHU, N-list, etc. are made available.

**Curriculum Development:** Being an affiliated College it follows the curriculum prescribed. It is systematic implementation by detailed planning and execution by the educators.

**Human Resource Management:** Staff is recruited as per norms of university guidelines, Training is provided by induction and faculty development programs.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/IDP.pdf">https://acbcs.edu.in/up-images/downloads/IDP.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative setup is designed to foster accountability, transparency, and collaboration. It consists of the Governing body, Principal, College Development Committee & IQAC. The teaching, non-teaching staff and the students perform their functions as per policies formulated for college governance. These policies are comprehensive and cover various aspects, including governance, academic affairs, finance, infrastructure, and human resources. They are regularly reviewed, updated, and communicated to all stakeholders, ensuring clarity and consistency in decision-making processes.

The Principal is assisted by the Vice Principal/HOD of Departments, Academic Coordinator and Teachers-in-Charge of the Classes, the Staff Council (all teaching faculty) and the Non-Teaching Staff, which comprises of the Administrative Officer, Senior and Junior Office Assistants and support staffs.

Registered alumni association work for connectivity of alumni with college activities. Student council meetings are held to organize various activities.

**The Anti Ragging and Internal Complaints Committee:** The objective of these committees is to ensure that no violation of rules takes place within the college. Induction sessions are planned for staff and students with briefing of various SOPs and Policies.

Other institutional bodies viz, Student Development officer, National Service Scheme Program Officer, Physical director, Librarian, College Examination Officer are appointed for effective and efficient functioning.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/Internal%20Complaint%20Committee%20Policy.pdf">https://acbcs.edu.in/up-images/downloads/Internal Complaint Committee Policy.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://acbcs.edu.in/up-images/downloads/Organization%20Chart%20AEFs%20ACBCS.pdf">https://acbcs.edu.in/up-images/downloads/Organization Chart AEFs ACBCS.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

**Effective Welfare Measures:** College staff welfare aims for overall development of staff members by applying different welfare schemes. It related to personal and career growth benefits in terms of financial and non-financial support.

### A] Welfare measures for staff

i) **Leave Facility:** Casual leave, Sick leave, Study leave, Marriage leave, Special leave, vacation leaves for eligible teaching and non-

teaching staff as applicable.

ii) Employees Provident and Gratuity fund for employees

**B] Financial Support:**

i) Financial support provides for research.

ii) Fees installments & fees concession scheme for staff whose wards are in Ashoka group of Schools.

iii) Uniform are provided to staff

iv) Diwali Gifts every year.

v) Faculty of the month (recognition and appreciation)

vi) Financial assistance (Advance salary) is provided to the staff in case of emergency.

vii) Concessional medical assistance at sister concern Ashoka Medicover Hospital

**C] Non Financial Support :**

i) Family day (Outing of faculties to relieve from stress)

ii) Celebration of festivals viz. Navratri, Diwali, New year, etc.

iii) Meditation and yoga session (Mental Health Support)

Above all these welfare measures college provides ICT facilities to all teachers which helps them in all aspects like better curriculum delivery, presentations of study material with updated information.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/EMPLOYEE_WELFARE_POLICY">https://acbcs.edu.in/pages/EMPLOYEE_WELFARE_POLICY</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

34

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The staff members are required to fill and submit the prescribed performance appraisal forms along with the necessary documents.

The Principal/vice principal verify all the necessary forms and forward it to management.

**TEACHING STAFF:** Performance appraisal form is divided into four categories

**FIRST:** Academic performance for the academic year for subjects taught by the faculty, SWOT analysis, Teaching performance, student & peer feedback.

**SECOND:** Research Contribution details of research papers published in various journals. overall faculty involved in research. Participation in conferences & seminars.

**THIRD:** Personal and Profession achievements including university approval, membership of professional bodies, research projects, award and recognition by external bodies.

**FOURTH:** Administrative work and contribution in Co-Curricular Activities and organisational contribution.

**LIBRARIAN PERFORMANCE APPRAISAL:** Library resources organization and maintenance: Arrangement of Collection / Stack, Library Activity, use of ICT. Participation in Administrative Activity, Research Contribution, Achievements

**NON TEACHING STAFF:** Non-teaching staff follows the same steps with

respect to their reporting hierarchy, Appraisal form evaluation is done and forwarded to management. Criteria for evaluation: Work Ethics & Self-Management, Work Performance, Students Centric, Technology. Staff has an interaction with Principal before submission of appraisal form in which they are provided with an opportunity to express themselves.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-635-appraisal-forms-6421767e04f0b.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-635-appraisal-forms-6421767e04f0b.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute have own internal audit mechanism which is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the College. Qualified Auditors from external resources are appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year.

### Audit Mechanism :

**Internal Audit System:** The internal audit process is ongoing, with regular checks to identify and correct errors or omissions in recordkeeping. This audit involves departmental staff and is overseen by the accounts department to ensure accuracy.

**Statutory Audit:** External auditors appointed by Ashoka Education Foundation execute the financial audit every year. The audited statements are duly signed by Principal and Chartered Accountants.

**Grants Audit:** The audit of expenditure incurred under various examinations and grants sanctioned conducting seminars/conferences/workshops etc. Grants received under National Service Scheme, Students development cell of university, Quality Improvement scheme are systematically authorized by prescribed procedures of Audit from time to time as per norms of Savitribai Phule Pune University.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1MdCG0IUn8zPujR41lrjKVVwwNyEEQq0E/view">https://drive.google.com/file/d/1MdCG0IUn8zPujR41lrjKVVwwNyEEQq0E/view</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows a detailed strategy for mobilizing funds from various sources, maintaining transparency through regular financial audits. It continued to refine its financial processes to ensure stability, compliance, and efficient resource management. It has a regular system of annual budgeting with variance analysis.

College have developed their own internal audit structure to process and monitor effective and efficient use of available financial resources. The Finance and Purchase Committee is actively involved in the mobilization and use of available financial resources. As per the requirement of the academic and infrastructural facilities, the Purchase Committee as well as the Management make new purchases after the procedure and sanction. The budget is allocated to the departments yearly and the expenses are met. The funds are allocated on a priority basis for various purposes. The finance head scrutinized to ensure further effective and efficient use of financial resources.



The annual budget of Revenue Expenditure and Capital Expenditure are recommended annually by the Finance Committee and approved by the Board of Trustees. Expenses are monitored, checked and controlled under vertical hierarchy through the internal control system of all the day-to-day transactions. Apart from above external statutory auditors are appointed by the trust.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1MdCG0IUn8zPujR411rjKVvwNyEEQq0E/view">https://drive.google.com/file/d/1MdCG0IUn8zPujR411rjKVvwNyEEQq0E/view</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has significantly contributed to institutional growth by initiating various impactful programs and activities. It organized a one-week National Level Faculty Development Program (FDP) on "Statistics For Research from 9th October to 13th October, 2023. Additionally, a Faculty Induction Program was conducted on 27th and 29th June 2023. The AAA Audit was successfully completed on 4th March 2024, and the institute actively participated in the NIRF rankings. IQAC also prepared the Institute Development Planning (IDP) and played a key role in the College Development Committee.

The institution achieved recognition in the EW ranking, securing 5th rank in the state and 43rd rank in India. To foster innovation, ACBCS organized the "EUREKA" National Level Innovative Idea Competition. Ninety-two students participated in the Student Research Project Scheme (SRPS), showcasing academic excellence. Value-added courses, including Managerial Skills for Employability, Data Analysis using Excel, and Project-Based Learning using Java, were offered with SPPU Pune's approval. IQAC also monitored continual internal evaluations to uphold educational standards and initiated the Quality Assurance Group (QAG) to enhance students' creativity, soft skills, and technological proficiency, thus ensuring holistic development and sustained academic quality.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/uploads/images/downloads/IDP.pdf">https://acbcs.edu.in/uploads/images/downloads/IDP.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC plays a pivotal role in enhancing the teaching-learning process by systematically reviewing academic calendars, curriculum planning, and delivery mechanisms, offering constructive suggestions for improvement. It evaluates Microplans, CO-PO mappings, and timetables to ensure effective curriculum delivery. To promote a learner-centric approach, IQAC conducts classroom observations, suggests innovative teaching pedagogies tailored to specific subjects, and recognizes faculties for their creative teaching methods. Initiatives such as Buzz Bid and Shark Tank activities are introduced to provide students with practical learning platforms.

At the beginning of each academic year, IQAC organizes faculty induction programs to familiarize educators with their roles and responsibilities, including teaching methodologies, CO-PO mapping, attainment, CIE-SOP, and the importance of transparent assessment practices. It encourages faculty members to attend seminars and workshops on emerging educational reforms like NEP 2020 and gathers feedback for continual improvement. Student feedback on the teaching-learning process is actively reviewed, with suggestions for faculty improvement monitored through periodic classroom observations.

IQAC also promotes the use of ICT tools in teaching to create a dynamic learning environment and recommends various e-content resources to enhance faculty knowledge. These efforts collectively ensure a robust and innovative academic ecosystem focused on quality education and holistic student development.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/POLICIES_FOR_TEACHING_LEARNING">https://acbcs.edu.in/pages/POLICIES_FOR_TEACHING_LEARNING</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-annual-report-20232024-updated1-6763a473c3952.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-annual-report-20232024-updated1-6763a473c3952.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute is committed to fostering a culture of gender equity, ensuring parity among all genders on campus. It promotes an environment where every individual has equal opportunities, regardless of gender or affiliation. The institute sensitizes students, faculty, and staff to the importance of gender equity through deliberate initiatives.

The institute has a strong commitment to inclusivity, with a male-to-female gender ratio of 59:41 for students and 21:79 for faculty members. The Internal Quality Assurance Cell designs an annual action plan for gender sensitization, including activities like motivational sessions, women empowerment training, and self-defences training.

The institute provides facilities like safety and security measures, separate common rooms, counselling services, healthcare facilities,

and an Internal Complaints Cell to ensure a safe and responsive environment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-academic-calendar-2023241-6763a5c1deec6.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-academic-calendar-2023241-6763a5c1deec6.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://acbcs.edu.in/pages/infrastructure">https://acbcs.edu.in/pages/infrastructure</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The following wastes are being disposed by the college

**1. Solid Waste Management:** The campus segregates solid waste into biodegradable (e.g., food waste, leaves) and non-biodegradable components (e.g., paper, plastics, glass). Coloured garbage bins (Green and Blue) strategically placed in the canteen and premises facilitate proper segregation, promoting responsible disposal practices.

**2. Liquid Waste Management:** Being situated in a rural area, liquid waste is channelled to underground drainage, and canteen wastewater finds a second purpose by being used for gardening and watering trees. The institution envisions establishing a full-fledged sewage

treatment plant to recycle sewage within the campus in the near future.

**3. E-Waste Management:** Obsolete electronic devices like computers, servers, monitors, and batteries are collected centrally. The college collaborates with Techeco Waste Management LLP, a third-party agency, to ensure proper recycling of all types of e-waste. Old monitors and CPUs are repaired and reused whenever possible.

**4. Types of Waste Generated:** Various sources like classrooms, labs, staffrooms, offices, libraries, and toilets contribute to waste generation. Each source produces distinct types of waste, ranging from paper, plastics, pens, and pencils to bottles, wrappers, and sanitary napkins.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-relevant-information-1-66474219c0beb.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-relevant-information-1-66474219c0beb.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution promotes diversity, equity, and inclusion by following UGC and government guidelines. It celebrates various cultural events, such as Indradhanushya and Euphoria, to showcase India's diverse cultures. Regional, linguistic, and communal diversity are fostered through events like poetry writing competitions, language day celebrations, and festivals like Navratri and Diwali.

The institution sensitizes stakeholders to constitutional obligations, promoting respect for the national anthem and flag. Giving initiatives, such as visits to orphanages and old-age homes, are encouraged. Awareness programs on environmental preservation, road safety, and voting are conducted regularly.

Clubs like NSS and Yuva-Maharashtra promote communal harmony and celebrate events to create a sense of unity. The institution strives to create an inclusive environment, promoting diversity, equity, and inclusion in all its endeavours.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college, demonstrates a commitment to instilling a profound understanding of constitutional obligations, values, rights, duties, and responsibilities among its students and staff through a diverse range of initiatives. The College has introduced the Constitution of India as an audit course, providing students with a comprehensive understanding of their civic duties and rights. To further enhance awareness, ACBCS organizes sensitization programs on Human Rights, Fundamental Rights, Legal Awareness, Traffic Awareness, Civil Safety, and Values. These initiatives aim to cultivate a sense of responsibility and consciousness among the college community. The college goes beyond academic endeavours by planning and executing various activities that promote an understanding of national identities, symbols, Fundamental Duties, and Rights of Indian citizens. Events such as Road Safety campaigns, Independence Day and Republic Day celebrations, and Swachhata Abhiyan contribute to fostering a sense of civic duty and pride. On Republic Day, the entire faculty and student body collectively recites the Constitution preamble, reaffirming their commitment to the foundational principles of the ACBCS conducts specialized sessions on Democracy, Election, and Governance, facilitating a deeper comprehension of democratic processes and the role of governance. These activities collectively contribute to creating socially responsible and well informed citizens within the college community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of cultural and constitutional festivals is one of the integral part of college's activities. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national and international days and festivals.

Republic day on 26th January and Independence Day on 15th August is celebrated every year in the college with great enthusiasm and pride. A function is organized in the college campus where all staff members and students share their thoughts about importance of this day in history of nation and pay tribute to all freedom fighters. National and international days are also celebrated in our institution so that students get knowledge about the great personalities in our political, social, cultural and scientific history. International Yoga day is also celebrated on 21st June every year in the college.

Teachers day is also celebrated on 5th September. we celebrate the birth anniversary of Dr.Sarvepalli Radhakrishnan. The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as Swachhta Diwas. The birth anniversary of Sardar Vallabhbhai Patel on 31st October is celebrated as National Unity Day. 26th November is also celebrated as National Constitution day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice I: Unleashing Competitive Spirit to Achieve Personal Excellence** Fostering a competitive spirit among students is vital for achieving personal and professional excellence. Competition acts as a catalyst for motivation, pushing students to strive harder and achieve their goals. By cultivating this mindset, students develop superior skills, heightened performance, and the resilience to excel in their endeavors. Aligned with college commitment to redefining excellence in education, the college emphasizes nurturing this spirit to help students realize their personal best. Objectives include guiding students in setting and achieving short-term and long-term goals, excelling in competitive tests, and achieving academic distinction. The initiative also supports undergraduate students in securing admissions to premier institutes and inspires excellence in extracurricular activities.

**Best Practice II: Student Research Project Scheme(SRPS)** To instill research-driven mindset, college introduces the Student Research Project Scheme(SRPS). Research enriches education by fostering creativity, innovation, and dynamic learning. This initiative aims to create awareness of research and its opportunities, promote interdisciplinary collaboration, and nurture talent. Under faculty guidance, students engage in projects that build research capacity and innovation skills, thereby integrating a research culture into academics. The scheme enhances critical thinking and empowers students to contribute meaningfully to academic and professional domains.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional Distinctiveness: "Small Classes, Big Impact: Maximizing Student Engagement".**

Ashoka Center for Business and Computer Studies aims to enhance student engagement by reducing class sizes. This approach provides personalized attention, increases interaction, and fosters strong teacher-student relationships. With smaller classes, teachers can employ varied instructional strategies, adapt to different learning styles, and provide timely feedback.

The institute has implemented several initiatives to support this objective, including:

- Digital classrooms with LCD projectors and 24/7 internet connection
- CCTV surveillance to ensure a safe and secure environment
- Opportunities for differentiated instruction and effective feedback
- Fostering a sense of community and promoting student participation

By investing in smaller class sizes, the institute aims to nurture the potential of every student, promote academic success, and foster lifelong learning.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute follows the CBCS pattern mandated by SPPU, Pune for the 2023- 24 academic year. The institute's Academic committee initiates semester-wise curriculum planning aligned with the university's schedule, culminating in a detailed Academic Calendar covering dates of activities like dates of commencement, continuous assessments, major events etc. After finalization and approval by the management, the calendar is shared with stakeholders.

Subject allocation is done according to the competencies of faculty, which is approved and verified by HODs and IQAC. Then departmental timetable is prepared. Faculty members develop Microplans for effective curriculum delivery and prepare study materials, question banks, assignments, etc. required to ensure alignment of COs and POs with topics.

Curriculum delivery employs ICT tools and diverse teaching pedagogies (offline/online) like flipped classroom, group discussions, role plays, and zoom/Google Meet lectures, google classroom etc. Faculty development is emphasized through Orientation/Refresher courses/workshops. The curriculum is enriched with research activities, university-approved value addition courses, expert sessions, industry visits, internships, projects, and practical work.

IQAC, in coordination with the administrative department, gathers feedback from various stakeholders at the start & end of the academic semester and following a thorough analysis, a Corrective and Preventive Action (CAPA) plan is prepared and implemented.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-academic-calendar-2023241-6763a5c1deec6.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-academic-calendar-2023241-6763a5c1deec6.pdf</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows a structured academic calendar, ensuring timely and regular academic activities and execution of Continuous Internal Evaluation (CIE) as part of the educational process.

1. **Academic Calendar:** The institution has a clear and well-defined academic calendar, which outlines the schedule for all academic activities, including teaching sessions, holidays, exams, and evaluation periods.
2. **Continuous Internal Evaluation (CIE):** CIE plan is prepared by following the guidelines provided in SPPU curriculum at the time of preparation of the micro plan. The CIE oncludes two evaluation by subject teacher for E.g Google quiz, class test, presentation etc, In addition to this we conduct mid term & pre exam, as per mentioned in academic calendar. The institution ensures that these evaluations are conducted according to the prescribed timeline and procedures.
3. **Adherence :** The institution follows the academic calendar strictly, making sure that CIEs are carried out without delay or deviation, ensuring fairness and consistency in the evaluation process. Academic calendar compliance report is prepared from time to time. MOM for deviated activity with reason & probable date of conduction.
4. **Timely Feedback :** The implementation of CIE allows for regular feedback to students, enabling them to monitor their progress and make improvements.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://acbcs.edu.in/pages/Criterial">https://acbcs.edu.in/pages/Criterial</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development**

**B. Any 3 of the above**

**of Curriculum for Add on/ certificate/  
Diploma Courses Assessment /evaluation  
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

635

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

635

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The Institution integrates crosscutting issues through conducting various activities as follows

- 1. Gender:** The institute promotes gender equality through programs like Nirbhay Kanya Abhiyan, Vishaka Samiti, and NSS. These offer expert sessions on self-defense, women's health, safeguarding the girl child, and women's rights. The Vishaka Committee organizes Women's Day and empowerment events, while NSS conducts sanitary pad distribution and hygiene programs for both the campus and adopted communities.
- 2. Environment and Sustainability:** SPPU offers an Environmental Studies course which is compulsory for all SY students. NSS promotes environmental protection through activities like tree planting, Swachh Bharat Abhiyan, and plastic-free campaigns. The college also celebrates World Environment Day and Renewable Energy Day, and the Eco Club encourages environmental awareness through various initiatives.
- 3. Human Values and Professional Ethics:** The college fosters human values through extracurricular activities organized by the NSS, Student Development Committee, and Cultural Committee. National events like Republic Day and Independence Day promote patriotism. The institution also conducts health awareness programs, medical check-ups, blood donation camps, and road safety campaigns. Internships, field trips, and industry sessions help students gain exposure to professional environments. The

Cultural Committee organizes events such as Indradhanushya, traditional day, and rangoli competitions.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

154



File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://acbcs.edu.in/pages/feedback-and-grievance-form">https://acbcs.edu.in/pages/feedback-and-grievance-form</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**390**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

157

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution strategically plans and executes a comprehensive approach to facilitate learners in building a strong foundation and excelling in academics, fostering overall development. Following IQAC recommendations, the identification of slow learners is based on Continuous Internal Evaluation(CIE), while advanced learners are pinpointed through term-end examinations.

Our specialized programs, namely the Remedial Club for slow learners and the Elite Club for advanced learners, embody a patient and supportive approach for progress, irrespective of speed.

Slow learners, several measures are implemented:

1. Subject teachers and experts provide performance-monitored remedial lessons and extra sessions.

2. Specialised mentoring and parent communication to improve academic performance.

3. Initial Bridge Course to overcome subject difficulties.

4. Simplified study materials and question banks help to reduce course failures and boost confidence.

Advanced learners, several chances to learn:

1. Attending seminars, conferences, workshops, and intercollegiate debates and technical fests participation.
2. Guidance for career planning.
3. Ashoka Scholarships for best university exam scores.
4. Elite top-ten SPPU university rank holders received appreciation.
5. The Training and Placement Cell teaches interviewing and personality development skills.
6. Motivation to pursue MOOC, Coursera, Google, NPTEL, and SWAYAM certificate courses.
7. Competitive Exam Cell-organized competitive exam orientation and preparation.
8. Get more library and periodical resources.

File Description	Documents
Link for additional Information	<a href="https://acbcs.edu.in/pages/ELITE_CLUB">https://acbcs.edu.in/pages/ELITE_CLUB</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
893	34

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Experiential Learning:**

**Laboratory Work:** Students of BSc(CS), BBA(CA) and MSc(CA) have practical as compulsory Experiential factor.

**Project & Internship:** These projects generally simulate real-world situations, giving students hands-on experience to apply education.

**Educational Visits/ Excursion:** Connecting theoretical concepts to real-world by organising Field Visits/Industrial visits/study tours etc.

**Language Lab:** Utilize the language laboratory to enhance personality and communication proficiency.

**Participative Learning:**

**Group Discussions:** Structured small-group talks improve critical thinking and communication.

**Peer Teaching:** Students reinforce their understanding and offer diverse views by teaching their peers.

**Activity-Based Learning:** Showing abilities at Book review, highlight of Union Budget, Shark Tank, sport meets.

**Competition:** Participation in several curricular competitions such as poster making, Quiz, extra-curricular like kite making, kavi sanmela etc.

**Events:** Students are involving and organising various types of events as a volunteer for Indradhanushya-gathering, Udaan Intercollegiate competition, etc.

**NSS:** Organising campaign, street play, social activities like awareness about sanitary Pads, education value, village cleanliness, Medical Camp etc.

**Problem-Solving Learning:**

- **Case-Based:** Using case studies to present complex issues, where students analyse, identify problems, and propose.

1. **Research-Collaborative Problem Solving:** Encouraging group

collaboration for research activities. E.g. SRPS(Students Research Project Scheme)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-student-centric-methods-664343268a751.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-student-centric-methods-664343268a751.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers frequently utilize ICT tools to boost teaching effectiveness. Some of the initiative taken by college for making the teaching-learning system ICT enabled:

1. Digital Assessment Tools: Faculty used Google meet or Zoom to conduct Lectures, webinars, workshops, guest lectures, Industry experts, Alumni Meet. Faculties prepare online quiz for students after the completion of unit with the help of Google Forms, Quizz.com etc.
  2. E-books and Digital Resources: Teachers use e-books and digital resources to supplement traditional textbooks. Enhanced resources with multimedia elements offer engaging learning experiences.
  3. Communication Tools: Teachers use communication tools such as email, messaging apps and online discussion forums to stay connected with students, parents, and colleagues.
  4. Multimedia Presentations Tools: Presentation software like PowerPoint enables teachers to create multimedia-rich lessons.
  5. MOOC Platform (NPTEL/Udemy/Edx): Faculty as well as students completing online MOOC courses to enhance their knowledge in their respective subjects.
  6. Computers and Projectors: Computers and Projectors are installed in all classrooms to incorporate new pedagogies in the teaching-learning process like to show videos related subjects.
1. Teachers use ERP for attendance and assignments, streamlining administrative tasks efficiently and

**effectively.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://acbcs.edu.in/up-images/downloads/ICT_Tools.pdf">https://acbcs.edu.in/up-images/downloads/ICT_Tools.pdf</a>

### **2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

#### **2.3.3.1 - Number of mentors**

**34**

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### **2.4 - Teacher Profile and Quality**

#### **2.4.1 - Number of full time teachers against sanctioned posts during the year**

**34**

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

180

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- Continuous Internal Evaluation(CIE) committee adhering to the dates of internal assessment as per academic calendar and is responsible for smooth and fair conduction.
- CIE members through subject teacher orient students about criteria's, marking scheme schedule and evaluation methods for each subject with students in the 1st session.
- Email regarding Question paper submission for Mid-term & End term exam as per format has been sent 15 days prior to scheduled and after verification of paper by CIE member and maintain secrecy of it.
- Notice and CIE timetable shared through notice board and what's app group of parents & students.
- MID& End term carried out with proper seating arrangement, supervision chart and supervisor allocation where blocks up to 35 students seating capacity are prepared andseating arrangement display on notice board.

- Answer sheet check by subject teacher in very fair and transparent manner and checked answer sheet share & discuss with student and return back to CIE committee along with mark sheet.
- Overall Internal marks calculated and display on notice board and ask students to submit grievance if any regarding displayed internal marks and such grievance is solved as per Mechanism of concurrent grievance redressed in very transparent & fair way.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/CIE.pdf">https://acbcs.edu.in/up-images/downloads/CIE.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- Continuous Internal Assessment involves ongoing evaluation of students throughout the academic term rather than relying solely on final examinations.
- The college adheres strictly to the guidelines provided by the Savitribai Phule Pune University for conducting Continuous Internal Evaluation(CIE).
- In a semester for each course, minimum 2 concurrent evaluations are conducted through rubrics, presentation including quizzes, assignments, open book test, orals, presentations, tests, etc.
- Continuous Internal Evaluation (CIE) committee adhering to the dates of internal assessment as per academic calendar.
- MID& End term carried out with proper seating arrangement, supervision chart and supervisor allocation where blocks up to 35 students seating capacity are prepared andseating arrangement display on notice board.

For Transparency:

- Overall Internal marks are calculated and displayed on notice board and students can submit grievance if any regarding displayed internal marks and such grievance is solved as per Mechanism set by institution.

Grievance redressal system is time- bound and efficient:



- The institute displayed the Grievance Redressal Mechanism on College Website, also for grievance the QR code of google form is displayed in the campus for the redressal of student's queries within time and efficiently.
- Grievances related to external Exam assessments are communicated to the university.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/CIE.pdf">https://acbcs.edu.in/up-images/downloads/CIE.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The syllabus and stated Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are well stated to Teachers, Students, stakeholders and displayed on the website.

Initially Institute Conducts Faculty Induction Programme to orient Teachers about PO and CO mapping and attainments.

Faculty Development Program on Bloom's Taxonomy organised by the institute to support educators in enhancing their teaching practices.

After commencement of college, students are aware of course outcomes, during the Orientation Programme where the class teacher's addresses all the first-year students.

Every Department displays POs on their notice board.

Teachers also mention in micro plans about which CO is achieved through course topics or subtopics.

Teacher prepares CO-PO mapping which helps to encourage and apply Outcome Based Education in the institute for attaining a futuristic approach towards education along with improved learning outcomes.

While conducting Continuous Internal Evaluation (CIE), by

considering the COs subject teachers are assessing Class tests, assignments, quiz, etc.

In Mid Term and End Term, every subject teacher mentions CO in their question paper.

Each subject teacher maintained the data of assessment for each CO in a particular format.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://acbcs.edu.in/uploads/downloads/Stated Attainment.pdf">https://acbcs.edu.in/uploads/downloads/Stated Attainment.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The institute has been consistently focusing on achieving the Program Outcomes (POs) and Course Outcomes (COs). Analysis → Teaching → Examination → Evaluation → Correction / Updation required if any → Attainment Process.
- A detailed guideline (SoP) is prepared by institute, which give clarity about Examination committee, Institution Examination process, components of CIE, Model of assessment, Mechanism of Evaluation, Outcome base CIE, Grievance mechanism, steps for CO-PO mapping and attainment process.
- Continuous Internal Evaluation (CIE) committee includes Head and one member from each program who ensures that every teacher effectively complete their CO-PO attainment as per guidelines provided through CO-PO orientation sessions.
- Every Teacher mention CO attainment target in their CO-PO mapping matrix by considering Syllabus, POs, COs, Question paper, Student's performance in the Examination etc.
- He/she calculate CO attainment level varies between 1 (Low) to 3 (High) and compare with plan CO attainment level. If achieved attainment is less than planned, then teacher prepares plan of action for improvement in next time.
- Teachers on regular basis conduct revision and remedial

sessions to achieve CO attainment level which means they make sure students acquire resultant knowledge, skills that students need to acquire at the end of the course.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://acbcs.edu.in/up-images/downloads/Attainment_Page.pdf">https://acbcs.edu.in/up-images/downloads/Attainment_Page.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

260

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-annual-report-of-controller-of-exam-dept202412230001-6769339722dee.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-annual-report-of-controller-of-exam-dept202412230001-6769339722dee.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://acbcs.edu.in/up-images/downloads/upFile\\_0-img202412240001-676a719c9d6be.pdf](https://acbcs.edu.in/up-images/downloads/upFile_0-img202412240001-676a719c9d6be.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

<b>145</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
<b>02</b>	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://bcud.unipune.ac.in/Template Aspire/">https://bcud.unipune.ac.in/Template Aspire /</a>
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>13</b>	
File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****34**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****18**

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**In accordance with vision statement, the college orchestrated range of extension activities designed to heighten awareness of the social needs and issues within local communities.**

**The NSS unit organized a week-long camp in an adopted village, where volunteers conducted various activities to raise awareness among students about social and global issues. These included educating on cleanliness, disease prevention, environmental conservation, and promoting health and hygiene. The Swachhata Abhiyan was held at Gram Panchayat, schools, and temples, while rallies and street plays highlighted population control and the**

benefits of small, educated families.

Holistic development cell of college conducted various activities in collaboration with local communities like coordinating Marathons for Social welfare, conducted Manonmesh 3.0 Online Poetry Writing Competition in association with DAGMHI 3030 India (Rotary Club Wing), celebrated the spirit of Sankranti with kite making competition, conducted session on Meditation for Mental Health, etc

Additional activities, such as Udaan, International Yoga-Day, Samvidhan-Day, NSS-day, Independence and Republic Day, participating in Swachata Abhiyan, commemorating Gandhi Jayanti and other notable personalities conducting sessions on disaster management, driving license helmet checking camp with session on traffic rules for students, Conducting Outreach activity at Aadhar Aashram were conducted to ensure the holistic growth of students.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/nss">https://acbcs.edu.in/pages/nss</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

546

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

160

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution spans 1.55 acres, featuring a modern three-floor building with 3052.59 square meters of space to meet various instructional, administrative, and amenity needs. It includes smart classrooms, seminar halls, an amphitheatre, language laboratory, and faculty rooms, enhancing the learning experience.

With 23 spacious classrooms, the institution ensures comfort and productivity with ample lighting, ventilation, and ergonomic benches. Classrooms are equipped with whiteboards, projectors, high-speed internet, and power backups, promoting effective learning. The campus also prioritizes safety with over 120 CCTV cameras.



Six well-equipped laboratories cater to various fields, including electronics, mathematics, statistics, and computer labs, with advanced tools like oscilloscopes, Raspberry Pi, and Arduino boards for hands-on learning.

Cultural activities are supported through a 167.99-square-meter air-conditioned seminar hall and a 379.13-square-meter open-air amphitheatre, providing platforms for students to showcase their creativity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/pages/infrastructure">https://acbcs.edu.in/pages/infrastructure</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution offers diverse sports facilities, including indoor games like chess and table tennis, and outdoor sports such as football and basketball, fostering physical fitness and teamwork. Through its excellent sports facilities, ACBCS offers opportunities to students for regular work-out, lifestyle management and interaction. Every year ACBCS Organizes Sports Meet in which Sports Competitions held each year as a mega event. Different sports events, games like badminton, basketball, volleyball, cricket, football, chess, tug of war, and athletics to clinch the much coveted trophies.

A fully-equipped gymnasium and yoga centre promote overall well-being, with body fitness monitoring tools and spaces for meditation and yoga practices. Overall, these facilities reflect the institution's commitment to holistic student development.

The students of various institutions also present a colourful cultural programme depicting the different cultures followed in different states of India.

Cultural activities: To explore and nourish the hidden talents among the students, every year institution organizes various cultural events. ACBCS also organizes 'UDAAN' a state level competition, Cultural days and events and 'Indradhanushya' is organized at ACBCS campus every alternate year. Cultural activities are supported through a 167.99-square-meter air-

conditioned seminar hall and a 379.13-square-meter open-air amphitheatre, providing platforms for students to showcase their creativity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/pages/infrastructure">https://acbcs.edu.in/pages/infrastructure</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/pages/infrastructure">https://acbcs.edu.in/pages/infrastructure</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

85.03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The ACBCS Central Library is a vital resource hub for students and faculty, featuring sections like Reference, Journal, Reading Hall, Digital Library, and Stack-Room. It supports both traditional and digital research methods.

The library houses an extensive collection, including 8,329 books, 12 print journals, and access to over 6,100 e-journals and 150,000 e-books through N-LIST E-resources. It also provides reference materials, textbooks, journals, and CDs. An MOU with Yashwantrao Chavan Maharashtra Open University enhances resource sharing. The library is equipped with a scanner and printer for use by students and staff.

Engaging students and faculty, the library organizes activities like book reviews, poster-making contests, and slogan writing. Orientation sessions familiarize new students with its resources, and updates on new books and journals are communicated.

The library uses the KOHA Integrated Library Management System (ILMS) for efficient management, with an Online Public Access Catalogue (OPAC) facilitating easy access to bibliographical details. 10 computers provide access to N-LIST E-resources.

The library renews its N-LIST membership regularly, ensuring continued access to electronic journals and e-books. It spends an average of Rs.143,936 annually on book and journal purchases. With daily use by approximately 13% of users, the library plays a key role in supporting academic pursuits.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://acbcs.edu.in/pages/library">https://acbcs.edu.in/pages/library</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.99

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

103

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is equipped with modern IT facilities, including 220 high-performance computers from Lenovo, HCL, and HP, featuring Intel Core i7, i5, and i3 processors with RAM ranging from 2GB to 4GB and HDD options of 320GB, 512GB, and 1TB. Seven high-end laptops with 11th Gen Intel Core i5 processors, 8GB RAM,

and 512GB SSDs are provided for HODs.

The institution has 7 printers, 2 scanners, and 1 photocopying machine for administrative and academic use. Additionally, 29 projectors are installed in classrooms to enhance teaching, with plans for future upgrades to interactive panels. Power backup is ensured through two UPS systems (1KVA and 60KVA) with 60 batteries.

Internet connectivity is provided via a 30 MBPS leased line and a 100 MBPS backup, with campus-wide Wi-Fi powered by SOPHOS APX 320 Access Points.

An ERP system streamlines administrative tasks, including attendance management, with biometric devices for staff and automated notifications for student attendance irregularities.

The campus is secured with 167 CCTV cameras offering night vision and HD displays, monitored via 13 DVRs. IT infrastructures is supported by 3 central servers and network devices like a SOPHOS XG230 firewall and Cisco/D-Link switches, ensuring secure and efficient operations.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/pages/ICT_ROOM">https://acbcs.edu.in/pages/ICT_ROOM</a>

#### 4.3.2 - Number of Computers

185

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

106.52

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The ACBCS has a dedicated maintenance department responsible for overseeing the maintenance of buildings, class rooms, laboratories, cafeterias, sports facilities. A maintenance committee is constituted at campus who oversees the maintenance and upkeep of the physical infrastructure, facilities, green areas etc. The department has qualified and skilled manpower for electric work, plumbing, carpentry work, horticulture etc. Maintenance of infrastructure facilities, services and equipment's is done as per following details:

1. The ACBCS has power management department to ensure uninterrupted power supply and maintenance of electrical assets. The maintenance of equipment like Generator Sets, Adequate Lighting, UPS, Solar Panels etc. are undertaken as per their preventive maintenance schedules, guidelines by the equipment supplier.

**2. Maintenance of Services:** a fleet of buses are maintained by the transport department of the AEF/ACBCS. Sports facilities, etc. are maintained by the administration department as per the laid down guidelines.

Housekeeping services are in-house and available on campus as per their duty hours.

**Maintenance of Equipments:** The ACBCS has a dedicated cell to look after the repair, maintenance and upkeep of labs. Major laboratory equipments are under Annual Maintenance Contract (AMC) for their regular preventive and corrective maintenance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-442-link-maintenanace-policy-67653c714bb92.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-442-link-maintenanace-policy-67653c714bb92.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

71

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

138

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://acbcs.edu.in/pages/Criteria5">https://acbcs.edu.in/pages/Criteria5</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

378

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

378



File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**33**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

51

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

64

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

12

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College always gives priority to overall development of students by conducting various activities to develop skills and knowledge with the help of student development cell.

For the academic year 2023-24 Mrs. Khushbu Patil was appointed as student Development Officer by Savitribai Phule Pune University, Pune.

Students of the institution are representing on academic and administrative bodies and different committees and cells such as Student council, Women Empowerment and Anti-Harassment Cell (Vishakha Sameeti), Internal Quality Assurance Cell (IQAC), Library Committee, Equal Opportunity Cell, Sports Committee, Cultural Committee, National Social Service (NSS) and Alumni Association Cell. The meetings of the said committees and cells conducted and a follow-up is taken in order to bring quality and effectiveness in executing the function of the same. Several Curricular and Co-curricular activities are conducted by these committees and cells where students play a crucial role in organizing the programmes on the campus of the institution. Such activities seem beneficial for developing administrative and managerial skills among the students. They are assigned with various tasks during the series which strengthens cooperation, teamwork, and a sense of collective work among them. Through such activities students feel themselves as a very part and parcel of the institution.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/SDC">https://acbcs.edu.in/pages/SDC</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ACBCS alumni association is registered as "Ashoka Education Foundation's Ashoka Center for Business and Computer Studies, Alumni Association" on 12th March 2019 under the Maharashtra Society Registration Act, 1860 (XXI of 1860).

Since then the association has been active in bringing together the large number of alumnus. They have been actively working for the development of college. Many of them have acquired prestigious position in social, economic, judiciary, industry and almost all walks of life. The college has received financial donation from alumni, for the A.Y 2023-24 college received 64,800/- from the alumni. They also assist the college in placement process and provide inputs to the departments about the industry requirements. Alumni interact with students and share

their valuable thoughts, which help the students and get the exposure for the opportunities in academic excellence and employment which helps them in their holistic development.

In the year 2023-24, the Alumni Association worked closely with various departments to organize Alumni Meet. These gatherings facilitated meaningful interactions between past and present students. Alumni generously shared their experiences and expertise by delivering guest lectures and offering valuable career guidance to both undergraduate and postgraduate students. Their mentorship and insights significantly benefited the student community.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/ALUMNI">https://acbcs.edu.in/pages/ALUMNI</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Mission: "To make our students thinkers for self exploration with technical and skill specific knowledge to create young professionals."**

**Vision: "To embed need based knowledge through holistic approach to create responsible future generation with deep rooted ethos of Indian culture and tradition."**

The institute governance is based on exploration of the need of a learner from the perspective of global requirement, also fulfilling the requirement of NEP 2020.

It focuses on transformation of youth by holistic development

taking into consideration the equitable and inclusive education with need based vocational education.

Holistic approach implies the approach of education for the learner through intellectual, emotional, social, physical and spiritual domains. Sports participation is encouraged as they require physical strength. Sporting spirit is learned through various intra and inter college matches.

Modernisation in education system is emphasised with practice of ethics and value based educational culture as it establishes high self-esteem among the students, which can make them capable of understanding & following core "Indian values" system in the line with internationalisation of education.

The mission statement emphasis students to be developed as thinkers by motivating them through mentorship program to participate in various co-curricular and extra-curricular activities. Students Profile development is emphasised.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/about-acbcs">https://acbcs.edu.in/pages/about-acbcs</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute promotes a culture of participative management by involving the staff and students in various activities. Any stakeholder can express themselves by giving any suggestions to improve the excellence by using facts, information aligned with the objectives and outcomes. The Staff members are contributory in defining the policies and procedures pertaining to governing and effectively implementing them to ensure smooth and systematic functioning of the institute under the guidelines given by IQAC. Course and function based departments are formulated for decentralised functioning to implement effective leadership mechanism.

Periodically unit meeting is conducted chaired by Administrator/ Director with the objective of identifying developmental needs.

Following points are discussed in it: Attendance record of

students, activities planned and conducted for the period, achievements of unit, staff, students & alumni, issues/grievances, if any etc. Principal, Vice Principal & committee heads brief the details in it.

College Development Committee (CDC) is formulated and meetings are conducted as per norms laid down in university act.

The management review meeting is conducted and college working through quality assurance guidance cell is presented.

Academic Year Committee (AYC) is formulated responsible for drafting, regulating and implementing different academic policies. IQAC meeting provide various higher education reforms.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/SDC">https://acbcs.edu.in/pages/SDC</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution's perspective plan is not just a document but a dynamic roadmap guiding strategic initiatives and operational frameworks. This plan serves as a compass, ensuring that our efforts are directed towards holistic development and continuous improvement. institutional bodies function with utmost effectiveness and efficiency, evident in our meticulously crafted policies, transparent administrative setup, stringent appointment procedures, and well-defined service rules and procedures. These elements collectively contribute to the smooth functioning and success college.

Following are institutional strategic area for regular activities formulated by principal in consultation with stakeholders.

**Admission of Students:** Admission committee is formulated every year for allocation of various work of admission.

**Library, ICT and Physical Infrastructure / Instrumentation:** The institution has infrastructure according to university norms. Each classroom is equipped with technology(ICT) to enhance the teaching learning process. Library is catering to diverse need of

students and faculty. International Journals, National Journals, Magazines and E-Resources viz. SHODH SINDHU, N-list, etc. are made available.

**Curriculum Development:** Being an affiliated College it follows the curriculum prescribed. It is systematic implementation by detailed planning and execution by the educators.

**Human Resource Management:** Staff is recruited as per norms of university guidelines, Training is provided by induction and faculty development programs.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/IDP.pdf">https://acbcs.edu.in/up-images/downloads/IDP.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative setup is designed to foster accountability, transparency, and collaboration. It consists of the Governing body, Principal, College Development Committee & IQAC. The teaching, non-teaching staff and the students perform their functions as per policies formulated for college governance. These policies are comprehensive and cover various aspects, including governance, academic affairs, finance, infrastructure, and human resources. They are regularly reviewed, updated, and communicated to all stakeholders, ensuring clarity and consistency in decision-making processes.

The Principal is assisted by the Vice Principal/HOD of Departments, Academic Coordinator and Teachers-in-Charge of the Classes, the Staff Council (all teaching faculty) and the Non-Teaching Staff, which comprises of the Administrative Officer, Senior and Junior Office Assistants and support staffs.

Registered alumni association work for connectivity of alumni with college activities. Student council meetings are held to organize various activities.



**The Anti Ragging and Internal Complaints Committee:** The objective of these committees is to ensure that no violation of rules takes place within the college. Induction sessions are planned for staff and students with briefing of various SOPs and Polices.

Other institutional bodies viz, Student Development officer, National Service Scheme Program Officer, Physical director, Librarian, College Examination Officer are appointed for effective and efficient functioning.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/Internal_Complaint_Committee_Policy.pdf">https://acbcs.edu.in/up-images/downloads/Internal_Complaint_Committee_Policy.pdf</a>
Link to Organogram of the Institution webpage	<a href="https://acbcs.edu.in/up-images/downloads/Organization_Chart_AEFs_ACBCS.pdf">https://acbcs.edu.in/up-images/downloads/Organization_Chart_AEFs_ACBCS.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Effective Welfare Measures:** College staff welfare aims for overall development of staff members by applying different welfare schemes. It related to personal and career growth benefits in terms of financial and non-financial support.

A] Welfare measures for staff

i) Leave Facility: Casual leave, Sick leave, Study leave, Marriage leave, Special leave, vacation leaves for eligible teaching and non-teaching staff as applicable.

ii) Employees Provident and Gratuity fund for employees

B] Financial Support:

i) Financial support provides for research.

ii) Fees installments & fees concession scheme for staff whose wards are in Ashoka group of Schools.

iii) Uniform are provided to staff

iv) Diwali Gifts every year.

v) Faculty of the month (recognition and appreciation)

vi) Financial assistance (Advance salary) is provided to the staff in case of emergency.

vii) Concessional medical assistance at sister concern Ashoka Medicover Hospital

C] Non Financial Support :

i) Family day (Outing of faculties to relieve from stress)

ii) Celebration of festivals viz. Navratri, Diwali, New year, etc.

iii) Meditation and yoga session (Mental Health Support)

Above all these welfare measures college provides ICT facilities to all teachers which helps them in all aspects like better curriculum delivery, presentations of study material with updated information.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/EMPLOYEE_WELFARE_POLICY">https://acbcs.edu.in/pages/EMPLOYEE_WELFARE_POLICY</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The staff members are required to fill and submit the prescribed performance appraisal forms along with the necessary documents.

The Principal/vice principal verify all the necessary forms and

forward it to management.

**TEACHING STAFF:** Performance appraisal form is divided into four categories

**FIRST:** Academic performance for the academic year for subjects taught by the faculty, SWOT analysis, Teaching performance, student & peer feedback.

**SECOND:** Research Contribution details of research papers published in various journals. overall faculty involved in research. Participation in conferences & seminars.

**THIRD:** Personal and Profession achievements including university approval, membership of professional bodies, research projects, award and recognition by external bodies.

**FOURTH:** Administrative work and contribution in Co-Curricular Activities and organisational contribution.

**LIBRARIAN PERFORMANCE APPRAISAL:** Library resources organization and maintenance: Arrangement of Collection / Stack, Library Activity, use of ICT. Participation in Administrative Activity, Research Contribution, Achievements

**NON TEACHING STAFF:** Non-teaching staff follows the same steps with respect to their reporting hierarchy, Appraisal form evaluation is done and forwarded to management. Criteria for evaluation: Work Ethics & Self-Management, Work Performance, Students Centric, Technology. Staff has an interaction with Principal before submission of appraisal form in which they are provided with an opportunity to express themselves.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-635-appraisal-forms-6421767e04f0b.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-635-appraisal-forms-6421767e04f0b.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

The Institute have own internal audit mechanism which is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the College. Qualified Auditors from external resources are appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year.

**Audit Mechanism :**

**Internal Audit System:** The internal audit process is ongoing, with regular checks to identify and correct errors or omissions in recordkeeping. This audit involves departmental staff and is overseen by the accounts department to ensure accuracy.

**Statutory Audit:** External auditors appointed by Ashoka Education Foundation execute the financial audit every year. The audited statements are duly signed by Principal and Chartered Accountants.

**Grants Audit:** The audit of expenditure incurred under various examinations and grants sanctioned conducting seminars/conferences/workshops etc. Grants received under National Service Scheme, Students development cell of university, Quality Improvement scheme are systematically authorized by prescribed procedures of Audit from time to time as per norms of Savitribai Phule Pune University.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1MdCG0IUn8zPujR411rjKVVwwNyEEQq0E/view">https://drive.google.com/file/d/1MdCG0IUn8zPujR411rjKVVwwNyEEQq0E/view</a>
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows a detailed strategy for mobilizing funds from various sources, maintaining transparency through regular financial audits. It continued to refine its financial processes to ensure stability, compliance, and efficient resource management. It has a regular system of annual budgeting with variance analysis.

College have developed their own internal audit structure to process and monitor effective and efficient use of available financial resources. The Finance and Purchase Committee is actively involved in the mobilization and use of available financial resources. As per the requirement of the academic and infrastructural facilities, the Purchase Committee as well as the Management make new purchases after the procedure and sanction. The budget is allocated to the departments yearly and the expenses are met. The funds are allocated on a priority basis for various purposes. The finance head scrutinized to ensure further effective and efficient use of financial resources.

The annual budget of Revenue Expenditure and Capital Expenditure are recommended annually by the Finance Committee and approved by the Board of Trustees. Expenses are monitored, checked and controlled under vertical hierarchy through the internal control system of all the day-to-day transactions. Apart from above external statutory auditors are appointed by the trust.

File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1MdCG0IUn8zPujR41lrjKVVwwNyEEQq0E/view">https://drive.google.com/file/d/1MdCG0IUn8zPujR41lrjKVVwwNyEEQq0E/view</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has significantly contributed to institutional growth by initiating various impactful programs and activities. It organized a one-week National Level Faculty Development Program (FDP) on "Statistics For Research from 9th October to 13th October, 2023. Additionally, a Faculty Induction Program was conducted on 27th and 29th June 2023. The AAA Audit was successfully completed on 4th March 2024, and the institute actively participated in the NIRF rankings. IQAC also prepared the Institute Development Planning (IDP) and played a key role in the College Development Committee.

The institution achieved recognition in the EW ranking, securing 5th rank in the state and 43rd rank in India. To foster innovation, ACBCS organized the "EUREKA" National Level Innovative Idea Competition. Ninety-two students participated in the Student Research Project Scheme (SRPS), showcasing academic excellence. Value-added courses, including Managerial Skills for Employability, Data Analysis using Excel, and Project-Based Learning using Java, were offered with SPPU Pune's approval. IQAC also monitored continual internal evaluations to uphold educational standards and initiated the Quality Assurance Group (QAG) to enhance students' creativity, soft skills, and technological proficiency, thus ensuring holistic development and sustained academic quality.

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/up-images/downloads/IDP.pdf">https://acbcs.edu.in/up-images/downloads/IDP.pdf</a>
Upload any additional information	<a href="#">View File</a>



6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC plays a pivotal role in enhancing the teaching-learning process by systematically reviewing academic calendars, curriculum planning, and delivery mechanisms, offering constructive suggestions for improvement. It evaluates Microplans, CO-PO mappings, and timetables to ensure effective curriculum delivery. To promote a learner-centric approach, IQAC conducts classroom observations, suggests innovative teaching pedagogies tailored to specific subjects, and recognizes faculties for their creative teaching methods. Initiatives such as Buzz Bid and Shark Tank activities are introduced to provide students with practical learning platforms.**

**At the beginning of each academic year, IQAC organizes faculty induction programs to familiarize educators with their roles and responsibilities, including teaching methodologies, CO-PO mapping, attainment, CIE-SOP, and the importance of transparent assessment practices. It encourages faculty members to attend seminars and workshops on emerging educational reforms like NEP 2020 and gathers feedback for continual improvement. Student feedback on the teaching-learning process is actively reviewed, with suggestions for faculty improvement monitored through periodic classroom observations.**

**IQAC also promotes the use of ICT tools in teaching to create a dynamic learning environment and recommends various e-content resources to enhance faculty knowledge. These efforts collectively ensure a robust and innovative academic ecosystem focused on quality education and holistic student development.**

File Description	Documents
Paste link for additional information	<a href="https://acbcs.edu.in/pages/POLICIES_FOR_TEACHING_LEARNING">https://acbcs.edu.in/pages/POLICIES_FOR_TEACHING_LEARNING</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality**

**A. All of the above**

**initiatives with other institution(s)  
Participation in NIRF any other quality  
audit recognized by state, national or  
international agencies (ISO Certification,  
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-annual-report-20232024-updated1-6763a473c3952.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-annual-report-20232024-updated1-6763a473c3952.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The institute is committed to fostering a culture of gender equity, ensuring parity among all genders on campus. It promotes an environment where every individual has equal opportunities, regardless of gender or affiliation. The institute sensitizes students, faculty, and staff to the importance of gender equity through deliberate initiatives.

The institute has a strong commitment to inclusivity, with a male-to-female gender ratio of 59:41 for students and 21:79 for faculty members. The Internal Quality Assurance Cell designs an annual action plan for gender sensitization, including activities like motivational sessions, women empowerment training, and self-defences training.

The institute provides facilities like safety and security measures, separate common rooms, counselling services, healthcare facilities, and an Internal Complaints Cell to ensure a safe and responsive environment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-academic-calendar-2023241-6763a5c1deec6.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-academic-calendar-2023241-6763a5c1deec6.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://acbcs.edu.in/pages/infrastructure">https://acbcs.edu.in/pages/infrastructure</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**The following wastes are being disposed by the college**

**1. Solid Waste Management:** The campus segregates solid waste into biodegradable (e.g., food waste, leaves) and non-biodegradable components (e.g., paper, plastics, glass). Coloured garbage bins (Green and Blue) strategically placed in the canteen and premises facilitate proper segregation, promoting responsible disposal practices.

**2. Liquid Waste Management:** Being situated in a rural area, liquid waste is channelled to underground drainage, and canteen wastewater finds a second purpose by being used for gardening and watering trees. The institution envisions establishing a full-fledged sewage treatment plant to recycle sewage within the campus in the near future.

**3. E-Waste Management:** Obsolete electronic devices like computers, servers, monitors, and batteries are collected centrally. The college collaborates with Techeco Waste Management LLP, a third-party agency, to ensure proper recycling of all types of e-waste. Old monitors and CPUs are repaired and reused whenever possible.

**4. Types of Waste Generated:** Various sources like classrooms, labs, staffrooms, offices, libraries, and toilets contribute to waste generation. Each source produces distinct types of waste, ranging from paper, plastics, pens, and pencils to bottles, wrappers, and sanitary napkins.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://acbcs.edu.in/up-images/downloads/upFile_0-relevant-information-1-66474219c0beb.pdf">https://acbcs.edu.in/up-images/downloads/upFile_0-relevant-information-1-66474219c0beb.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

**1. Restricted entry of automobiles**

<p><b>2. Use of Bicycles/ Battery powered vehicles</b>  <b>3. Pedestrian Friendly pathways</b>  <b>4. Ban on use of Plastic</b>  <b>5. landscaping with trees and plants</b></p>	
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b>  <b>1.Green audit 2. Energy audit</b>  <b>3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>A. Any 4 or all of the above</b></p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p><b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</b>  <b>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p>	<p><b>A. Any 4 or all of the above</b></p>

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution promotes diversity, equity, and inclusion by following UGC and government guidelines. It celebrates various cultural events, such as Indradhanushya and Euphoria, to showcase India's diverse cultures. Regional, linguistic, and communal diversity are fostered through events like poetry writing competitions, language day celebrations, and festivals like Navratri and Diwali.

The institution sensitizes stakeholders to constitutional obligations, promoting respect for the national anthem and flag. Giving initiatives, such as visits to orphanages and old-age homes, are encouraged. Awareness programs on environmental preservation, road safety, and voting are conducted regularly.

Clubs like NSS and Yuva-Maharashtra promote communal harmony and celebrate events to create a sense of unity. The institution strives to create an inclusive environment, promoting diversity, equity, and inclusion in all its endeavours.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college, demonstrates a commitment to instilling a profound understanding of constitutional obligations, values, rights, duties, and responsibilities among its students and staff through a diverse range of initiatives. The College has introduced the Constitution of India as an audit course, providing students with a comprehensive understanding of their civic duties and rights. To further enhance awareness, ACBCS organizes sensitization programs on Human Rights, Fundamental Rights, Legal Awareness, Traffic Awareness, Civil Safety, and Values. These initiatives aim to cultivate a sense of responsibility and consciousness among the college community. The college goes beyond academic endeavours by planning and executing various activities that promote an understanding of national identities, symbols, Fundamental Duties, and Rights of Indian citizens. Events such as Road Safety campaigns, Independence Day and Republic Day celebrations, and Swachhata Abhiyan contribute to fostering a sense of civic duty and pride. On Republic Day, the entire faculty and student body collectively recites the Constitution preamble, reaffirming their commitment to the foundational principles of the ACBCS conducts specialized sessions on Democracy, Election, and Governance, facilitating a deeper comprehension of democratic processes and the role of governance. These activities collectively contribute to creating socially responsible and well informed citizens within the college community.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of cultural and constitutional festivals is one of the integral part of college's activities. The academic calendar is brimming with important events which show enthusiasm of this institution in celebrating many national and international days and festivals.

Republic day on 26th January and Independence Day on 15th August is celebrated every year in the college with great enthusiasm and pride. A function is organized in the college campus where all staff members and students share their thoughts about importance of this day in history of nation and pay tribute to all freedom fighters. National and international days are also celebrated in our institution so that students get knowledge about the great personalities in our political, social, cultural and scientific history. International Yoga day is also celebrated on 21st June every year in the college.

Teachers day is also celebrated on 5th September. we celebrate the birth anniversary of Dr.Sarvepalli Radhakrishnan. The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as Swachhta Diwas. The birth anniversary of Sardar Vallabhbhai Patel on 31st October is celebrated as National Unity Day. 26th November is also celebrated as National Constitution day.



File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice I: Unleashing Competitive Spirit to Achieve Personal Excellence** Fostering a competitive spirit among students is vital for achieving personal and professional excellence. Competition acts as a catalyst for motivation, pushing students to strive harder and achieve their goals. By cultivating this mindset, students develop superior skills, heightened performance, and the resilience to excel in their endeavors. Aligned with college commitment to redefining excellence in education, the college emphasizes nurturing this spirit to help students realize their personal best. Objectives include guiding students in setting and achieving short-term and long-term goals, excelling in competitive tests, and achieving academic distinction. The initiative also supports undergraduate students in securing admissions to premier institutes and inspires excellence in extracurricular activities.

**Best Practice II: Student Research Project Scheme(SRPS)** To instill research-driven mindset, college introduces the Student Research Project Scheme(SRPS). Research enriches education by fostering creativity, innovation, and dynamic learning. This initiative aims to create awareness of research and its opportunities, promote interdisciplinary collaboration, and nurture talent. Under faculty guidance, students engage in projects that build research capacity and innovation skills, thereby integrating a research culture into academics. The scheme enhances critical thinking and empowers students to contribute meaningfully to academic and professional domains.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Institutional Distinctiveness: "Small Classes, Big Impact: Maximizing Student Engagement".**

Ashoka Center for Business and Computer Studies aims to enhance student engagement by reducing class sizes. This approach provides personalized attention, increases interaction, and fosters strong teacher-student relationships. With smaller classes, teachers can employ varied instructional strategies, adapt to different learning styles, and provide timely feedback.

The institute has implemented several initiatives to support this objective, including:

- Digital classrooms with LCD projectors and 24/7 internet connection
- CCTV surveillance to ensure a safe and secure environment
- Opportunities for differentiated instruction and effective feedback
- Fostering a sense of community and promoting student participation

By investing in smaller class sizes, the institute aims to nurture the potential of every student, promote academic success, and foster lifelong learning.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

- 1]To conduct workshop for effective research proposal writing.
- 2]To strengthen an Entrepreneurship cell by conducting regular sessions on entrepreneurship, innovation and funding.
- 3]To develop an annual calendar for FDPs and capacity building workshops.
- 4] To submit proposal for new program initiation to AICTE.
- 5]To Design new curricula with inputs from industry experts and academic bodies.
- 6] To assess and update existing MOUs to include more actionable clauses.
- 7] To encourage alumni to contribute to institutional growth via funding, placements, and internships.
- 8]To conduct periodical IQAC meetings to get review of all activities.
- 9]To conduct Internal and external audits for quality assurance and quality enhancement.
- 10]To apply for various schemes of SPPU and AICTE.